



TOWN *of* WAKE FOREST

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HISTORIC PRESERVATION COMMISSION

MINUTES

February 9, 2011

Members Present: Louise Howard (Chairman), Alexis Cooke (Vice-Chair), Amy Dowdle, Debra Ludas, and Parker Schlink
Members Absent: Sandy Smart and Johanna Trotter
Staff Present: Agnes Wanman (Planner)
Guests Present: Chris Kaeberlein

CALL TO ORDER

The meeting was called to order at 8:10pm by the Chair after a quorum was reached.

APPROVAL OF MINUTES

The minutes of the January 12, 2011 meeting were unanimously approved.

TREASURER'S REPORT

None

PUBLIC COMMENT

None

OLD BUSINESS

- A. Proposal for Design Guidelines for East End:** Agnes Wanman presented the proposed new conservation district and design guidelines for the East End area. The purpose of this is to provide some design standards in order to protect the residential neighborhood from non-compatible new construction. This was one of the goals in the Northeast Neighborhood Plan adopted in 2007. The proposed guidelines are very basic and based on the design of most existing homes in the neighborhood. Discussion resulted in the consensus that the standards would provide neighborhood protection while also allowing for a great deal of flexibility

in development options. Parker Schlink moved to recommend the 9 design elements be discussed with the East End neighborhood association. Alexis Cooke seconded the motion which passed unanimously.

- B. Christmas Tour Final Report:** Agnes Wanman reported that we still do not have the figure for the amount we will receive for online ticket sales. However, we sold 74 tickets online, which would total \$888 at \$12.00 per ticket. PayPal charges a fee and the town added a fee for online sales in the attempt to cover PayPal's charge. The exact amount will not be the same but should be close. Agnes suggested that, even though the exact amount received may be different than \$888, it shouldn't be far off. Therefore, we should go ahead and use the \$888 figure for calculating net profit so we can go ahead and pay the Woman's Club, apx \$1,607.00. Amy Dowdle moved to pay the Woman's Club one third of the net profit. Parker Schlink seconded the motion which passed unanimously.

- C. Other (None)**

NEW BUSINESS & ANNOUNCEMENTS

- A. Election of Officers:** Amy Dowdle nominated Alexis Cooke as Vice-Chair. Debbie Ludas seconded the nomination which passed unanimously. Alexis then nominated Parker Schlink as Treasurer. Debbie seconded the nomination which passed unanimously.

2011 Officers:

Chairman: Louise Howard (2nd year of 2 year term)

Vice-Chair: Alexis Cooke

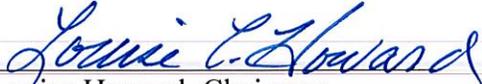
Treasurer: Parker Schlink

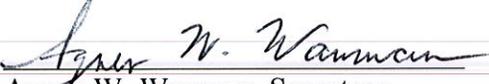
- B. Report by Parker Schlink:** Parker Schlink attended a class on antique furniture as part of the historic preservation curriculum at the Edgecombe County Community College. She reported on what she learned, including how to tell whether a piece of furniture is original or a copy. Often antique dealers are not really knowledgeable. She is willing to help others with information on antique furniture, if needed. She will be taking a class on researching historic buildings and will report back to the HPC.

ADJOURNMENT

The meeting was adjourned at 8:40pm.

Respectfully submitted,


Louise Howard, Chairman


Agnes W. Wanman, Secretary