



TOWN of
WAKE FOREST DEVELOPMENT & SWIMMING POOL PERMIT APPLICATION

Town of Wake Forest Planning & Inspections Department

301 S. Brooks Street / Wake Forest, NC 27587

Inspections Tel.: 919.435.9530 / Fax: 919.435.9538

Planning Tel.: 919.435.9510 / Fax: 919.435.9539

(Last updated: March 2016)

PROPERTY OWNER INFORMATION:

Property Owner: _____ License #: _____
 Address: _____
 Phone: _____ Email: _____

CONTRACTOR INFORMATION:

A) Pool Contractor Name: _____ General Contractor License #: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Email: _____ Contact Person: _____
 B) Fence Contractor Name: _____ General Contractor License #: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Email: _____ Contact Person: _____

PERMIT INFORMATION:

Project Address: _____ Subdivision: _____
 Lot No.: _____ Phase: _____ Wake County Tax PIN Number: _____
 Special Flood Hazard Area: Yes No (If yes, a Floodplain Development permit may be required)
 Project Square Footage: _____ Cost of Construction: _____ Zoning District: _____
 Town Jurisdiction: Inside Corporate Limits Extra-Territorial Jurisdiction (ETJ)
Project Type (check all that apply):
 Pool: Above-ground In-ground Hot Tub Fence Deck(s)
 Pool Heater: Yes No Type of Heater Gas Electric
 Mechanical Contractor and License #: _____
 Electrical Contractor and License #: _____

Notes: A PRE-CONSTRUCTION MEETING IS REQUIRED BEFORE ISSUANCE OF PERMIT.

- Appendix G of the NC Building Code will list all Barrier and Entrapment requirements. These must be completed and approved before Final Inspection. (If needed will be provided at Pre-Construction meeting)
- Site map identifying location of pool to be signed/sealed and or pinned by a NC Licensed Surveyor. The bowl of pool and all equipment must be at least 10' from all property lines
- Temporary fencing is allowed for up to fifteen (15) days to allow water to be placed into the pool; after fifteen (15) days the permanent fencing must be completed.
- If retaining walls are installed separate permits will be required.
- Show location of proposed fence on site plan.

SIGNATURES:

I/we the undersigned do hereby certify that all information given above is true, complete, & accurate to the best of my/our knowledge. A final inspection is required upon completion of all development permits. To schedule an inspection, please call (919) 435-9510.

 (Applicant Print Name) (Applicant Signature) (Date)

For Department Use Only:
 Approval Denial Total Development Permit Fee: _____
 Building Approval: _____ Date: _____
 Planning Approval: _____ Date: _____
 Notes: _____
