

**REGULAR BOARD OF COMMISSIONERS MEETING  
TOWN OF WAKE FOREST, NORTH CAROLINA  
August 15, 2006**

Mayor Jones called to order a regular meeting of the Board of Commissioners at 7:00 p.m. Present were Commissioners Stephen Barrington, Velma Boyd-Lawson, David Camacho, Frank Drake, and Margaret Jones Stinnett as were Town Manager Williams, Town Clerk Wilson, Planning Director Russell, Planner Sary, Planner Ayers, Planner Potts, Deputy Town Manager O'Donnell, Engineering Director Keravuori, Parks and Recreation Director Simpson, and Town Attorney Vernon.

Mayor Jones led everyone in the Pledge of Allegiance.

**1. Approval of agenda.**

Mayor Jones reported that two (2) additional items needed to be added to the agenda for approval:

**3. Presentations.**

- A. Consideration of approval of resolution of appreciation for the services of Joey Wiggins.

**8. Administration & Finance Items.**

- A. Discussion concerning Wake Forest Birthplace Society Museum.

**9. Public Service Items**

- A. Consideration of approval of bids received for one (1) 40 MVA Substation Transformer for the electric substation located at NC-98 By-pass and Capital Boulevard.

**ACTION:** Commissioner Boyd-Lawson made a motion to approve the agenda as amended. Commissioner Barrington seconded the motion, which carried unanimously (5-0).

**2. Approval of minutes.**

- A. **Meetings held July 11, 2006 (Work Session and Joint Public Hearings) and July 18, 2006 (Regular Board of Commissioners Meeting).**

**ACTION:** Commissioner Drake made a motion to approve the minutes of meetings held July 11, 2006 (Work Session and Joint Public Hearings) and July 18, 2006 (Regular Board of Commissioners Meeting). Commissioner Barrington seconded the motion, which carried unanimously (5-0).

**3. Presentations.**

A. Consideration of approval of resolution of appreciation for the services of Joey Wiggins.

**ACTION:** Commissioner Drake made a motion to approve a Resolution of Appreciation of the Services of Joey Wiggins. Commissioners Boyd-Lawson seconded the motion, which carried unanimously (5-0) resulting in the following resolution:

RESOLUTION 2006-34

RESOLUTION OF APPRECIATION  
FOR THE SERVICES OF  
JOEY WIGGINS

(Body of resolution contained in Resolution Book 24)

**4. Public hearings / Public Comment.**

A. **Public hearing and approval of ordinance for contiguous annexation submitted by Willfair Properties, LLC for property located off Rogers Road comprising 18.75 acres.**

At 7:11 p.m., Mayor Jones opened the public hearing for the contiguous annexation submitted by Willfair Properties, LLC for property located off Rogers Road comprising 18.75 acres.

At 7:12 p.m., there being no one present to speak to this item, Mayor Jones closed the public hearing.

Mayor Jones announced that consideration of approval of the annexation would be done in conjunction with Planning Item 7.A. Case RZ-06-06: Willfair Property.

C. **Public Comment.**

No one spoke

**4.1 Closed Session:** N.C.G.S. 143-318.11(a)(5) - Land Acquisition - New Town Hall Site

**ACTION:** At 7:14 p.m., Commissioner Drake made a motion to go into Closed Session for the purpose of N.C.G.S. 143-318.11(a)(5) - Land Acquisition - New Town Hall Site. Commissioner Boyd-Lawson seconded the motion, which carried unanimously (5-0).

At 8:02 p.m., Commissioner Stinnett made a motion to return to the regular meeting. Commissioner Drake seconded the motion, which carried unanimously (5-0).

**5. Consent Agenda.**

**ACTION:** Commissioner Boyd-Lawson made a motion to approve the Consent Agenda Items as submitted. Commissioner Camacho seconded the motion, which carried unanimously (5-0).

