

**Wake Forest Board of Commissioners**  
**Agenda**  
**September 16, 2008**  
**7:00 p.m.**

*All items listed are for discussion and possible action*

**NOTICE**

For people with impaired hearing: Special equipment is available at Town Hall during the meetings with prior notice of the meeting time. Please call Town Clerk Joyce Wilson, MMC at (919) 554-6190.

**CABLECAST OF BOARD OF COMMISSIONERS MEETINGS**

All Board of Commissioners meetings are cablecast on Time Warner Cable Community Channel 10 beginning at 7:00 p.m.

**PUBLIC HEARINGS**

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five (5) minutes of time to speak and may choose to allow one (1) speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five (5) minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

**PUBLIC COMMENT**

If anyone would like to address the Board of Commissioners on an item other than a public hearing item or an item on the agenda during the time of the Public Comment, please see Town Clerk Joyce Wilson, MMC prior to the meeting. Mayor Jones will recognize you during the Public Comment section and you will have 3-5 minutes to speak. Thank you for your cooperation.

The agenda is available on the official Town of Wake Forest Website: [www.wakeforestnc.gov](http://www.wakeforestnc.gov) by 12:00 p.m. on the Thursday prior to the Board of Commissioners meeting on the third Tuesday. Citizens may request copies of the agenda or agenda items by calling the Town Clerk's Office at 554-6190. Questions concerning the agenda items should be directed to Town Clerk Joyce Wilson, MMC at (919) 554-6190.

**Call to order.**

**Pledge of Allegiance.**

**1. Approval of agenda.**

**2. Approval of minutes.**

- A. Meetings held August 5, 2008 (Continued Board Meeting, Work Session and Joint Public Hearings), and August 19, 2009 (Regular Board of Commissioners Meeting). (Attachment 2.A.)

**3. Presentations.**

- A. Presentation by Kevin Buckheit - Triangle J Council of Governments and the Capital Trees Program. (Attachment 3.A.)

**4. Public hearings / Public Comment.**

- A. Public hearing concerning amendment to Section 6 of the Wake Forest Code of Ordinances to allow citizens to have five (5) hens within the corporate limits. (Attachment 4.A.)
- B. Public hearing for the designating the home of Speed and Barbara Massenburg - Oakforest - as a local historic designation. (Attachment 4.B.)
- C. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item or an item on the agenda during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

**5. Consent Agenda.**

*(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)*

- A. Approval of tax releases. (Attachment 5.A.)
- B. Approval of petition requesting contiguous annexation submitted by Wake Forest Retail Investors, LLC for property located at the intersection of Jones Dairy Road and NC-98 By-pass comprising 13.268 acres. (Attachment 5.B.)
- C. Approval of request received from the Downtown Revitalization Corporation (DRC) to amend their August 5 request for the closing times for East Owen Avenue for the 5<sup>th</sup> Annual Arts Festival on Friday, October 10, 2008 from 6:00 p.m. (Attachment 5.C.)
- D. Approval of Budget Ordinance Amendment #1 for FY 2008-2009. (Attachment 5.D.)

**6. Legislative Items.**

- A. Consideration of approval of voting delegate for the North Carolina League of Municipalities Annual Meeting. (Attachment 6.A.)

**7. Planning Items.**

- A. Consideration of approval of Site Plan Review: Wake County Public Library Expansion. (Attachment 7.A.)
- B. Consideration of approval of Site Plan Review: Wake Forest Fire Department. (Attachment 7.B.)
- C. Review and approval of project priority list for FY 2011-2017 TIP. (Attachment 7.C.)

- D. Consideration of approval of Case ZA-08-02: An amendment to Article IV Section 13. Site Plan Requirements of the Wake Forest Zoning Ordinance. (Attachment 7.D.)
  - E. Consideration of approval of Case SU-08-06: A request filed by Bass, Nixon and Kennedy, Inc. for a special use permit for a planned unit development on 74.05 acres of land located at 1520 Oak Grove Church Road, 5200 Jeanne Street, and 5208 Jeanne Street, being Tax PIN(s) 1851-514561, 1851-61-2216 & 1851-61-5330. (Attachment 7.E.) **(This item was continued from the August 19, 2008 Meeting.)**
- 8. **Administration and Financial Items.**
  - 9. **Public Services Items.**
  - 10. **Parks and Recreation Items.**
  - 11. **Public Safety Items.**
  - 12. **Other Business.**
    - A. Board of Commissioners Committee Reports.
  - 13. **Closed Session:** **Closed Session: N.C.G.S. 143-318(a)(3):** Consultation with Town Attorney: Case SU-07-07: A request filed by Thomas Ryan Preddy and Russell Scott Riggs for a special use permit for a car wash in the Neighborhood Business District for property located at the junction of Forestville Road and Rogers Road.
  - 14. **Adjournment.**