

REGULAR BOARD OF COMMISSIONERS MEETING

TOWN OF WAKE FOREST, NORTH CAROLINA

January 15, 2008

Mayor Jones called to order a regular meeting of the Board of Commissioners at 7:00 p.m. Present were Commissioners Anne Hines, Frank Drake, Chris Kaeberlein, Margaret Jones Stinnett and Pete Thibodeau as were Town Manager Williams, Town Clerk Wilson, Deputy Town Manager O'Donnell, Planning Director Russell, Assistant Planning Director Ayers, Public Works Director Barton, Engineering Director Keravuori, Parks and Recreation Director Simpson, and Town Attorney Vernon.

Mayor Jones led everyone in the Pledge of Allegiance.

1. Approval of agenda.

Mayor Jones reported that the following items would be added/removed from the agenda:

Add: Sienna Drive Traffic Impact Analysis Study to the agenda. Mayor Jones reported that this item would be considered as Item 9.D. under Public Services.

Remove: Item 7.A. Consideration of approval of Case SU-07-07: A request filed by Thomas Ryan Preddy and Russell Scott Riggs for a special use permit for a car wash in the NB, Neighborhood Business District for property located at Forestville Road and Rogers Road, being Tax PINs 1840-41-1437 and 1840-41-2363 would be removed from the agenda. Consensus of the Board of Commissioners was that this item would be brought back by the request of a Commissioner or at the request of the applicant.

Remove from Consent Agenda: Item 5.D. Approval of Corporate Chaplains Site Plan. She reported that this item would be placed under Planning Items as 7.E. for consideration/approval.

ACTION: Commissioner Thibodeau made a motion to approve the agenda as amended. Commissioner Drake seconded the motion, which carried unanimously (5-0).

2. Approval of minutes.

A. Meetings held December 6, 2007 (Work Session and Joint Public Hearings) and December 18, 2007 (Regular Board of Commissioners Meeting).

ACTION: Commissioner Kaeberlein made a motion to approve the minutes of meetings held December 6, 2007 (Work Session and Joint Public Hearings) and December 18, 2007 (Regular Board of Commissioners Meeting). Commissioner Hines seconded the motion, which carried unanimously (5-0).

3. Presentations.

None.

4. Public hearings / Public Comment.

A. Public Comment.

Mayor Jones recognized Mr. Graham Cawthorne, 1000 Waterline Drive, Wake Forest, NC, who spoke saying he has been a business owner (surveying business) in downtown Wake Forest since 1988. He reported that the current business owners on East Jones Avenue would like to have the traffic redirected to move from west to east beginning at South White Street toward South Brooks Street. He said the change would increase the safety of the street. Drivers frequently think they can turn from South White Street onto East Jones Avenue. When they realize this can not happen, they turn back into the travel lane sometimes in front of other vehicles. Also, there is a site distance problem for anyone who tries to pull out onto South White Street to the right or left. He said that the change in direction would also increase the traffic flow on East Jones Avenue. Mr. Cawthorne also stated that downtown businesses are suffering from a lack of traffic. He said that there is not a lot of traffic. People just don't seem to come to downtown Wake Forest. The business owners (Allen Montague Studio and Sunflower Studio) feel it would be most beneficial to change the direction of the street. Mr. Cawthorne suggested a trial period of one (1) to two (2) years.

Mayor Jones thanked Mr. Cawthorne for his comments and stated that the Board of Commissioners would take the issue under advisement.

5. Consent Agenda.

ACTION: Commissioner Drake made a motion to approve the Consent Agenda items as presented. Commissioner Hines seconded the motion, which carried unanimously (5-0).