**A. Approval of tax releases (copy on file in Town Clerk's Office).**

**B. Approval of petition for non-contiguous annexation submitted by Waters Edge Environmental for property located on Shearon Farms Avenue resulting in the following resolutions:**

RESOLUTION 2006-35

RESOLUTION DIRECTING THE CLERK TO INVESTIGATE  
A PETITION RECEIVED UNDER G.S. 160A-58.1  
(Body of resolution contained in Resolution Book 24)

RESOLUTION 2006-36

RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION  
OF ANNEXATION PURSUANT TO G.S. 160A-31, AS AMENDED  
(Body of resolution contained in Resolution Book 24)

**C. Approval of resolution declaring certain property surplus and authorizing its disposal by the Town Manager resulting in the following resolution:**

RESOLUTION 2006-37

RESOLUTION DECLARING CERTAIN PROPERTY SURPLUS AND  
AUTHORIZING ITS DISPOSAL BY THE TOWN MANAGER  
(Body of resolution contained in Resolution Book 24)

**D. Approval of Northern Regional Center Master Plan.**

**6. Legislative Items.**

**A. Consideration of approval of appointments to Historic Preservation Commission and Human Relations Council (applications and ballots on following page).**

Town Clerk Wilson distributed ballots for the selection of two (2) candidates for the Human Relations Council.

**ACTION:** Commissioner Drake made a motion to appoint John Mills to the Historic Preservation Commission with term to expire December 31, 2007, appoint Stephanie M. Jenny and Karen Clagett to the Human Relations Council with terms to expire December 31, 2006 and December 31, 2007 respectively. Commissioner Barrington seconded the motion, which carried unanimously (5-0) resulting in the following resolution:

**RESOLUTION 2006-38**

**RESOLUTION APPOINTING MEMBERS TO THE  
HISTORIC PRESERVATION COMMISSION AND  
THE HUMAN RELATIONS COUNCIL OF THE  
TOWN OF WAKE FOREST, NORTH CAROLINA  
(Body of resolution contained in Resolution Book 24)**

**7. Planning Items.**

**A. Consideration of approval of Case RZ-06-06: A rezoning request filed by Willfair Properties, LLC to rezone 18.9 acres from R-30 (Wake County) to C.U. R-8, Residential-8 District for the property located in the 4100 block of Rogers Road (Northside), being Tax PIN(s) 1759-18-4005; 1759-17-4973; 1759-28-0250 & 1759-17-6817.**

**ACTION:** Commissioner Drake made a motion to approve Case RZ-06-06: A rezoning request filed by Willfair Properties, LLC to rezone 18.9 acres from R-30 (Wake County) to C.U. R-8, Residential-8 District for the property located in the 4100 block of Rogers Road (Northside) with the conditions as recommended by Planning Staff and adding Condition No. 10 that Lots 54, 55, 56, 567, 58 & 60 be reconfigured to four (4) lots and the developer split Lot 59 if he so chooses into two (2) lots contingent upon annexation of property and the vote was as follows:

Aye

Nay

Commissioner Barrington    Commissioner Stinnett  
Commissioner Boyd-Lawson  
Commissioner Camacho  
Commissioner Drake

1. Grading of property shall be limited to roads, utilities, and building areas. Mass grading of site shall be prohibited.
2. Provide a 20' evergreen landscape buffer adjacent to the Clearsprings Subdivision.
3. No heavy construction traffic shall be allowed through the Clearsprings Subdivision.
4. Preserve identified landmark trees located on the property.
5. All buffers shall remain natural and undisturbed where practical. Supplemental plantings shall be required in open areas where existing vegetation does not meet the requirements of the zoning ordinance.
6. No driveway access from lots to Rogers Road.
7. Provide right-of-way dedication along Rogers Road and construct roadway improvements per the Wake Forest Transportation Plan.
8. The following water conservation measures shall be used:  
Plant drought-resistant grass on the lawns;
  - a. Install water-saving appliances in the homes; and
  - b. Tie any lawn irrigation to a source other than the town's drinking water system.
9. No demolition or building permits shall be issued on the lots affected by the existing structures on the property until information is presented to the Board of Commissioners regarding the efforts to preserve the structures .
10. Lots 54, 55, 56, 567, 58 & 60 be reconfigured to four (4) lots and the developer split Lot 59 if he so chooses into two (2) lots contingent upon annexation of property.

