



Date Received by Inspections Department _____

Fee: \$65.00

APPLICATION FOR STOCKING PRIOR TO ISSUANCE OF A CERTIFICATE OF COMPLIANCE

This request is for authorization to stock the structure at address: _____

Business Name: _____ Building Permit no: _____

Prior to the issuance of a Certificate of Compliance. We, the undersigned, agree and acknowledge the following conditions:

- Any sprinkler/smoke detection/alarm system, if applicable, is operable, monitored and has been tested and approved by the Fire Inspector.
• All required exits shall operable and unobstructed.
• All combustible packing material shall be removed daily.
• The number people that will be involved in the stocking process will be limited to _____
• The building cannot be opened to the public or occupied in any other manner (by employees, applicants, staff training, etc.) until the Certificate of Compliance is obtained.
• The Certificate of Compliance cannot be issued until all applicable trades (Building, Plumbing, Mechanical and Electrical) have conducted and approved their respective final inspections, and site condition/Fire Prevention/Engineering Right-of-way/landscaping has been approved.
• Stocking cannot occur until a copy of this Document is signed by all Parties, and is returned to the Inspection Department.
• Any violation of the above listed conditions will result in the voiding of the stocking permit and removal from the building of the stock, furniture, etc.
• A copy of this letter (with all the proper signatures) must be posted on the job site with the permit.

We, the undersigned, have read and understand the requirements of this letter, including the consequences for violation of any of these requirements.

General Contractor: Signature _____

Owner/Tenant: Signature _____

Print Name _____

Print Name _____

Phone No. _____

Building Inspector _____

Date _____

Fire Inspector _____

Date _____