A. Approval of tax releases (copy on following page).

B. Approval of petition requesting non-contiguous annexation submitted by The Mason Group comprising 1.31 acres located on Harris Road (north side) resulting in the following resolutions:

RESOLUTION 2008-01

RESOLUTION DIRECTING THE CLERK TO INVESTIGATE
A PETITION RECEIVED UNDER G.S. 160A-58.1
(Body of resolution contained in Resolution Book 24)

RESOLUTION 2008-02

RESOLUTION FIXING DATE OF PUBIC HEARING ON QUESTION
OF ANNEXATION PURSUANT TO G.S. 160A-31, AS AMENDED
(Body of resolution contained in Resolution Book 24)

- C. **Approval of Resolution of Intent to consider the closing of a portion of East Owen Avenue from its current terminus adjacent to the Wake Forest Police Department resulting in the following resolution:**

RESOLUTION 2008-03

RESOLUTION DECLARING THE INTENT
OF THE BOARD OF COMMISSIONERS OF THE TOWN
OF WAKE FOREST, NORTH CAROLINA TO CONSIDER
CLOSING A PORTION OF EAST OWEN AVENUE
FROM SOUTH BROOKS STREET TO ITS
CURRENT TERMINUS ADJACENT TO
WAKE FOREST POLICE DEPARTMENT
(Body of resolution contained in Resolution Book 24)

6. **Legislative Items.**

- A. Consideration of approval of Resolution of Appreciation for various advisory board members.

ACTION: Commissioner Drake made a motion to approve the Resolution of Appreciation for the various advisory board members. Commissioner Kaeberlein seconded the motion, which carried unanimously (5-0) resulting in the following resolutions:

RESOLUTION 2008-04

RESOLUTION OF APPRECIATION
FOR THE SERVICES OF
TOM CORNETT
(Body of resolution contained in Resolution Book 24)

RESOLUTION 2004-05

RESOLUTION OF APPRECIATION
FOR THE SERVICES OF
SUSAN BRINKLEY

(Body of resolution contained in Resolution Book 24)

RESOLUTION 2004-06

RESOLUTION OF APPRECIATION
FOR THE SERVICES OF
DICK MASSEY

(Body of resolution contained in Resolution Book 24)

B. Consideration of discussion concerning appointment of Mayor Pro-tem.

Consensus of the Board of Commissioners was to revisit this item January 1, 2009.

C. Consideration of approval of changing meeting date for Board of Commissioners Work Session and Joint Public Hearings from May 6, 2008 to May 8, 2008.

No action taken.

7. Planning Items.

A. Consideration of approval of Case RZ-08-01: A request filed by Regency Centers to rezone 1.31 acres located at the junction of Capital Boulevard and Harris Road, being Tax PIN 1842-20-0759.

ACTION: Commissioner Kaerberlein made a motion to approve Case RZ-08-01: A request filed by Regency Centers to rezone 1.31 acres located at the junction of Capital Boulevard and Harris Road. Commissioner Thibodeau seconded the motion, which carried unanimously (5-0) resulting in the following ordinance:

ORDINANCE 2008-01

ORDINANCE AMENDING THE OFFICIAL ZONING MAP
OF THE TOWN OF WAKE FOREST, NORTH CAROLINA

(Body of ordinance contained in Ordinance Book 20)

B. Consideration of approval of Interlocal Agreement on the consolidation of building permitting, building plan review, and building inspections of all Wake County Public School System projects (copy of documentation on file in Town Clerk's Office).

ACTION: Commissioner Stinnett made a motion to approve the Interlocal Agreement on the consolidation of building permitting, building plan review, and building inspections of all Wake County Public School System projects. Commissioner Kaerberlein seconded the motion, which carried unanimously (5-0).

C. Consideration of approval of request from the Greenway Advisory Board to initiate the development of trails around the Wake Forest Reservoir.

ACTION: Commissioner Stinnett made a motion for the Greenway Advisory Board to move forward with the planning process and come back with costs for the development of the trails around the Wake Forest Reservoir. Commissioner Drake seconded the motion, which carried unanimously (5-0).

D. Consideration of approval of Corporate Chaplains Site Plan.

ACTION: Commissioner Drake made a motion to accept the Planning Board recommendation to approve the Corporate Chaplains Site Plan with stated conditions as listed below. Commissioner Thibodeau seconded the motion, which carried unanimously (5-0).

