

# Take an active role in Wake Forest

Apply now to serve on one of the town's 14 advisory boards



Residents are encouraged to apply for one of the various town advisory boards. By serving on a board, you will have a direct impact on the quality of life in Wake Forest.

Applications are available at [wakeforestnc.gov/advisory-boards.aspx](http://wakeforestnc.gov/advisory-boards.aspx) and at Wake Forest Town Hall.

For more information, contact Town Clerk Deeda Harris [dharris@wakeforestnc.gov](mailto:dharris@wakeforestnc.gov) 919.435.9410

Above: The Greenways Advisory Board organizes the annual National Trails Day event at E. Carroll Joyner Park.



TOWN of  
WAKE FOREST

## Board of Adjustment

**PURPOSE:** To hear and decide appeals where it is alleged by the appellant that there is error in any order, requirement, permit, decision, determination, or refusal made by the Administrator in the carrying out or enforcement of any provision of the Unified Development Ordinance. The board may also authorize variances from the terms of the UDO that will not be contrary to the public interest.

**TERM:** 3 yrs. (in-town), 2 yrs. (out-of-town, appointed by the Wake County Board of Commissioners and the Wake Forest Board of Commissioners)

**MEETINGS:** As needed at town hall



## Cemetery Advisory Board

**PURPOSE:** To advise the Board of Commissioners and town staff in matters affecting cemetery policies and improvements.

**TERM:** 3 yrs.

**MEETINGS:** 7 p.m. on the fourth Wednesday of every month at town hall

**SPECIAL EVENT:** *Historic Wake Forest Cemetery Walking Tour*



## Cultural Resources Advisory Board

**PURPOSE:** To advise the Board of Commissioners and town staff on

initiatives, programs and services related to the town's cultural arts programming.

**TERM:** 3 yrs.

**MEETINGS:** 6:30 p.m. on the first Monday of every month at the Renaissance Centre Arts Annex



## Design Review Board

**PURPOSE:** To provide additional discretionary review for developments where the Major Architectural Design Review process is applicable. The types of development subject to this review are listed in Chapter 15.8.5 of the Unified Development Ordinance. Members should have experience, training and demonstrated interest in design, construction, preservation, or planning for buildings, site design or landscaping.

**TERM:** 3 yrs. and at least two members shall be from the planning or design professions

**MEETINGS:** As needed; 4 p.m. on the second Thursday of the month at town hall



## Greenways Advisory Board

**PURPOSE:** To advise the Board of Commissioners and town staff in the operation of the greenways system. This may include recommending policies, acquisitions and expansions, and improvements to the system.

**TERM:** 3 yrs.

(over)



**MEETINGS:** quarterly, 7:30 a.m. on the second Tuesday at town hall. Work sessions are scheduled as needed.

**SPECIAL EVENT:** *National Trails Day*



## Historic Preservation Commission

**PURPOSE:** To safeguard the heritage of Wake Forest by preserving districts and landmarks that embody important elements of the town's culture, history, architectural history and to promote the use and conservation of such districts and landmarks for the education, pleasure and enrichment of all citizens.

**TERM:** 3 yrs.

**MEETINGS:** 7 p.m. on the second Wednesday of each month at town hall

**SPECIAL EVENT:** *Christmas Historic Home Tour* (even numbered years only)



## Human Relations Council

**PURPOSE:** To encourage understanding and goodwill between all Wake Forest citizens regardless of race, sex, religion, creed, nationality, or economic status, and thus promote the general welfare of the town.

**TERM:** 3 yrs.

**MEETINGS:** 6 p.m. on the fourth Thursday of each month at town hall

**SPECIAL EVENT:** *Good Neighbor Day*



## Planning Board

**PURPOSE:** To perform studies and surveys of the present conditions and probable future development of the town, including land use, population, traffic, parking, annexation and expansion of extraterritorial jurisdiction. The board also makes recommendations to the Board of Commissioners on petitions related to zoning amendments, special use permits and major site/subdivision master plans.

**TERM:** 3 yrs. (in-town resident), 2 yrs. (out-of-town resident, appointed by the Wake County Board of Commissioners and the Wake Forest Board of Commissioners)

**MEETINGS:** 7:30 p.m. on the first Tuesday of each month at town hall



## Public Art Commission

**PURPOSE:** To advise the Board of Commissioners about public art projects, planning and program management. The commission also recommends and implements public art policy and facilitates public participation, outreach, and communications concerning public art.

**TERM:** 3 yrs.

**MEETINGS:** 7 p.m. on the fourth Thursday of each month at the Renaissance Centre Arts Annex



## Recreation Advisory Board

**PURPOSE:** To suggest policies and serve as liaison between the Parks, Recreation & Cultural Resources Department, the Town Manager and the Board of Commissioners in matters affecting recreation policies, programs, and the acquisition and disposal of lands and properties related to the total community recreation program, and to its long-range program for recreation.

**TERM:** 3 yrs.

**MEETINGS:** 6:30 p.m. on the fourth Monday of each month at the Flaherty Park Community Center

**SPECIAL EVENT:** *Wake Forest Unplugged*



## Senior Center Advisory Board

**PURPOSE:** To advise the town in the operation of the Senior Center which may include recommending policies, programs and activities.

**TERM:** 3 yrs.

**MEETINGS:** 3 p.m. on the first Tuesday of each odd numbered month at the Northern Wake Senior Center



## Technology Advisory Board

**PURPOSE:** To advise the town in all areas related to technology. We aim to spur economic development through technological growth by collaborating with business, industry, non-profits, public institutions and citizens.

**TERM:** 3 yrs.

**MEETINGS:** 6:30 p.m. on the fourth Monday of each month at town hall



## Urban Forestry Board

**PURPOSE:** To oversee Wake Forest's Urban Forestry Program including the Arbor Day Celebration and planting events, and to advise the Board of Commissioners on policies relating to trees and landscape regulations.

**TERM:** 3 yrs.

**MEETINGS:** 6:30 p.m. on the fourth Tuesday of each month at town hall

**SPECIAL EVENT:** *Arbor Day Celebration & Tree Seedling Giveaway*



## Youth in Government Advisory Board

**PURPOSE:** To give high school students an opportunity to learn leadership skills, gain knowledge of how local government works and to serve in an advisory capacity on issues of interest to Wake Forest youth.

**TERM:** 1 yr.; may be reappointed each year until graduation; only high school students (grades 9-12) may apply; at least five members must live in the town limits

**MEETINGS:** 9 a.m. on the third Saturday of each month (Aug.-May) at town hall

**SPECIAL EVENT:** determined annually

