

**TOWN OF WAKE FOREST  
UTILITY APPLICATION  
(Business, Commercial & Industrial)**

**REQUIREMENTS  
DEPOSITS:**

(Fax: 919-556-2063)

1. Any applicant for utility service not otherwise exempt from security deposit requirements shall meet the deposit requirements in one of the following ways:
  - a. The amount of the deposit for electric service for business, commercial and industrial customers will be equivalent to the cost of two (2) month's utility service. The amount of deposit shall be based on previous billing history and/or projected consumption.  
(Note: Deposit refundable upon good payment history for twenty-four (24) months.)
  - b. Two (2) letters of credit: one (1) of which must be concerning applicant's record of payment from a previous utility supplier for a period of at least one (1) year or;
  - c. The applicant was a previous customer of the Town within the past three (3) years and during the last the (12) months had not been disconnected for non-payment nor had more than two (2) late payments, or;
  - d. Letter of guarantee from a Town of Wake Forest customer with good credit.

**REQUIRED OF ALL CUSTOMERS:**

2. Picture I.D.
3. Minimum one (1) day's notice.

**NOTE:** A new service fee of \$15.45 will appear as an adjustment on your first bill and is non-refundable.

Applicant: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Service Address: \_\_\_\_\_

Mailing Address (if different from above): \_\_\_\_\_

Owner of Property and Phone No.: \_\_\_\_\_

Previous address and how long: \_\_\_\_\_

Date you wish service to be connected: \_\_\_\_\_

Tax ID No.: \_\_\_\_\_ Driver's License No.: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Employer: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Name of Spouse: \_\_\_\_\_ Phone No.: \_\_\_\_\_

**TYPE OF SERVICE** ELECTRIC \_\_\_\_\_ GARBAGE \_\_\_\_\_

I understand and agree that **ALL** utility bills are due when mailed by the Town and are payable no later than 15 days after the bill date. A \$5.00 late fee or 2% of the bill, whichever is greater, will be charged for payments not received by the 15th day following the bill date. **FAILURE TO REMIT PAYMENT BY THE 25TH DAY FOLLOWING THE BILL DATE CAN RESULT IN TERMINATION OF SERVICE.** To reinstate terminated service, payments in full and **A RECONNECT FEE WILL BE DUE AND PAYABLE.** Reconnect fees during normal business hours (8a.m.-5 p.m.) are \$25.75 or after 5 p.m. on weekdays, holidays and weekends are \$46.35.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Deposit amount or letters of credit: \_\_\_\_\_ Accepted by: \_\_\_\_\_

**NOTE: Have you previously had utility services with the Town of Wake Forest? YES \_\_\_\_\_ NO \_\_\_\_\_**

If yes, under what name was the account listed? \_\_\_\_\_

**DOES THIS APPLICANT HAVE A PRIVILEGE LICENSE? Yes \_\_\_\_\_ No \_\_\_\_\_**

**HAS PERMISSION BEEN OBTAINED FROM THE PLANNING AND ZONING DEPARTMENT AND FIRE INSPECTOR?**

**If no, please call 554-6140 to schedule**

**(Revised February 2005)**