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FOR IMMEDIATE RELEASE

APPLICATIONS NOW ACCEPTED FOR TOWN HALL VOLUNTEERS

WAKE FOREST, NC – January 10, 2011 – Following a successful start to its Guest Services Volunteer program, the Town of Wake Forest is again recruiting friendly, outgoing volunteers to greet and help direct customers visiting town hall.

In November, Wake Forest introduced a new guest services desk in the lobby of the new town hall. Open Monday through Friday, from 8 a.m. until 5 p.m., the counter is managed by volunteers who greet visitors in person and on the telephone, help direct them to their destination, and perform other responsibilities as needed.

After an initial call for volunteers in August and a round of interviews in October, the Town selected 20 area residents to kick off the new initiative. In response to the program's popularity, particularly among recent retirees and senior adults, the Town is again accepting applications from individuals looking for opportunities to give back to their community.

Volunteers are expected to work two three-hour shifts per month. Volunteers must also attend a mandatory orientation where they will learn about guest services desk responsibilities, participate in a brief tour of town hall, and complete and submit a background check form.

Guest Services Volunteer application forms are available at the first floor customer information desk at Town Hall, 301 S. Brooks St., and online at www.wakeforestnc.gov/volunteer.aspx.

Completed forms may be mailed or delivered to town hall or faxed to (919) 435-9419. Applicants wishing to participate in the February orientation must submit their completed applications by 5 p.m. Friday, Jan. 28.

For more information about the Guest Services Volunteer program, contact Finance Director Aileen Staples at (919) 435-9461 or astaples@wakeforestnc.gov.

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For more information about the Town of Wake Forest, contact Public Information Officer Bill Crabtree at (919) 435-9421 or bcrabtree@wakeforestnc.gov.