Alston-Massenburg Center

A TOWN OF WAKE FOREST PUBLIC FACILITY

416 N. Taylor St. | 919-554-6189
www.wakeforestnc.gov/alston-massenburg-center.aspx

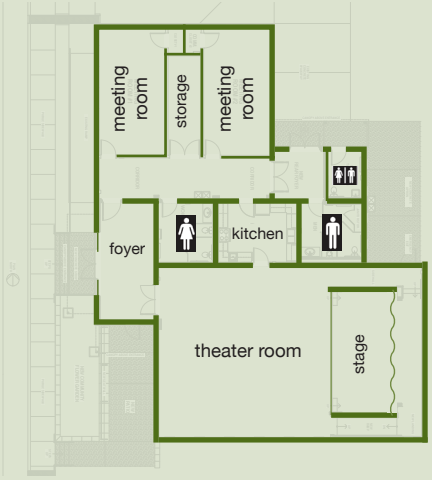
Facility Facts

Year built: 1986
Size: 4,250 sq. ft.
Property: one acre
Parking: small parking lot and parking along N. Taylor Street

The Alston-Massenburg Center was named in 1987 in memory of George Massenburg, a former Town of Wake Forest employee, and Edward Alston, a life-time resident of the town.

Renovation: In 2012, the Town of Wake Forest fully renovated the Alston-Massenburg Center adding 1,350 square feet to the facility. The $650,000 renovation was funded through the town's Capital Improvements Plan and a $165,000 Community Development Block Grant (CDBG) awarded to Wake County from the U.S. Department of Housing and Urban Development. Improvements included a new roof, energy efficient windows and doors, as well as a revamped layout that now includes meeting space, a larger kitchen, bathrooms and a performance area.

floorplan



Amenities

- ***Theater Room*** Includes podium, stage, theater curtains, automated projector and screen
- Interior and exterior bathrooms
- Lobby with check-in counter
- Kitchen with stove, microwave, refrigerator, oven and sink
- 24 tables and 125 chairs available
- Adjoining Taylor Street Park with playground and a picnic shelter
- Convenient to the Wake Forest Bus Loop

Stage with screen and curtains

Kitchen

Facility Rental Information

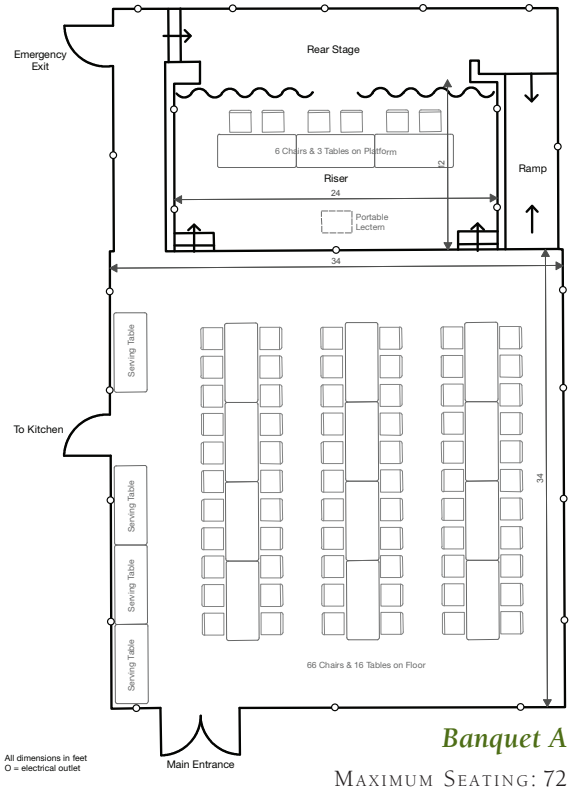
Taylor Street Park (adjoining facility)

Days available.....Saturdays & Sundays
Hours available.....8 am-3 pm (half day)
5 pm-midnight (half day)
8 am-midnight (full day)
Deposit.....$100
Rental Fee .....$200/half day
$400/full day

To reserve the facility, call 919-554-6189.
The rental agreement, deposit, and full rental payment must be received a minimum of 10 business days prior to the requested rental date. Renter must be 21 years of age.

