



**Wake Forest Board of Commissioners
Meeting Agenda
July 19, 2016 at 7:00 pm
All items listed are for discussion and possible action.**

Notice

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Town of Wake Forest will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. For individuals with impaired hearing, special equipment is available for use during meetings in the Town Hall board chambers. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Town of Wake Forest should contact the office of ADA Coordinator Mickey Rochelle at 919-435-9455 or mrochelle@wakeforestnc.gov or Town Clerk Deeda Harris at 919-435-9413 or dharris@wakeforestnc.gov as soon as possible, but no later than 48 hours before the scheduled event.

Cable & Online Broadcast of Board of Commissioners Meetings

All Board of Commissioners meetings are broadcast live on Time Warner Cable Wake Forest TV 10 (WFTV 10) beginning at 7 p.m. Meetings are also aired online on the Town of Wake Forest website at www.wakeforestnc.gov. Archived meeting videos are also provided and available for one year after the original air date.

Meeting Agendas

The Board of Commissioners meeting agenda is available to be viewed and downloaded at www.wakeforestnc.gov/board-of-commissioners.aspx by noon on the Thursday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Town Clerk's office at 919-435-9413. Citizens may also receive a copy of each month's agenda via email by enrolling in the free E-Notifier subscription service. For more information visit www.wakeforestnc.gov/enotifier.aspx.

Public Hearings

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

Public Comment

Anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item during the time of the Public Comment should contact Town Clerk Deeda Harris by 3 p.m. the day of the meeting. Mayor Jones will recognize you during the Public Comment period and give you 3-5 minutes to speak. Thank you for your cooperation.

Call To Order

Pledge Of Allegiance

1. Approval Of Agenda

2. Approval Of Minutes

- 2.A. Approval of Minutes for Meetings held June 7, 2016 (Board of Commissioners Work Session and Joint Public Hearing), meeting held June 21, 2016 (Regular Board of Commissioners).

[mins 6-7-16 WS Agenda-draft.pdf](#)

[mins June 2016 JPH-Planning Board - draft.pdf](#)

[mins 6-21-16 Agenda revised 6-21-16 - draft.pdf](#)

3. Presentations

- 3.A. Proclamation Recognizing the Purple Heart Recipients.

[Resolution2016-xx purplehearthonorees.docx](#)

[2016 purpleheartrecipients7-13-16.pdf](#)

- 3.B. Proclamation Recognizing the Week of August 7, 2016 as Purple Heart Week.

[Purple Heart Week Proclamation Aug 2016.doc](#)

- 3.C. Resolution Recognizing WWII Veterans.

[RESOLUTION 2016-xx WWII veteran recognition.docx](#)

- 3.D. 2016 Thomas S. Stoddard Adopt-a-Trail Volunteer of the Year award

- 3.E. Proclamation Recognizing the 100th Birthday of Ms. Marie Staten.

[100th Birthday Proclamation Staten.doc](#)

4. Public Hearings / Public Comment

- 4.A. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item or an item on the agenda during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the

Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

5. Consent Agenda

- 5.A. Approval of Property Tax Adjustments, Rebates and/or Refunds.
[taxreleases.pdf](#)
- 5.B. Consideration of approval of a petition requesting contiguous annexation submitted by ALF Holding Village, LLC for property located on S. Franklin Street in the Holding Village Subdivision, being a portion of Wake County Tax PIN 1840-45-8166.
[HV_Amenity_App.pdf](#)
[Agenda_Summary_HV_Amenity.pdf](#)
[RESOLUTION 2016-xx affixing date for annexation ALF Holding.pdf](#)
[Resolution2016-x investigatepetition_ALF Holding Village-1840-45-1866.pdf](#)
- 5.C. Approval of 2nd Reading of an Ordinance Amending the Bulk Waste Ordinance Concerning Enforcement.
[2016-x-Wake_Forest_-_Bulk_Waste_draftordinance.docx](#)
- 5.D. Approval of Adjustment of the Town Attorney Hourly Rate from \$175/hr to \$195/hr.
[Resolution2016-xx_town_attorney_hourly_rate-to\\$195.docx](#)
- 5.E. Renewal of the Bus Contract with GoTriangle for service July 1, 2016 - June 30, 2017.
[Wake Forest Contract FY17.docx](#)
- 5.F. Approval of On-Call Transportation Planning, Engineering Services and Construction Engineering Inspection Services– Contract Amendments
- 5.G. Approval of Street Closure for Wake Forest Farmer's Market on August 13, 2016
[Farmer's Market Street Closure Request.pdf](#)
[farmers market street closure approval.pdf](#)
[resolution2016-x temporarystreetclosuresTaylorSt - WF Farmers Mkt 8-13-16.doc](#)

6. Legislative Items

- 6.A. Appointment of Members to the Youth In Government Advisory Board for 2016-17.
[Resolution2016-xx_youth_in_Government Appointments July 2016.docx](#)

7. Planning Items

8. Administration And Financial Items

- 8.A. Consideration of approval of ClarkNexen as architect of choice for the Joyner Park Bond Project.

[ClarkNexen Joyner Park Presentation.pdf](#)

[Clark Nexen Contract for Joyner.pdf](#)

9. Public Services Items

10. Parks And Recreation Items

11. Public Safety Items

12. Other Business

- 12.A. Department Monthly Report

[June 2016-final.pdf](#)

- 12.B. Closed Session. N.C.G.S. 143-318.11 (3) Consultation with Attorney

13. Adjournment