

WAKE FOREST GREENWAY ADVISORY BOARD

MEETING MINUTES

April 13, 2010

Members Present: Jan Ammons (Chairman), Greg Hoit (Vice Chairman), Tim Nau, Don Bode, Joe Seigler, Emalie Levine and Lauri Arntsen, and Pete Thibodeau (ex-officio)

Members Absent: Jeff Poupart and Jeremy Wrenn

Staff Present: Ann Ayers

Visitors: none

CALL TO ORDER

Jan Ammons called the regular meeting of the Wake Forest Greenway Advisory Board (GAB) to order at 7:33 a.m. – The Forks Cafeteria 339 S. Brooks Street, Wake Forest, NC 27587.

APPROVAL OF MINUTES

Motion: Greg Hoit made a motion to approve the minutes from the March 9th Regular Business Meeting. The motion was seconded by Tim Nau and carried unanimously (6-0).

ANNOUNCEMENTS

- 30th Annual Meet in the Street Festival- Saturday May 1; 10am until 4pm - Approximately 100 vendors from all over the Southeast proudly show off their handiwork at Meet in the Street. You can find beautiful paintings, jewelry and home décor, as well as many unique handcrafted items that make this annual event a celebration of local art and artisans. If you have any questions, you may contact Jade Biggio at the Wake Forest Area Chamber of Commerce at 919.556.1519 or jade@wakeforestchamber.org.
- Technical Review Committee (TRC) –Thursday, April 15; 10am, Town Hall Board Room
- Town of Wake Forest Advisory Board Dinner – Thursday, April 15th ; 7pm, Forks Cafeteria
- Take-a-Hike – Friday, April 16th at 2pm, Reservoir - assemble at the reservoir boat ramp. We'll hike north up the west side of the reservoir. This will be an athletic hike; there is no established trail. We'll see where the future soft-surface trail will go and assess several side stream crossings. Weather and footing conditions permitting, we will return south on the east side. Otherwise, we will return the way we came. This hike will take approximately 2 hours. Car pool if you can. Wear waterproof shoes and bring drinking water. Apply insect/tick repellent prior to the hike. For more information, contact Greg Hoit at (919) 570-0857.

UPDATES

- Dunn Creek Greenway Project – the Town's Division of Water Quality (DWQ) permit has been approved to include all of our impacts; temporary and permanent. On March 8th, S.T. Wooten was given permission to resume construction on the greenway. Therefore, we are still approximately 180 days away from project completion. There is no other significant progress to report.

- Greenway Safety & Security - Wake Forest will receive \$10,000 (25% match required) from the NC Governor's Crime Commission to purchase a patrol vehicle for the police to use when patrolling greenways and parks in this area. We anticipate receiving the grant funds during July/August 2010.

OLD BUSINESS

a. 2010 Running Wish List Update

Jan Ammons met with Candace Davis and Ann Ayers for dates and times to begin a draft schedule of activities for quarterly business meetings and intermediate work sessions. These work sessions would enable the Greenways Advisory Board to work to meet some of the specific goals of the work program.

- *Activities – volunteers needed*
- *Quarterly Meetings and Work Sessions*
- *Location of Meetings*

Motion: *Tim Nau moved to approve quarterly business meetings and additional work sessions, including site plan review and updates as needed.*

Action: Jan will prepare possible meeting dates for quarterly meetings and proposed topics and dates for work sessions.

b. Adopt-a-Trail Program

- *Recognition*
- *Brochures and flyers – Meet in the Street – Saturday, May 1st*
- *Sponsorships*

Jan Ammons reported to the Greenways Advisory Board about the proposed recognition program. Jan Ammons worked with Candace Davis and Ann Ayers to get an estimate for four original acrylic landscapes depicting the four seasons on trails in Wake Forest. From those originals, the Board would create a limited number of signed editions as appreciation gifts for teams adopting trails. Unfortunately, the estimated \$3,000 for the recognition program is not in the proposed Parks & Recreation Budget for FY 2010/2011. Lauri Arntsen suggested a cooperative effort using the connections of the Cultural Arts Committee to host a competition where the Town would select pieces from artists' submissions, but the artists would retain ownership of the original art. The following suggestions were offered:

- Develop a recognition plaque for adopting teams with a trail picture engraved on a panel for the first phase of the program.
- Develop a large plaque to be displayed in Town Hall to display a running list of trail adoptees.
- Allow trail adoptees to pay for and post adoption signs similar to roadside clean-up signs.
- Engraved Trail Bricks.
- Web site recognition.
- Sponsor a competition in partnership with the Cultural Arts Committee.

Motion: *none*

Action: Staff will get information on brick engraving. Lauri Arntsen will discuss a partnership with the Cultural Arts Committee.

NEW BUSINESS

- a. Greenways Advisory Board Ambassador Program

Motion: none

Action: Staff will place this item on the "New Business" section of the agenda for May.

ADJOURNMENT

There being no further business, Joe Seigler moved to adjourn the meeting at 8:45am. Greg Hoit seconded the motion. The motion was approved 5-0.

Jan Ammons, Chairman

Ann Ayers, Assistant Planning Director/Secretary