



**Town of Wake Forest
Parks and Recreation Department
Recreation Advisory Board
Meeting Minutes / June 25, 2012**

Members Present: Jim Thompson-V. Chair, Doug Scott, Jeff Sank, David Jerose, Alicia Knowles, Shinica Thomas, Commissioner Margaret Stinnett; **Members Absent:** Sandy Thomason-Chair, LaCusia Green; **Staff Present:** Ruben Wall-Director, Jimmy Thrift– Park Superintendent

Call to order: The meeting was called to order at 6:37pm by Jim Thompson

Approval of Minutes: A motion to approve the May 29, 2012 minutes was made by Jeff Sank and seconded by Alicia Knowles. The minutes were approved without corrections.

Items for Agenda

- Tennis Update – Wake Forest Tennis Association has a new president Bruce Tompkins. This year there were 26 kids in the WFT clinic and they had 14 adult leagues.

Director's Report

- Alston Massenburg is scheduled to be complete by the end of July; we will schedule a grand re-opening event sometime in August. We plan to open for programs Sept. 1st if the construction schedule holds.
- The Bear Chair was recently in the news on the UNC channel. We're also submitting an article to NCRPA about the creation of this work of art. We hope to make the fall magazine publication.
- We plan to raise funds for the spray ground at the August 5th concert at Joyner Park; I will also be suggesting that the Kiwanis Club host another cookout at the completion of the pool season to raise funds for the spray ground.
- Dog Park: We met with a group of citizen's on June 8th to discuss enhancements at the dog park and the possibility of creating a Friends of the Dog Park Program.

Staff Report: Jimmy Thrift - Park Maintenance

- Joyner Park - Crews installed 39 yards of mulch around the parking area and three outlets were repaired on the amphitheater to prepare for the concerts.
- Sanford Creek Greenway - Repairs were made to the boardwalk.
- Heritage High School - Replaced rain sensor control on the control box
- Special Events - Met with State Department of Land Quality to acquire permits for Smith Creek Project.
- Jimmy will also research options to enhance the appearance of the fence over the dam

Chair Report: None

Old Business

- Mission Statement – Sub-Committee Report / the committee did not meet in June, a meeting has been planned for July
- Wake Forest Unplugged 2012 – Events will take place on Sunday only, it was suggested that we start the games at 1pm and continue during the concert. Alicia will be responsible for coordinating the games. David will talk with the Director of the Museum about participating in the event. He also suggested vendors offering coupons of some kind during the event. The event will be from 1-6pm on October 7th.
- CMB State Forum August 9-11 / Greensboro-High Point Marriott – Members Attending - LaCusia Green, Shinica Thomas, and David Jerose will be attending the entire conference, Commissioner Stinnett & Sandy Thomason will be attending Friday only.

New Business:

- The Parks and Recreation Dept. is partnering with the Girl Scouts to host a Movie Night at Joyner Park on August 18, 2012. More information will be shared at a later date.
- The Master Plan was discussed again. The current plan expires in 2015. See link to current plan below.
http://www.wakeforestnc.gov/client_resources/residents/parks/park_master_plan.pdf

General Comments & Request:

- Doug suggested that we have a mock spray ground/sprinkler system at the August concert. Jimmy & Ruben will research this idea.
- The budget passed and money was approved for the design of the Amphitheater Cover.

Meeting Adjournment:

- Motion to adjourn was made by Jeff and seconded by Alicia. Meeting adjourned at 7:47pm.

Next meeting: July 23th – 6:30pm / Flaherty Community Center


Sandy Thomason, Chair


Ruben Wall, Parks & Recreation Director