

DOCUMENT 001116 - INVITATION TO BID

1.1 PROJECT INFORMATION

- A. Notice to Bidders: All bidders are invited to submit bids for Project as described in this Document according to the Instructions to Bidders.
- B. Project Identification: Holding Park Pool Locker Rooms Renovations. Project Located @ 133 West Owen Avenue, Wake Forest, NC 27587.
- C. The Town of Wake Forest is soliciting Informal Bid Proposals from qualified General Contractors for the above referenced Project.
1. Owner's Representative: **Mickey Rochelle, Facilities Manager**, Wake Forest Town Hall, 301 South Brooks Street, Wake Forest, NC, 27587, telephone (919) 435-9455, email: mrochelle@wakeforestnc.gov
- D. Designers of Record:
- Architect: **JAE ARCHITECTURE, INC.**
PO Box 668
Wake Forest, NC 27588-0668
Tel: (919) 341-7088 Fax: (919) 341-6742 Email: james@jae-arch.com.
- Engineer: **Kilian Engineering, Inc.**
PO Box 3301
Henderson, NC 27536
Tel: (252) 438-8778 Fax: (252) 492-3014
Email: mkilian@kilianengineering.com
- E. Project Description: The existing building is Type V-B, two-story loadbearing masonry on the ground floor and wood construction on the upper floor with wood framed roof system.
- Scope of Work includes and may not be limited to the following: Interior renovations of existing showers, changing area, toilet replacements, new CMU & steel stud partitions and prefabricated stalls, finishes replacement (new ceramic tile on floor and walls), new ADA compliant shower & toilets, plastic partition & stalls, plastic lockers and benches, including washable suspended ceiling system. Electrical work includes new lighting fixtures, power outlets, hand dryers, switches and occupancy sensors. Plumbing work includes replacement of existing fixtures, reinstallation & reuse of some fixtures (which were replace 2-yrs ago), new waste lines, hot & cold water, automatic flush valves and others.
- F. Site visit: Bidders shall notify the Facilities Manager before making visits for the purpose of reviewing site conditions pursuant to preparing bids.
- G. Construction Contract: Bids will be received for the following Work: General Contract – Single Prime (all trades).

1.2 BID SUBMITTAL AND OPENING

- A. **Proposals** must be received and time-stamped by Randy Driver, Purchasing Manager, at the Public Works Operations Center, 234 Friendship Chapel Road, Wake Forest, NC 27587 before **3:00 p.m. on Friday, April 19th, 2013.**
- B. The Facilities Manager, after reviewing all Proposals with the Purchasing Agent, will select the successful bidder and notify all bidders as to the bid results. A Tabulation of all Proposals will be available upon request from interested parties.
- C. The Town of Wake Forest reserves the right to reject any or all bids and make the award as deemed in the best interest of the Town of Wake Forest.
- D. The form of **Owner-Contractor Agreement will be a Purchase Order.**

1.3 PREBID CONFERENCE

- A. A prebid conference for all bidders will be held at the project site on **Friday, April 5th, 2013 at 10:00 a.m.**, local time. All bidders are **required** to attend.

1.4 DOCUMENTS

- A. Printed Procurement and Contracting Documents: Obtain after April 1st, 2013 by contacting the **Architect or Accent Imaging** at 8121 Brownleigh Drive, Raleigh, NC 27617; Telephone: (919) 782-3332; Email: production@accentimaging.com. Documents will be provided to prime bidders only; only complete sets of documents will be issued.
 - 1. Shipping & delivery charges are the responsibility of the General Contractor.
- B. Electronic versions of the Bid Package (Drawings and Project Manual) will be available beginning on **April 1st, 2013** from the Architect's download site.

1.5 **Award** of Work shall be made before the end of **April, 2013.**

1.6 TIME OF COMPLETION

- A. Bidders shall begin the Work on receipt of the Award and shall complete the Work within the Contract Time. Due to availability of the site, the awarded General Contractor is asked to make all required submittals and order materials for the work which will be stored by the Owner until required. Actual construction start date will be **August 26th** once summer use of the ground floor is completed.

1.7 BIDDER'S QUALIFICATIONS

- A. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. **A Performance Bond, a separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder.**

END OF DOCUMENT