

Wake Forest Human Relations Council

June 22, 2006

Minutes

7:30 p.m.

Members Present Richard Houghtaling, Tim Roth, Charles Martin, Glendine King-Jeffreys, Sarah Bridges, Tammy Moody (Staff Liaison), Stephen Barrington (ex-officio)

Members Absent: Mark Traveis. Chairman Mitch Lawson and Wayne Harris

CALL TO ORDER

Co-Chairman Charles Martin called to order a regular meeting of the Human Relations Council meeting at 7:35 p.m.

APPROVAL OF MINUTES

ACTION: Tim Roth made a motion to approve the minutes as submitted. Co-Chairman Charles Martin seconded the motion, which carried unanimously.

NEW BUSINESS

Good Neighbor Day was discussed. The date for this day is September 17, 2006 from 1:00 p.m. – 4:00 p.m. and the location is at Holding Park. The HRC also discussed having a rain date for this event and that date is September 24, 2006.

The HRC discussed the sub-committees and the duties that each member will be responsible.

Some of the items that were discussed:

Cost/Budget: Richard Houghtaling shared comments on the budget and the cost. Richard stated that he talked to Town Manager Williams about sponsorship. Mr. Houghtaling stated that Town Manager Williams noted that every sponsor letter should be in letter form that can be provided to the Board of Commissioners for approval. He mentioned that Town Manager Williams stated that if they did not get sponsorships that the Town of Wake Forest would assist them. Mr. Houghtaling also noted that in the past that people have been very generous and he hopes that people will do the same as before. He also told the group that the account

that the HRC had open has closed and has been turned over to the Town. Entertainment: Chairman Lawson will be looking at getting different types of entertainment for this. Several ideas were mentioned that included a disc jockey, gospel groups, getting different churches to participate and looking at getting some Hispanic group to participate.

Sponsorship/Marketing: Co-Chairman Martin discussed information that he had received from the Fork's Cafeteria. The Fork's will donate hotdogs for the kids and pricing would vary according to what the committee wants catered for the event.

The committee mentioned sending out copies of the advertisement to all of the churches because that would be a one way to communicate to people about this event. It was also mentioned that flyers written in Spanish would be a plus to involve the Hispanic community.

Manpower/Enlist the help of Town and Other Organizations: Commissioner Stephen Barrington talked about the Kiwanis Club and the Rotary Club. He said he would ask them to help participate wherever needed for this event. He also mentioned getting vendors or businesses to sponsor the event for food because some would want to do this for recognition.

Catering: Sarah Bridges mentioned keeping the food simple with hamburgers and hot dogs and that safety may be an issue and they need to be looking at alternatives. She also mentioned bottled water, and drinks for the kids. The committee discussed maybe contacting local vendors for this.

Status of Council Members: Co-Chairman Martin reported the status on Fran Shapiro and Wayne Harris, these two (2) members will no longer be attending the meetings. Ms. Shapiro turned in her resignation and Mr. Harris failed to attend three (3) consecutive meetings. These two (2) vacancies will be replaced by new members. It normally takes about three (3) months to fill these vacancies.

CLS Report Update: Co-Chairman Martin stated that Chairman Lawson would report on the HRC Summit at the next meeting. Chairman Lawson will give a report to the Board of Commissioners summarizing the report of the Summit.

Commissioner Stephen Barrington mentioned that the month of August to present the Summit report to the Board. He also praised the committee for a good job and the eye opener that the Board of Commissioners received from the Summit. He stated that communication is the key because the Town is growing at a high rate and citizens need to come to the Board meetings and let their concerns be known.

Transportation was mentioned. TRACS will help with transportation, they are looking at buses that will take residents to different locations. Examples were given: airport and North Raleigh area.

Glendine King-Jeffreys wants to know what is happening with some of the issues that were discussed during the Summit. She is concerned about the people who want to help with the committees are not serving. She also wants to know there will be a follow up and when.

Commissioner Barrington said he would take these concerns to the Board of Commissioners concerning these issues.

ADJOURNMENT

ACTION: Tim Roth made a motion to adjourn the meeting. Co-Chairman Martin seconded the motion, which carried unanimously.