



PLANNING BOARD MEETING

MINUTES

July 7, 2009

Members Present: Chairman Bob Hill, Steve Stoller, Sarah Bridges, Al Merritt, Grif Bond, Zachary Donahue, and Edwin Gary.

Members Absent: Kim Parker and Ward Marotti

Town Staff Present: Chip Russell, Planning Director
Chad Sary, Assistant Planning Director
Charlie Yokley, Planner
Eric Vernon, Town Attorney

CALL TO ORDER

The regular meeting of the Wake Forest Planning Board was called to order by Chairman Hill at 7:37 p.m.

REGULAR BUSINESS:

APPROVAL OF MINUTES

The minutes of June 2, 2009 were submitted with the agenda packet.

ACTION:

Al Merritt made a motion and Edwin Gary seconded to approve the minutes. Motion carried unanimously (7-0).

NEW BUSINESS

ITEM: CONSIDERATION OF PUBLIC HEARING ITEM(S)

ACTION: The public hearing for the proposed Wake Forest Community Plan was continued to August meeting; therefore, no action was taken.

ITEM: **CONSIDERATION OF APPROVAL OF EXTENSION OF SPECIAL USE PERMIT CASE SU-08-03: CHILD CARE FACILITY, LOCATED AT 1212 HERITAGE LINKS DRIVE.**

ACTION: Al Merritt made a motion and Sarah Bridges seconded to recommend approval of a 12-month extension for Special Use Permit Case SU-08-03: Child Care Facility located at 1212 Heritage Links Drive. The extension request was recommended for approval (7-0).

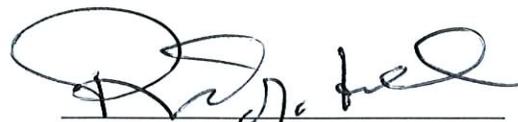
Grif Bond questioned if public notice was required for this request. Planner Yokley confirmed that Special Use Permit extension requests do not require public notice. After deliberation on the matter, the Planning Board made a recommendation to the Board of Commissioners to consider amending the zoning ordinance to require official public notice on Special Use Permit extension requests.

ADJOURNMENT

ACTION: At 7:47 p.m., there being no further business, Edwin Gary made the motion to adjourn and Sarah Bridges seconded. The Planning Board Meeting was adjourned by Chairman Hill.

Respectfully submitted,


Chip Russell, Secretary


Bob Hill, Chairman