



# Town of Wake Forest Temporary Sign Permit

Town of Wake Forest  
Department of Planning &  
Inspections  
221 Brooks Street  
Wake Forest, NC 27587

DATE: \_\_\_\_\_

Applicant / Business Name:		Applicant / Business Address:
Applicant Phone:	Applicant Fax:	Email:
Property Owner:		Property Owner Address:

Construction Material	Sign Description	Type of Event
Sign:	___ Banner ___ Portable ___ Other Height: _____ Width: _____	<input type="checkbox"/> Grand Opening <input type="checkbox"/> Construction Other _____
Posts:		

**Attach a color illustration of the proposed sign (with dimensions) along with a site plan.**

Additional Requirements:

1. Sign permit fee is \$50.
2. Grand Opening signs are reserved for the opening of new businesses only.
3. All Grand Opening signs are limited to a maximum of thirty days.
4. Construction signs may be a maximum of nine (9) feet tall measured from the top of the footing and may not exceed thirty-two (32) square feet in size.
5. Construction signs may be erected until the issuance of the certificate of occupancy is issued or for 180 days, whichever is more restrictive.
6. Signs may not be erected in the public right-of-way or off-premises.

Date to be displayed:	Date to be Removed:
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Applicant Signature: \_\_\_\_\_

**For Planning Department Use Only**

Planning Signature:	Approval Date:
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