



**Wake Forest Board of Commissioners  
Meeting Agenda  
March 20, 2012  
7:00 pm**

*All items listed are for discussion and possible action.*

**NOTICE**

For people with impaired hearing: Special equipment is available for use during meetings in the Town Hall board chambers. Prior notice is requested. For more information, please contact Town Clerk Deeda Harris at (919) 435-9413 or [dharris@wakeforestnc.gov](mailto:dharris@wakeforestnc.gov).

**CABLE & ONLINE BROADCAST OF  
BOARD OF COMMISSIONERS MEETINGS**

All Board of Commissioners meetings are broadcast live on Time Warner Cable Community Channel 10 beginning at 7 p.m. Meetings are also aired online on the official Town of Wake Forest website at [www.wakeforestnc.gov](http://www.wakeforestnc.gov). Archived meeting videos are also provided and available for one year after the original air date.

**MEETING AGENDAS**

The Board of Commissioners meeting agenda is available to be viewed and downloaded at [www.wakeforestnc.gov/Government/BoardofCommissioners.aspx](http://www.wakeforestnc.gov/Government/BoardofCommissioners.aspx) by noon on the Thursday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Town Clerk's Office at (919) 435-9413. Citizens may also receive a copy of each month's agenda by enrolling in the E-Notifier subscription service. For more information visit [www.wakeforestnc.gov/enotifier.aspx](http://www.wakeforestnc.gov/enotifier.aspx).

**PUBLIC HEARINGS**

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

**PUBLIC COMMENT**

Anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item during the time of the Public Comment should contact Town Clerk Deeda Harris by 3:00 p.m. the day of the meeting. Mayor Jones will recognize you during the Public Comment period and give you 3-5 minutes to speak. Thank you for your cooperation.

**Call to Order.**

**Pledge of Allegiance.**

**1. Approval of Agenda.**

**2. Approval of minutes.**

- A. Meeting held February 7, 2012 (Work Session and Joint Planning Board), meeting held February 21, 2012 (Regular Board of Commissioners Meeting). (Attachment 2.A.)

**3. Presentations.**

- A. Proclamation Recognizing Girl Scout Week March 12-18, 2012. (Attachment 3.A.)
- B. Proclamation Recognizing MS Awareness Week March 12-18, 2012. (Attachment 3.B.)
- C. Proclamation Recognizing National Volunteer Week (April 15 - 21, 2012). (Attachment 3.C.)

**4. Public hearings / Public Comment.**

- A. Public Hearing to receive public comment on the proposed five (5) year Capital Improvements Plan (CIP) updated for FY 2012 - 2017. (Attachment 4.A.)
- B. Public Hearing to receive public input for the FY 2012-2013 Budget. (Attachment 4.B.)
- C. Public Hearing to receive public comment on the financing of South White Street Improvements. (Attachment 4.C.)
- D. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item or an item on the agenda during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

## **5. Consent Agenda.**

*(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)*

- A. Approval of petition requesting contiguous annexation submitted by Wake Forest Reservoir Properties LLC & WS-TWF Investments LLC for the properties located off Oak Grove Church Road & Future Northside Loop Road comprising 122.49 acres. (Attachment 5.A.)
- B. Approval of Budget Amendment No. 2 for FY 2011-2012. (Attachment 5.B.)
- C. Approval of Purchase of Radio Dispatch Consoles for Police Department. (Attachment 5.C.)
- D. Approval of Adopting a Memorandum of Agreement to join with Wake County and Other Municipalities in Developing a Multi-jurisdictional Hazard Mitigation Plan. (Attachment 5.D.)
- E. Consideration to approve the Falls Lake Nutrient Management Strategy Rules as amended in the Phase II Stormwater Ordinance. (Attachment 9.E.)

## **6. Legislative Items.**

- A. Consideration of Appointment of Candidate to the Planning Board. (Attachment 6.A.)

## **7. Planning Items.**

- A. Consideration of Approval of Site Plan Review: SP-11-03 – 401 Inc Building. (Attachment 7.A.)

## **8. Administration and Financial Items.**

- A. Consideration of Approval of Updated Contract with Wake Forest Fire Department. (Attachment 8.B.)

## **9. Public Services Items.**

- A. Approval of the South White Streetscape Construction Administration Contract (Attachment 9.A.)
- B. Consideration of Approval Proposed No Parking Zones and other Traffic-related Matters on North Wingate Street adjacent to SEBT College. (Attachment 9.B.)
- C. De-ordinance of No Parking on Owen Avenue. (Attachment 9.C.)
- D. De-ordinance of Handicap Space on W. North Ave. (Attachment 9.D.)

E. Consideration of Declaring the Structure at 205 S. Brooks Street as Surplus and Authoring Staff to Start Process of Disposal. (Attachment 9.E.)

F. Consideration of Granting Permission to John Rich to Connect the Municipal Water Supply. (Attachment 9.F.)

**10. Parks and Recreation Items.**

**11. Public Safety Items.**

**12. Other Business.**

**13. Closed Session.**

N.C.G.S 143-318.11(a)(5) Land Acquisition – 327 Brooks Street

N.C.G.S 143-318.11(a)(4 ) Discussion of Economic Development of River Place

N.C.G.S 143-318.11(a)(6) Personnel - Annual Evaluation of Town Attorney

**14. Continue Meeting to Tuesday, April 3 at 5:30 p.m.**