TOWN *of*
WAKE FOREST

301 S. Brooks Street
Wake Forest, NC 27587
t 919.435.9400

www.wakeforestnc.gov

Public Art Commission

MINUTES

June 23, 2011

Members Present:	Rebecca Christian, Tamar Harris, Barbara Massenburg, Wanda Mukherjee, John Pelosi (Chair), Janet Rose, and Jim Wallace
Members Absent:	None
Staff Present:	Agnes Wanman (Planner)
Guests Present:	Vivian Jones (Mayor), Margaret Stinnett, Holly Miller

CALL TO ORDER

The meeting was called to order by the Chair at apx. 6:30pm.

APPROVAL OF MINUTES

The minutes of the May 26 meeting were approved unanimously.

SPECIAL PRESENTATION

Holly Spring Miller, engineer with the Town of Wake Forest and project manager of the South White Street project, presented the 65% plans. She also offered to come to the July meeting with someone from Kimley-Horn, the company drawing up the plans. On Monday, June 27, from 6:30 to 8:30pm there will be a public open house on the plans in Town Hall. She discussed ideas on how art could be incorporated into the project, such as planters, sculpture, water feature, bicycle rack, bench, etc., perhaps using a theme of historic downtown-railroad-environment.

After she left the PAC discussed appointing an Artist Selection Committee and who should be on it. It was suggested that because we are just learning this process that the entire membership of the PAC should sit on the committee along with a designer with Kimley-Horn who has worked on the project and one or two others with experience on a similar public art project. Wanda Mukherjee moved to create the committee. Becky Christian seconded the motion which passed unanimously.

There followed a discussion on the difference between a RFQ (Request for Qualifications) and a RFP (Request for Proposal). Such a proposal would be conceptual, not a specific design submitted.

Janet Kagan and Brendan Greaves will be contacted regarding recommendations for the committee, along with Denise Dickens, who may be a potential PAC member.

OLD BUSINESS

A. Policies: Discussion was postponed due to time.

B. Other: None.

NEW BUSINESS AND ANNOUNCEMENTS

A. Ideas for FY 2011-12: Discussion was postponed due to time.

B. Other: None.

ADJOURNMENT

The meeting was adjourned at approximately 7:55pm.

Respectfully submitted,

John Pelosi, Chair

Agnes W. Wanman, Secretary