**B. Consideration of approval of change order to the contract with Narron Construction for the North Allen Road Sidewalk Project.**

**ACTION:** Commissioner Boyd-Lawson made a motion to approve the change order to the contract with Narrow Construction for the North Allen Road Sidewalk Project. Commissioner Drake seconded the motion, which carried unanimously (5-0).

**C. Consideration of approval of bids received for the construction of Olde Mill Stream Greenway and authorizing a contract and any change orders within the budgeted amount between the Town of Wake Forest and contractor for the Olde Mill Stream Greenway Project (NC-DOT Enhancement Project #E 4756).**

**ACTION:** Commissioner Drake made a motion to approve NU-Tech Paving Company, Inc. for the construction of the Olde Mill Stream Greenway in the amount of \$220,494.76 and approval of the resolution approving the contract and any change orders within the budgeted amount. Commissioner Barrington seconded the motion, which carried unanimously (5-0) resulting in the following resolution:

RESOLUTION 2006-39

(Olde Mill Stream Greenway - NC-DOT Project #3-4756)

RESOLUTION BY THE BOARD OF COMMISSIONERS  
OF THE TOWN OF WAKE FOREST, NORTH CAROLINA TO  
EXECUTE A CONTRACT AND ANY CHANGE ORDERS WITHIN  
THE BUDGETED AMOUNT WITH NU-TECH PAVING COMPANY, INC.  
FOR THE PROJECT KNOWN AS OLDE MILL STREAM GREENWAY  
(Body of resolution contained in Resolution Book 24)

**8. Administration and Financial Items.**

**A. Discussion concerning funding for the Wake Forest Birthplace Society Museum.**

**ACTION:** Commissioner Barrington made a motion that the Town of Wake Forest commit up to \$110,000/year for the next five (5) years with receipt of pledges of \$1,000,000 with a 2 to 1 match of \$220,000 cash each year from other sources to fund the Wake Forest Birthplace Society Museum beginning in FY 2007-2008. Commissioner Camacho seconded the motion, which carried unanimously (5-0).

**9. Public Services Items.**

**A. Consideration of approval of bid received for one (1) 40 MVA Substation Transformer for the electric substation located at NC-98 By-pass and Capital Boulevard.**

**ACTION:** Commissioner Camacho made a motion to approve the bid submitted by National Transformer Sales for the electric substation located at NC-98 By-pass and Capital Boulevard in the amount of \$1,217,262. Commissioner Boyd-Lawson seconded the motion, which carried unanimously (5-0).

**10. Parks and Recreation Items.**

**A. Consideration of approval of contract with the Trust for Public Land for the Clinebelle Tract.**

**ACTION:** Commissioner Boyd-Lawson made a motion to approve the contract with the Trust for Public Land for Clinebelle Tract. Commissioner Camacho seconded the motion, which carried unanimously (5-0).

**11. Public Safety Items.**

**A. Consideration of approval of resolution for a grant application for traffic safety funding sponsored by the North Carolina Governor's Highway Safety Program.**

**ACTION:** Commissioner Boyd-Lawson made a motion to approve a resolution for a grant application for traffic safety funding sponsored by the North Carolina Governor's Highway Safety Program. Commissioner Barrington seconded the motion, which carried unanimously (5-0) resulting in the following resolution:

RESOLUTION 2006-40

RESOLUTION APPROVING A GRANT APPLICATION  
FOR TRAFFIC SAFETY FUNDING SPONSORED BY THE  
NORTH CAROLINA GOVERNOR'S HIGHWAY SAFETY PROGRAM

(Body of resolution contained in Resolution Book 24)

**12. Adjournment.**

**ACTION:** At 9:52 p.m., Commissioner Drake made a motion to continue the meeting to September 5, 2006 at 5 p.m. Commissioner Boyd-Lawson seconded the motion, which carried unanimously (5-0).