

REGULAR BOARD OF COMMISSIONERS MEETING

TOWN OF WAKE FOREST, NORTH CAROLINA

January 17, 2006

Mayor Jones called to order a regular meeting of the Board of Commissioners at 7:00 p.m. Present were Commissioners Stephen Barrington, Velma Boyd-Lawson, David Camacho, Frank Drake, and Margaret Jones Stinnett as were Town Manager Williams, Town Clerk Wilson, Deputy Town Manager O'Donnell, Planning Director Russell, Planner Ayers, Engineering Director Keravuori, Town Engineer Spring, Public Works Director Barton, Finance Director Staples, and Town Attorney Vernon.

Mayor Jones requested that everyone stand in a moment of silence for the Bob and Elizabeth Johnson family in the loss of their son, Graham Johnson. (Note: Elizabeth Johnson is the Chair of the Wake Forest Chamber of Commerce and they co-own The Cotton Company.)

Mayor Jones led everyone in the Pledge of Allegiance.

1. Approval of agenda.

Commissioner Stinnett requested that Item 5.B. Approval of the Lonestar Steakhouse Site Plan be pulled from the Consent Agenda and placed under Planning Items as Item 7.B.

ACTION: Commissioner Barrington made a motion to approve the agenda as amended. Commissioner Boyd-Lawson seconded the motion, which carried unanimously (5-0).

2. Approval of minutes.

A. Meetings held December 8, 2005 (Work Session and Joint Public Hearings), and December 20, 2005 (Regular Board of Commissioners Meeting).

ACTION: Commissioner Camacho made a motion to approve the minutes of meetings held December 8, 2005 (Work Session and Joint Public Hearings), and December 20, 2005 (Regular Board of Commissioners Meeting). Commissioner Boyd-Lawson seconded the motion, which carried unanimously (5-0).

3. Presentations.

A. Presentation by Sprint - Communication Systems Right-of-way and Easement Deed (documentation on file in Town Clerk's Office).

Mayor Jones recognized Mr. Don Merritt, attorney with Wyrick Robbins, who spoke saying that the Town of Wake Forest received a grant from the Clean Water Management Trust Fund in 2004 for work along Richland Creek but the grant did not include money for the property easements needed. The grant was to cover surveying cost, legal cost, and an environmental evaluation. The Town ask Sprint to donate a small strip, a 50-foot buffer, and Sprint agreed to donate the entire property. In turn, the Town will give Sprint an easement for its workers to reach a small switch box. The property is located at the junction of Harris Road/Wall Road/West Oak Avenue.

4. Public hearings / Public Comment.

A. Public hearing to receive public comment on capital needs for inclusion in the five year Capital Improvements Plan (CIP) update for FY 2006-2011.

At 7:08 p.m., Mayor Jones opened the public hearing to receive public comment on capital needs for inclusion in the five year Capital Improvements Plan (CIP) update for FY 2006-2011.

At 7:09 p.m., there being no one present to speak to this item, Mayor Jones closed the public hearing.

B. Public Comment.

No one spoke.

5. Consent Agenda.

A. Approval of tax releases (no tax releases were received).

6. Legislative Items.

A. Consideration of approval of appointment/reappointment of members to various board committees.

ACTION: Commissioner Barrington made a motion to approve the appointment/reappointment of Board of Commissioners to various committees. Commissioner Boyd-Lawson seconded the motion, which carried unanimously (5-0) resulting in the following resolution:

RESOLUTION 2006-01

RESOLUTION APPOINTING/REAPPOINTING
DELEGATE/ALTERNATE MEMBERS/EX-OFFICIO
MEMBERS TO VARIOUS BOARD OF
COMMISSIONERS COMMITTEES

(Body of resolution contained in Resolution Book 23)

Comprehensive Planning Committee:

Board of Commissioners:	David Camacho & Frank Drake
Planning Board:	Bob Hill
Governmental Affairs Committee:	Stephen Barrington & Vivian Jones
Public Works Committee:	Velma Boyd-Lawson; Margaret Jones Stinnett

=====

Cemetery Advisory Board (ex-officio)	Margaret Jones Stinnett
Greenway Advisory Board (ex-officio):	Velma Boyd-Lawson
Historic Preservation Commission (ex-officio):	Frank Drake
Human Relations Council (ex-officio)	Stephen Barrington
Recreation Advisory Board (ex-officio)	Velma Boyd-Lawson
Senior Center Advisory Board (ex-officio):	Vivian Jones, Mayor
Urban Forestry Board (ex-officio):	Velma Boyd-Lawson;
Alternate Member	Margaret Jones Stinnett

=====

Downtown Revitalization Corporation (DRC):	Margaret Jones Stinnett
Fire Department Board of Directors (ex-officio):	Frank Drake Velma Boyd-Lawson (alternate)
N. C. Eastern Municipal Power Agency:	
Delegate Member	Vivian Jones, Mayor
Alternate Member	Mark Williams, Town Manager
Transportation Advisory Committee:	
Delegate Member	Vivian Jones, Mayor
Alternate Member	David Camacho
Triangle J Council of Governments	Stephen Barrington
Upper Neuse River Basin Association:	
Delegate Member	Vivian Jones, Mayor

=====

DuBois Center	
Delegate	Frank Drake
Alternate	Stephen Barrington
Southeastern Baptist Theological Seminary	Vivian Jones, Mayor

B. Consideration of approval of appointment of Planning Board member to the Comprehensive Planning Committee.

Town Clerk Wilson distributed ballots to the Board of Commissioners for the selection of one (1) candidate (copy of ballots on file in Town Clerk's Office).

