



NOISE PERMIT APPLICATION

(Service Hours: 8:00 a.m. – 5:00 p.m., Monday through Friday)

Per Town of Wake Forest Municipal Code of Ordinances, Section 14-73, permits for additional amplification shall be submitted in writing to the police department at least 15 working days in advance of the planned use.

In the case of permits for additional sound amplification if the permit is tentatively approved, the applicant shall be responsible for mailing or otherwise delivering to the occupants of each property within a one-thousand-foot (1000 ft) radius of the property or facility for which the permit has been granted, as shown on the county tax maps, a notice on a form provided by the noise control officer showing the date and hours of the event. The notice shall be delivered at least 72 hours in advance of the event. The permit will not be approved and issued by the town until the applicant submits an affidavit to the noise control officer confirming that such notices have actually been mailed or otherwise delivered.

In the case of excess amplification, no permits shall be issued which shall have the effect of allowing more than 20 hours of excess amplification per year at any place of public entertainment or ten hours of excess amplification at any other location. Permits shall be tentatively approved and subsequently granted by the noise control officer in the order of receipt unless permits for 20 or more hours have previously been issued for the same or other locations within a 1,000-foot radius of the facility in the same calendar year, in which event the applicant shall elect whether to limit his request so as to keep the year's accumulated hours of excess amplification in that location between 20 hours or select another location.

In no event shall a permit be granted which allows the creation of sounds registering more than 70 db(A) at any point on or within the boundary line of the nearest residentially occupied property.

If an applicant has been denied a permit under this section and believes the denial is illegal by virtue of applicable state or federal law, the applicant shall promptly submit a copy of the denied permit application together with a short statement of the reasons the applicant believes he is entitled to a permit to the town manager. The town manager shall have the discretion to grant an exception permit waiving location, time, and/or db(A) requirements, upon the determination by the Town Manager that the applicant has made a substantial showing of legal entitlement. Any such exception permit shall be promptly reported to the Town Board.

Please Type or Print Legibly.

EVENT LOCATION: _____

DATE OF EVENT: _____ TIME OF EVENT: _____
Start Stop

EVENT DESCRIPTION:

NOISE SOURCE (e.g., live band, DJ, microphone, etc.)

IS EVENT INDOOR OUTDOOR? NUMBER OF GUESTS? _____

Applicant's Name (Please print): _____

Name of Company or Organization (If applicable): _____

Applicant Address: _____

City, State and Zip Code

Applicant Phone Number: (Day) _____ (Eve) _____

Will alcoholic beverages be served or permitted on site? Yes No

If yes, how will they be served? _____

Will there be security on site? Yes No

Name of person(s) or company providing security services _____

Applicant Signature

Date

(DEPARTMENT USE ONLY)

Approve Denied Review Official _____