



**Wake Forest Board of Commissioners
Meeting Agenda
December 15, 2009
7:00 pm**

All items listed are for discussion and possible action.

NOTICE

For people with impaired hearing: Special equipment is available at Town Hall during the meetings with prior notice of the meeting time. Please contact the Town Clerk at (919) 554-6190.

**CABLE & ONLINE BROADCAST OF
BOARD OF COMMISSIONERS MEETINGS**

All Board of Commissioners meetings are broadcast on Time Warner Cable Community Channel 10 beginning at 7 pm. Meetings are also aired online on the official Town of Wake Forest website at www.wakeforestnc.gov. Archived meeting videos are provided and available for one year after the original air date.

MEETING AGENDAS

The meeting agenda is available at www.wakeforestnc.gov by noon on the Thursday prior to the Board of Commissioners Meeting on the third Tuesday. Citizens may request copies of the agenda or agenda items by calling the Town Clerk's office at (919) 554-6190. Questions concerning the agenda items should also be directed to the Town Clerk at (919) 554-6190. Citizens may also receive copies of the agenda by enrolling in the E-Notifier subscription service. For more information visit www.wakeforestnc.gov/enotifier.aspx.

PUBLIC HEARINGS

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

PUBLIC COMMENT

If anyone would like to address the Board of Commissioners on an item other than a public hearing item or an item on the agenda during the time of the Public Comment, please see Town Clerk Deeda W. Harris prior to the meeting. Mayor Jones will recognize you during the Public Comment section and you will have 3-5 minutes to speak. Thank you for your cooperation.

Call to Order.

Pledge of Allegiance.

A. Approval of Agenda.

2. Approval of minutes.

- A. Meetings held November 17, 2009 (Regular Board of Commissioners Work), meetings held November 5, 2009 (Board of Commissioners Work Session). (Attachment 2.A.)

3. Presentations.

- A. Resolution to surplus the badge and service weapon carried by Greg Harrington. (Attachment 3.A.)

4. Public hearings / Public Comment.

- A. Public Hearing on the Intent to annex non-contiguous properties submitted by Shawkat Jabr for property located at 8800 Ligon Mill Road, comprising of .967 acres and 8804 Ligon Mill road, comprising of 1.666 acres. (Attachment 4.A.)
- B. Public Hearing to receive public comment on capital needs for inclusion in the five year Capital Improvements Plan (CIP) update for FY 2010 – 2015 (Attachment 4.B.)
- C. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item or an item on the agenda during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

5. Consent Agenda.

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

- A. Approval of tax releases. (Attachment 5.A.)
- B. Resolution to accept maintenance of streets owned by NC DOT. (Attachment 5.B.)

6. Legislative Items.

A. Appointment of Advisory Board Members. (Attachment 6.A.)

7. Planning Items.

8. Administration and Financial Items.

9. Public Services Items.

A. Consideration of the Award of a Contract Between the Town of Wake Forest and Asphalt Expert Experts, Inc. for the Widening of South Main Street from Forbes Road to Forestville Road. (Attachment 9.A.)

B. Consideration of the approval of an agreement between The Town of Wake Forest and Kimley Horn and Associates for the Provision of Construction Administration, Construction Observation and Testing Services relative to the Widening of South Main Street. (Attachment 9.B.)

10. Parks and Recreation Items.

A. Consideration of bids for the Dunn Creek Greenway. Resolution confirming Town of Wake Forest funding. (Attachment 10.A.)

11. Public Safety Items.

12. Other Business.

13. Closed Session: N.C.G.S. 143-318.11.(5) – Discussion of Land Acquisition with the Town Attorney.

14. Adjournment.