

**Wake Forest Board of Commissioners  
Agenda**

**August 19, 2008**

**7:00 p.m.**

*All items listed are for discussion and possible action*

**NOTICE**

For people with impaired hearing: Special equipment is available at Town Hall during the meetings with prior notice of the meeting time. Please call Town Clerk Joyce Wilson, MMC at (919) 554-6190.

**CABLECAST OF BOARD OF COMMISSIONERS MEETINGS**

All Board of Commissioners meetings are cablecast on Time Warner Cable Community Channel 10 beginning at 7:00 p.m.

**PUBLIC HEARINGS**

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five (5) minutes of time to speak and may choose to allow one (1) speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five (5) minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

**PUBLIC COMMENT**

If anyone would like to address the Board of Commissioners on an item other than a public hearing item or an item on the agenda during the time of the Public Comment, please see Town Clerk Joyce Wilson, MMC prior to the meeting. Mayor Jones will recognize you during the Public Comment section and you will have 3-5 minutes to speak. Thank you for your cooperation.

The agenda is available on the official Town of Wake Forest Website: [www.wakeforestnc.gov](http://www.wakeforestnc.gov) by 12:00 p.m. on the Thursday prior to the Board of Commissioners meeting on the third Tuesday. Citizens may request copies of the agenda or agenda items by calling the Town Clerk's Office at 554-6190. Questions concerning the agenda items should be directed to Town Clerk Joyce Wilson, MMC at (919) 554-6190.

**Call to order.**

**Pledge of Allegiance.**

**1. Approval of agenda.**

**2. Approval of minutes.**

- A. Meetings held July 1, 2008 (Continued Board Meeting, Work Session and Joint Public Hearings), and July 15, 2009 (Regular Board of Commissioners Meeting). (Attachment 2.A.)

**3. Presentations.**

- A. Presentation by Kevin Buckheit - Triangle J Council of Governments and the Capital Trees Program. (Attachment 3.A.)
- B. Proclamation - Good Neighbor Day. (Attachment 3.B.)
- C. Presentation of Certificate of Achievement for Excellence in Financial Reporting. (Attachment 3.C.)

**4. Public hearings / Public Comment.**

- A. Public hearing and approval of ordinance for non-contiguous annexation submitted by Haddock Properties, III, LLC located approximately 1200 feet north of Burlington Mills Road comprising 2.99 acres. (Attachment 4.A.)
- B. Public hearing regarding the financing of certain facilities for the Wake Forest Fire Department, Inc. with the proceeds of tax-exempt debt. (Attachment 4.B.)
- C. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item or an item on the agenda during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

**5. Consent Agenda.**

*(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)*

- A. Approval of tax releases. (Attachment 5.A.)
- B. Approval of petition requesting contiguous annexation submitted by ECI Custom Homes, Inc. for the property located at 3600 Copper Beach Lane comprising 34.283 acres. (Attachment 5.B.)
- C. Approval of bids received for six (6) 576 kva Substation Voltage Regulators. (Attachment 5.C.)
- D. Approval of request from Downtown Revitalization Corporation (DRC) to close East Owen Avenue from South White Street to South Brooks Street for the 5<sup>th</sup> Annual Autumn Arts Festival on Saturday, October 11, 2008 from 4:00 p.m. Friday until 6:00 p.m. on Saturday. (Attachment 5.D.)

**6. Legislative Items.**

- A. Consideration of approval of appointment to Greenway Advisory Board (Attachment 6.A.)
- B. Consideration of approval of IDC Agreement. (Attachment 6.B.)

**7. Planning Items.**

- A. Consideration of approval of Case SU-08-06: A request filed by Bass, Nixon and Kennedy, Inc. for a special use permit for a planned unit development on 74.05 acres of land located at 1520 Oak Grove Church Road, 5200 Jeanne Street, and 5208 Jeanne Street, being Tax PIN(s) 1851-514561, 1851-61-2216 & 1851-61-5330. (Attachment 7.A.)

- B. Consideration of approval of Case RZ-08-05: A request filed by Haddock Properties III, LLC to rezone .725 acres from C.U. I, Industrial District to HB, Highway Business District for a portion of the property located at 10112 Capital Boulevard , being Tax PIN 1739-50-1552. (Attachment 7.B.)
- C. Consideration of Case ZA-08-02: Amendment to Article IV Section 13 Site Plan Review Requirements of the Wake Forest Zoning Ordinance. (Attachment 7.C.)
- D. Consideration of approval of request received from Emily Cole to change the Code of Ordinances to allow for chickens (hens). (Attachment 7.D.)
- E. Consideration of approval of resolution to exempt a project from the Model Code for Procurement of Architectural and Engineering Services where estimated professional fees are in excess of thirty thousand dollars (\$30,000) and Consideration of approval of revised proposal of Update to Wake Forest Transportation Plan. (Attachment 7.E.)
- F. Consideration of approval of South White Street Streetscape Improvements. (Attachment 7.F.)

**8. Administration and Financial Items.**

**9. Public Services Items.**

- A. Consideration of approval to remove a portion of restricted parking (2 hour parking: 8 a.m. to 5 p.m.) on North College Street from West North Avenue to West Pine Avenue. (Attachment 9.A.)
- B. Consideration of approval of a proposal from Kimley-Horn and Associates for the provision of Professional Design and Bidding Services for the construction of sidewalk on East Juniper Avenue, south side, from a point approximately 400 feet west from South Allen Road to Ailey Young Park. (Attachment 9.B.)
- C. Consideration of approval of a proposal from Kimley Horn and Associates for the provision of professional design and bidding services for the extension of North Taylor Street from end of construction at Town Hall, northward to Wait Avenue. (Attachment 9.C.)

D. Consideration of approval of Resolution accepting the North Carolina League of Municipalities Green Challenge. (Attachment 9.D.)

**10. Parks and Recreation Items.**

**11. Public Safety Items.**

**12. Other Business.**

A. Board of Commissioners Committee Reports.

**13. Adjournment.**