



Wake Forest Board of Commissioners Meeting Agenda

January 19, 2016 at 7:00 pm

All items listed are for discussion and possible action.

NOTICE

In accordance with the requirements of title II of the Americans with Disabilities Act of 1990 ("ADA"), the **Town of Wake Forest** will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

For people with impaired hearing: Special equipment is available for use during meetings in the Town Hall board chambers. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of **Town of Wake Forest** should contact the office of **Mickey Rochelle, ADA Coordinator, 301 South Brooks Street, 919-435-9455, (mrochelle@wakeforestnc.gov)** or Town Clerk Deeda Harris at (919) 435-9413, (dharris@wakeforestnc.gov) as soon as possible but no later than 48 hours before the scheduled event.

CABLE & ONLINE BROADCAST OF BOARD OF COMMISSIONERS MEETINGS

All Board of Commissioners meetings are broadcast live on Time Warner Cable Community Channel 10 beginning at 7 p.m. Meetings are also aired online on the official Town of Wake Forest website at www.wakeforestnc.gov. Archived meeting videos are also provided and available for one year after the original air date.

MEETING AGENDAS

The Board of Commissioners meeting agenda is available to be viewed and downloaded at www.wakeforestnc.gov/Government/BoardofCommissioners.aspx by noon on the Thursday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Town Clerk's Office at (919) 435-9413. Citizens may also receive a copy of each month's agenda by enrolling in the E-Notifier subscription service. For more information visit www.wakeforestnc.gov/enotifier.aspx.

PUBLIC HEARINGS

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

PUBLIC COMMENT

Anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item during the time of the Public Comment should contact Town Clerk Deeda Harris by 3:00 p.m. the day of the meeting. Mayor Jones will recognize you during the Public Comment period and give you 3-5 minutes to speak. Thank you for your cooperation.

Call to Order.
Pledge of Allegiance.

1. Approval of Agenda.

2. Approval of Minutes.

- A. Meeting held December 1, 2015 (Board of Commissioners Work Session and Joint Public Hearing), meeting held December 15, 2015 (Regular Board of Commissioners Meeting). (Attachment 2.A.)

3. Presentations.

- A. Resolution Recognizing Rose Godfrey on her Retirement (26 yrs). (Attachment 3.A.)

4. Public hearings / Public Comment.

- A. Public Hearing to Receive Public Comment on Capital Needs for Inclusion in the Five-year Capital Improvements Plan (CIP) update for FY 2016-2021. (Attachment 4.A.)
- B. Continuation of a public hearing on a petition requesting contiguous annexation submitted by Wake Forest Reservoir Properties, LLC for the property located in the northwestern quadrant of Gilcrest Farm Road & Royal Mill Ave. Comprising 135.20 acres being a portion of Wake Co. Tax Pin No. 1851-35-6014 and Franklin Co. Tax Pin No. 1851-67-5805. (Attachment 4.B.)
- C. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item or an item on the agenda during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

5. Consent Agenda.

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

- A. Approval of Tax Releases. (Attachment 5.A.)
- B. Approval of 2nd reading of an Ordinance Amending the Code of Ordinances Section 20-69. - Carrying a Concealed Weapon in Parks. (Attachment 5.B.)

- C. Approval of 2nd reading of an Ordinance Amending the Code of Ordinances Article Sec. 30-253. - Schedule VIII, one-way streets: remove “Caddell Street from Spring Street to North Taylor Street”. (Attachment 5.C.)
- D. Approval of Resolution of Appreciation of Services for Past Advisory Board Members. (Attachment 5.D.)
- E. Approval of a Revision of the Temporary Street Closure of S. White Street for “Friday Night on White” Events (2nd Friday of Each Month April – September 2016) to Include the Closure of Owen Ave from S. White to Brooks St. (Attachment 5.E.)
- F. Approval of Waiver of the Parking Ordinance from the Intersection of Holding and Franklin Street up to 360. W. Holding Avenue for Curb-side voting March 3-12, 2016 (Early Voting Dates).

6. Legislative Items.

- A. Consideration of Appointment of Members to the Design Review Board and Historic Preservation Commission. (Attachment 6.A.)
- B. Consideration of Appointment of Commissioners for Various Committees for 2016. (Attachment 6.B.)
- C. Consideration of Appointment of Mayor Pro Tempore. (Attachment 6.C.)

7. Planning Items.

- A. Consideration of Approval of Case No. RZ-15-07 Traditions North: Consideration of a request filed by the John R. McAdams Company to rezone approximately 128 acres located in the northwestern portion of the intersection of Gilcrest Farm Road & Royal Mill Avenue from RA, Residential Agricultural District, GR5, General Residential-5 and GR10, General Residential-10 to UR (CD), Urban Residential Conditional District; being Wake County Tax PIN 1851-67-5805. (Attachment 7.A.)
- B. Consideration of Approval of SP-15-21 Envision Science Academy: Consideration of a request for major site plan approval of the Envision Science Academy proposed on 6.96 acres of land located in the southeastern portion of the intersection of Traditions Grande Blvd & Oak Grove Church Road, being Wake County Tax PIN 1851-35-6014. (Attachment 7.B.)
- C. Consideration of approval of a Professional Services Agreement with Stantec Consulting Services, Inc. for the update to the Renaissance Plan for the Heart of Wake Forest. (Attachment 7.C.)

8. Administration and Financial Items.

9. Public Services Items.

- A. Consideration of Approval of Cleanwater Management Trust Fund for the purchase of Hedrick Property for the amount of \$289,622.00. (Attachment 9.A.)

10. Parks and Recreation Items.

11. Public Safety Items.

12. Other Business.

- 13. Closed Session.** N.C.G.S. 143-318.11 (3) Consultation with Attorney re:
Cameron Park II LTD, LLC et al v. Town of Wake Forest, Wake County 13 CVS 2777.

14. Adjournment