

Cemetery Advisory Board Meeting

January 26, 2011

Minutes

Call to Order

John Mills called the meeting to order at 7:00 p.m.

Members Present: John Mills, Alan O'Shaughnessey, Margaret Shearon, Jackie Revill, Nancy Bates, Peter Firth, Myra Parker, Anne Hines (ex-officio)

Members absent: I. Beverly Lake, Christie Dowda

Staff Present: Mike Barton, Director of Public Works
Betty Pearce, Office Assistant II

Approval of Minutes

Action: Minutes from October 27, 2010 were read and approved. Motion to approve by Alan O'Shaughnessey and seconded by Jackie Revill. Motion carried 7 - 0.

New Business

- Mike Barton gave update on the Columbarium and Section 6. Surveying and plotting being performed. After completion, requests from Engineering Firms to be reviewed.

Old Business

- Mike reported that the Open Letter to the Business and Non- Profit Community was mailed and a few returns were received. He and Betty to resend letters to contacts of the Organizations. Reminder cards will be mailed out February 15. Deadline to register with CAB is March 15. All letters will be returned to Nancy Bates for inclusion for the walking tour.
- Nancy talked about committees and assignments have been made.
- Alan will get with Town Communications on reminder cards, web posting and Community Channel posting.

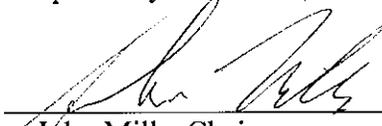
Next Meeting

Next meeting scheduled for February 23, 2011 @ 7:00 pm in the Town Hall Meeting Room B-001.

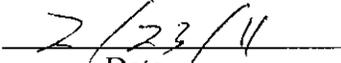
Adjournment

Action: At 8:05 p.m., there being no further business, Peter Firth made a motion to adjourn the meeting. Margaret Shearon seconded the motion, which carried unanimously (7-0).

Respectfully Submitted,



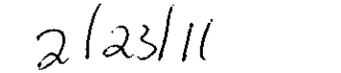
John Mills, Chair



Date



Mike Barton, Secretary



Date