Conditions:

1. Phase II shall only be constructed with the acquisition of adjacent land area sufficient to result in a maximum of 24 percent impervious surface area.
2. Provide greenway easements across Lot 3 to provide public access in accordance with the Pedestrian Plan.
3. No fence around the pond without approval from the Board of Commissioners.

8. Administration and Financial Items.

None.

9. Public Services Items.

A. Consideration of approval of resolution authorizing the sale by upset bid of Warren Park (copy of documentation on file in Town Clerk's Office).

ACTION: Commissioner Drake made a motion to approve a resolution authorizing the sale by upset bid of Warren Park. Commissioner Stinnett seconded the motion, which carried unanimously (5-0) resulting in the following resolution:

RESOLUTION 2008- 07

RESOLUTION AUTHORIZING SALE BY
UPSET BID OF WARREN PARK PROPERTY
(Body of resolution contained in Resolution Book 24)

- B. Consideration of approval of Municipal Agreement for the inspection of bridges on municipal street system (copy of documentation on file in Town Clerk's Office).**

ACTION: Commissioner Drake made a motion to approve a Municipal Agreement for the inspection of bridges on Town of Wake Forest Street System per request from the North Carolina Department of Transportation. Commissioner Kaerberlein seconded the motion, which carried unanimously (5-0) resulting in the following resolution:

RESOLUTION 2008-08

RESOLUTION APPROVING MUNICIPAL AGREEMENT FOR
THE INSPECTION OF BRIDGES ON MUNICIPAL STREET SYSTEM
FOR THE TOWN OF WAKE FOREST, NORTH CAROLINA
(Body of resolution contained in Resolution Book 24)

- C. Consideration of approval of request received from residents of Thornrose Subdivision requesting a 4-way stop at the junction of Song Sparrow Drive and Lagerfield Way. (copy of documentation/map on file in Town Clerk's Office)**

ACTION: Commissioner Kaerberlein made a motion to approve the request received from the residents of Thornrose Subdivision requesting a 4-way stop at the junction of Song Sparrow Drive and Lagerfield Way. Commissioner Thibodeau seconded the motion, which carried unanimously (5-0) resulting in the following ordinance:

ORDINANCE 2008-02
ORDINANCE AMENDING CHAPTER 30. TRAFFIC AND VEHICLES
SECTION 30-256. SCHEDULE X. STOP INTERSECTIONS
OF THE CODE OF ORDINANCES OF THE
TOWN OF WAKE FOREST, NORTH CAROLINA
(Body of ordinance contained in Ordinance Book 19)

D. Consideration of approval of Traffic Study for Sienna Drive proposal from Ramsey Kemp Associates (copy of documentation on file in Town Clerk's Office).

ACTION: Commissioner Hines made a motion to approve the Traffic Study for Sienna Drive proposal from Ramey Kemp Associates in the amount of \$6,590. Commissioner Drake seconded the motion, which carried unanimously (5-0).

10. Parks and Recreation Items.

A. Consideration of approval of bids for Joyner Park, Phase I (copy of documentation on file in Town Clerk's Office).

ACTION: Commissioner Kaeberlein made a motion to approve the bids for Joyner Park, Phase I received from Harrod & Associates in the amount of \$3,495,780. Commissioner Thibodeau seconded the motion, which carried unanimously (5-0).

B. Consideration of approval of authorization to apply for a Parks and Recreation Trust Fund Grant (PARTF) (copy of documentation on file in Town Clerk's Office).

ACTION: Commissioner Drake made a motion to approve authorization to apply for a Parks and Recreation Trust Fund Grant (PARTF) for the construction of Dunn Creek greenway from Smith Creek Soccer Center to the pedestrian culvert at NC-98 By-pass. Commissioner Kaeberlein seconded the motion, which carried unanimously (5-0).

11. Public Safety Items.

None.

12. Adjournment.

ACTION: At 8:25 p.m., Commissioner Stinnett made a motion to adjourn the meeting. Commissioner Drake seconded the motion, which carried unanimously (5-0).