

Cemetery Advisory Board Meeting

April 27, 2011

Minutes

Call to Order

John Mills called the meeting to order at 7:00 p.m.

Members Present: John Mills, Alan O'Shaughnessey, Margaret Shearon, Jackie Reville, Nancy Bates, Christie Dowda, Myra Parker, Peter Firth, Anne Hines (ex-officio)

Members absent: I. Beverly Lake

Staff Present: Mike Barton, Director of Public Works
Betty Pearce, Office Assistant II

Guest(s) Present:

Approval of Minutes

Action: Minutes from March 23, 2011 were read and approved. Motion to approve by Christie Dowda (with a correction to next meeting date) and seconded by Margaret Shearon. Motion carried 9 - 0.

New Business

- Mike Barton gave update on the Columbarium and Section 6. Surveying and plotting completed. Discrepancy on two of the plots need correction then re-combination of total area will be done.

Old Business

- Nancy presented an update on the Tour operations. Gave update on Bess Martinson's email about all the various publicity by the Town. Nancy also asked about possible mail inserts for next year's tour. Mike will check on this.
- John Mills to follow up on the Past Presidents recognition and Nancy stated that Jill Bright will also be involved in this process.
- JROTC to assist with placing flags on Friday, provide Bagpipe player, perform an

opening ceremony of presenting colors, perform singing throughout the tour and will provide assistance during tour.

- Wake Forest College Birthplace will be open from 12 – 4 following the tour.
- John Mills has additional history, as provided by Susan Brinkley, and will get with Mike Barton to what will be used for future tours.
- Nancy said she received the story on the Greason family for reading at the tour. She will get back with her on additional stories.
- Peter will get back with Colonel Belmont on follow up issues.
- Mike stated that all the handouts are ready to go.

Next Meeting

Next meeting scheduled for May 25, 2011 @ 7:00 pm in the Town Hall Meeting Room B-001.

Adjournment

Action: At 7:50 p.m., there being no further business, Christie Dowda made a motion to adjourn the meeting. Alan O'Shaughnessey seconded the motion, which carried unanimously (9-0).

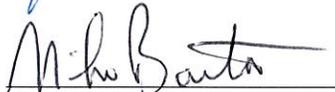
Respectfully Submitted,



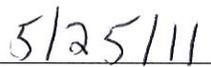
John Mills, Chair



Date



Mike Barton, Secretary



Date