



**Town of Wake Forest  
Parks and Recreation Department  
Recreation Advisory Board  
Meeting Minutes / April 23, 2012**

**Members Present:** Sandy Thomason-Chair, Jim Thompson-V. Chair, Doug Scott, Jeff Sank, LaCusia Green, Alicia Knowles, David Jerose, Commissioner Margaret Stinnett; **Members Absent:** Shinica Thomas, Patt Paterson; **Staff Present:** Ruben Wall-Director, Cindy Ferguson, Programs Coordinator

**Call to order:** The meeting was called to order at 6:30pm by Sandy Thomason

**Approval of Minutes:** A motion to approve the March 29, 2012 minutes was made by Doug Scott and seconded by Alicia Knowles. The minutes were approved without corrections.

**Items for Agenda**

- Tennis Update – Lights have been repaired and the tennis players are very happy, David inquired about the special account created for the tennis program. The Finance Dept. has created this account. David mentioned the loose sand on the courts and the need to have it blown regularly. The parks and recreation maintenance staff will continue to address this.
- Fence at Flaherty – The trees had to be removed due to the likelihood of the dam eroding and washing away
- Mike Waters Retirement- Ruben will be representing the Town at Mike Waters, Executive Director NCRPA retirement luncheon in Cary NC.
- Spray Park – Fundraiser cookout scheduled for May 26<sup>th</sup> / 12-3pm at Holding Park

**Director's Report**

- Budget Update / CPI Update – All items have been submitted and a public hearing is scheduled for May 15<sup>th</sup>
- Holding Park Enhancements - Tree removal, ditch/grate repair, bear chair / benches  
Youth Advisory Board did some painting in the locker restrooms
- Six Sundays start on April 29<sup>th</sup>; we held a logistics meeting on site with WF Arts for final preparation.
- We held our first planning meeting with the Kiwanis Club on April 16<sup>th</sup> concerning the spray ground at Holding Park Pool. Our goal is to have it installed by May 2013 if all goes well. We have a follow up meeting scheduled for April 30<sup>th</sup>.

**Staff Report** - Cindy highlighted some programs and distributed the attached report to board members

- **Eggventure Workshop** – Workshop was held on Saturday, March 31, from 10am – noon at Flaherty Park Community Center. Children ages 3-5 enjoyed making crafts for the upcoming Easter holiday. We catered to 5 students for registration.

- **Guitar** – March/April sessions for ages 6-8 and 9-12 began on Saturday, March 31 with five students registered.
- **Youth Art Programs** – Spring sessions for Toddler Art, Preschool Art, Art for Homeschoolers, and Kids Art began on April 2 with 19 students registered.
- **Outdoor Nature Photography** – Spring session began on April 3 with 7 students registered.
- **Jump for fitness** – Spring session began on April 4 with six students registered.
- **Youth Golf** – Spring session for youth Golf ages 5-11 began on Monday, April 16 with 11 students registered.
- **Youth Drawing and Open Studio for Homeschoolers** – Spring session began on Tuesday, April 17 with 5 students registered. This is a new program being offered through the department.

### **Chair Report**

- Sandy discussed the possibility of forming a committee to work on the boards new mission statement. Jeff Sank, Jim Thompson and LaCusia Green agreed to be on this committee. They will schedule a meeting prior to the May meeting and bring suggestions to the board.

### **Old Business**

- Mission Statement – Committee was formed.

### **New Business:**

- May Meeting Date – Due to the Memorial Holiday, the board voted to move the meeting to Tuesday, May 29<sup>th</sup>. The vote passed 6-1, David Jerose opposed.
- CMB State Forum August 9-11 / Greensboro-High Point Marriott – this will be revisited at the May meeting.

### **General Comments & Request:**

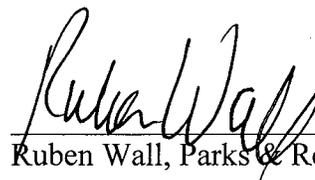
- Commissioner Stinnett suggested a board workday similar to the Youth Advisory Board
- LaCusia commented that the new pilot recycling program was a good idea and that other places are doing this.

### **Meeting Adjournment:**

- Motion to adjourn was made by Doug Scott and seconded by Alicia Knowles. Meeting adjourned at 7:25pm.

**Next meeting:** May 29<sup>th</sup> – 6:30pm / Flaherty Community Center

 (FOR SANDY)  
Sandy Thomason, Chair

  
Ruben Wall, Parks & Recreation Director