

# Take an active role in Wake Forest

Apply now to serve on one of the town's advisory boards



Residents are encouraged to apply for one of the various town advisory boards. By serving on a board, you will have a direct impact on the quality of life in Wake Forest.

Applications are available at [wakeforestnc.gov/government-advisoryboards.aspx](http://wakeforestnc.gov/government-advisoryboards.aspx) and at Wake Forest Town Hall.

For more information, contact Town Clerk Deeda Harris [dharris@wakeforestnc.gov](mailto:dharris@wakeforestnc.gov) 919.435.9410

*Above: The annual Arbor Day Celebration & Tree Seedling Giveaway is organized by the Urban Forestry Board.*



TOWN of  
WAKE FOREST

## Board of Adjustment

**PURPOSE:** To hear and decide appeals where it is alleged by the appellant that there is error in any order, requirement, permit, decision, determination, or refusal made by the Zoning Enforcement Officer or other administrative officials in the carrying out or enforcement of any provision of the Zoning Ordinance.

**TERM:** 3 yrs. (in-town), 2 yrs. (out-of-town, appointed by the Wake County Board of Commissioners and the Wake Forest Board of Commissioners)

**MEETINGS:** As needed



## Cemetery Advisory Board

**PURPOSE:** To advise the Board of Commissioners and town staff in matters affecting cemetery policies and improvements.

**TERM:** 3 yrs.

**MEETINGS:** 7 p.m. on the fourth Tuesday of every month at town hall

**SPECIAL EVENT:** Historic Wake Forest Cemetery Walking Tour

## Greenways Advisory Board

**PURPOSE:** To advise the Board of Commissioners and town staff in the operation of the greenways system. This may include recommending policies, acquisitions and expansions, and improvements to the system.

**TERM:** 3 yrs.

**MEETINGS:** quarterly, 7:30 a.m. on the second Tuesday at town hall. Work sessions are scheduled as needed.



## Historic Preservation Commission

**PURPOSE:** To safeguard the heritage of Wake Forest by preserving districts and landmarks that embody important elements of the town's culture, history, architectural history, or prehistory and to promote the use and conservation of such districts and landmarks for the education, pleasure, and enrichment of the residents of the town, the county, and the state as a whole.

**TERM:** 4 yrs. (reside in the Historic District)

**MEETINGS:** 7 p.m. on the second Wednesday of each month at town hall

**SPECIAL EVENT:** Christmas Historic Home Tour (even numbered years only)

(over)



## Human Relations Council

**PURPOSE:** To encourage understanding and goodwill between all Wake Forest citizens regardless of race, sex, religion, creed, nationality, or economic status, and thus promote the general welfare of the town.

**TERM:** 3 yrs.

**MEETINGS:** 7 p.m. on the fourth Thursday of every month at town hall

**SPECIAL EVENT:** Good Neighbor Day



## Planning Board

**PURPOSE:** To establish principles and policies for guiding action in the development of the town and to acquire/maintain in current form such basic information and materials as are necessary to an understanding of past trends, present conditions and forces at work to cause changes in these conditions.

**TERM:** 3 yrs. (in-town resident), 2 yrs. (out-of-town resident, appointed by the Wake County Board of Commissioners and the Wake Forest Board of Commissioners)

**MEETINGS:** 7 p.m. on the second Wednesday of each month at town hall



## Public Art Commission

**PURPOSE:** To advise the Wake Forest Board of Commissioners about public art projects, planning and program management. The Public Art Commission also recommends and implements public art policy and facilitates public participation, outreach, and communications concerning public art.

**TERM:** 3 yrs.

**MEETINGS:** 7 p.m. on the fourth Thursday of each month at town hall



## Recreation Advisory Board

**PURPOSE:** To suggest policies within its powers and responsibilities and serve as liaison between the Parks & Recreation Department, the Town Manager and the Board of Commissioners in matters affecting recreation policies, programs, and the acquisition and disposal of lands and properties related to the total community recreation program, and to its long-range program for recreation.

**TERM:** 3 yrs.

**MEETINGS:** 6:30 p.m. on the fourth Monday of each month at the Flaherty Park Community Center, 1226 N. White St.

**SPECIAL EVENT:** Wake Forest Unplugged



## Senior Center Advisory Board

**PURPOSE:** To advise the town in the operation of the Senior Center which may include recommending policies, programs and activities.

**TERM:** 3 yrs.

**MEETINGS:** quarterly, 3 p.m. on the first Tuesday of March, June, September and December at the Northern Wake Senior Center, 235 E. Holding Ave.



## Urban Forestry Board

**PURPOSE:** To oversee Wake Forest's Urban Forestry Program including the Arbor Day program and planting events, and to advise the Board of Commissioners on policies relating to trees and landscape regulations.

**TERM:** 3 yrs.

**MEETINGS:** 7 p.m. on the second Monday of each month at town hall

**SPECIAL EVENT:** Arbor Day Celebration & Tree Seedling Giveaway

## Youth Advisory Board

**PURPOSE:** To learn leadership skills, gain knowledge of how local government operates and serve in an advisory capacity.

**TERM:** High school students (grades 9–12) are eligible to serve on the Youth Advisory Board which consists of nine and up to 15 members – five of whom must live in the town limits. Youth Advisory Board members serve one-year terms, but may be re-appointed.

**MEETINGS:** 9 a.m. on the third Saturday of each month during the traditional school year (August-May) at town hall

**SPECIAL EVENT:** Spring Coat Donation Drive

**Meeting minutes are available upon request by contacting Town Clerk Deeda Harris [dharris@wakeforestnc.gov](mailto:dharris@wakeforestnc.gov) 919.435.9413**



*The Human Relations Council promotes goodwill by hosting Good Neighbor Day each year in September.*