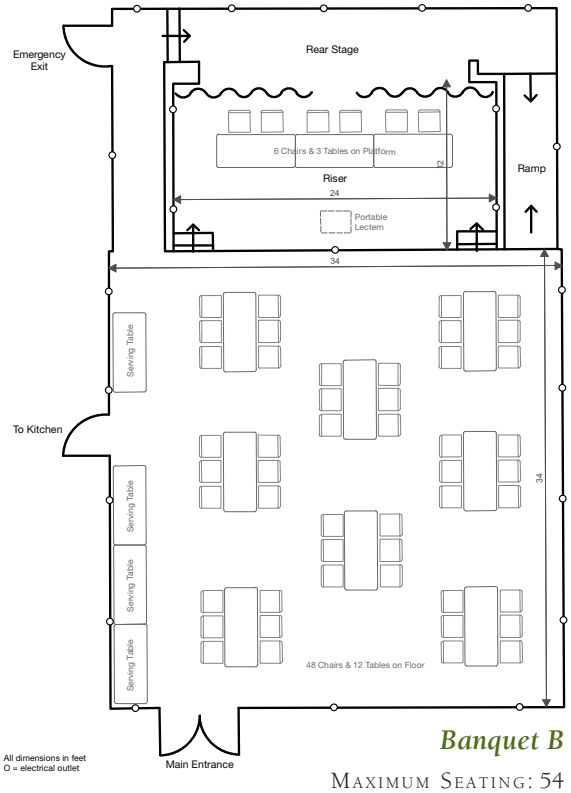
TOWN *of* WAKE FOREST

Options for Seating Layout



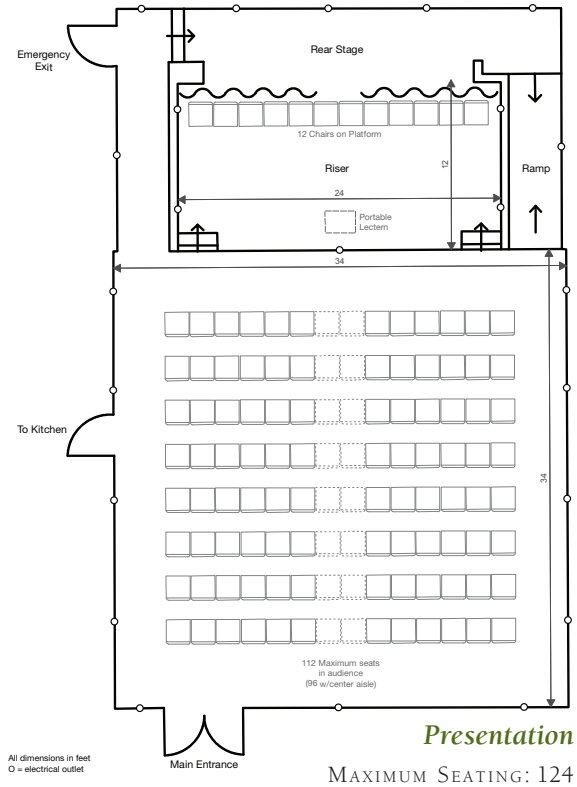
Banquet A

MAXIMUM SEATING: 72



Banquet B

MAXIMUM SEATING: 54



Presentation

MAXIMUM SEATING: 124

Renters may select from one of three room configurations: Banquet A, Banquet B or Presentation. These configurations abide by fire safety regulations and are ADA compliant. If you wish to adjust the layout, please consult with town staff first.

Equipment Included in Rental—24 tables, 125 chairs, podium, AV equipment

- Renter will be responsible for all damage or misuse of the facility including repairs that exceed the deposit fee.
- Alcoholic beverages, intoxicating/controlled substances and smoking are prohibited.
- Nothing may be hung from, nor affixed to, light fixtures, nor tacked/stapled to walls and /or doors.
- No open flames of any kind.
- Any time needed for set up and clean up of rental is included in rental blocks.
- All trash must be removed off site.