ACTION: Commissioner Boyd-Lawson made a motion to approve the appointment of Planning Board Member Kim Parker to the Comprehensive Planning Committee. Commissioner Drake seconded the motion, which carried unanimously (5-0) resulting in the following resolution:

RESOLUTION 2006-02

RESOLUTION APPOINTING PLANNING BOARD MEMBER
TO THE COMPREHENSIVE PLANNING COMMITTEE
(Body of resolution contained in Resolution Book 23)

C. Consideration of approval of Town Manager receiving compensation from Electricities for service as Board member.

ACTION: Commissioner Barrington made a motion to approve Town Manager Mark Williams receiving compensation (\$1,000/month during his tenure) from Electricities for service as a Board member. Commissioner Drake seconded the motion, which carried unanimously (5-0).

D. Resolution of Appreciation - Various Advisory Board Members.

ACTION: Commissioner Boyd-Lawson made a motion to approve Resolutions of Appreciation for various board members. Commissioner Camacho seconded the motion, which carried unanimously (5-0) resulting in the following resolutions:

RESOLUTION 2006-03

RESOLUTION OF APPRECIATION
FOR THE SERVICES OF
MARGARET JONES STINNETT
(Cemetery Advisory Board)
(Body of resolution contained in Resolution Book 23)

RESOLUTION 2006-04

RESOLUTION OF APPRECIATION
FOR THE SERVICES OF
LINDA CRUETZBERG

(Human Relations Council)

(Body of resolution contained in Resolution Book 23)

RESOLUTION 2006-05

RESOLUTION OF APPRECIATION
FOR THE SERVICES OF
MICHAEL BERRY

(Planning Board)

(Body of resolution contained in Resolution Book 23)

RESOLUTION 2006-06

RESOLUTION OF APPRECIATION
FOR THE SERVICES OF
JAN AMMONS

(Parks and Recreation Advisory Board)

(Body of resolution contained in Resolution Book 23)

RESOLUTION 2006-07

RESOLUTION OF APPRECIATION
FOR THE SERVICES OF
BARBARA AVERY

(Parks and Recreation Advisory Board)

(Body of resolution contained in Resolution Book 23)

RESOLUTION 2006-08

RESOLUTION OF APPRECIATION
FOR THE SERVICES OF
RAND MATHEWS

(Urban Forestry Board)

(Body of resolution contained in Resolution Book 23)

RESOLUTION 2006-09

RESOLUTION OF APPRECIATION
FOR THE SERVICES OF
SUE HOLDING

(Planning Board)

(Body of resolution contained in Resolution Book 23)

RESOLUTION 2006-10

RESOLUTION OF APPRECIATION
FOR THE SERVICES OF
FRANK DRAKE

(Planning Board)

(Body of resolution contained in Resolution Book 23)

7. Planning Items.

A. Consideration of approval of Case ZA-06-01: Consideration of amendments to the Wake Forest Zoning Ordinance pursuant to North Carolina General Assembly Legislation.

ACTION: Commissioner Barrington made a motion to approve Case ZA-06-01: Consideration of amendments to the Wake Forest Zoning Ordinance pursuant to North Carolina General Assembly Legislation. Commissioner Drake seconded the motion, which carried unanimously (5-0) resulting in the following ordinance:

ORDINANCE 2006-01

ORDINANCE AMENDING ARTICLE VIII. SPECIAL USES
ARTICLE X. CHANGES AND AMENDMENTS
ARTICLE XI. BOARD OF ADJUSTMENT OF THE
WAKE FOREST ZONING ORDINANCE OF THE
TOWN OF WAKE FOREST, NORTH CAROLINA

(Body of ordinance contained in Ordinance Book 19)

B. Approval of Lonestar Steak House Master Plan.

ACTION: Commissioner Camacho made a motion to approve the Lonestar Steak House Master Plan with the condition that construction of Warmoven Avenue to be 35 b-b cross-section to Retail Drive. Commissioner Barrington seconded the motion, which carried unanimously (5-0).

8. Administration and Financial Items.

None.

9. Public Services Items.

A. Consideration of approval of increase in fuel adjustment charge.

ACTION: Commissioner Barrington made a motion to approve the increase in the fuel adjustment charge from \$.0036/kWh to \$.011/kWh. Commissioner Boyd-Lawson seconded the motion and the vote was as follows:

<u>Aye</u>	<u>Nay</u>
Commissioner Barrington	Commissioner Drake
Commissioner Camacho	Commissioner Stinnett
Commissioner Boyd-Lawson	

Commissioner Stinnett made a motion to place this item on the agenda for review at the June 2006 Board of Commissioners meeting. Commissioner Drake seconded the motion and the vote was as follows resulting in the following ordinance:

<u>Aye</u>	<u>Nay</u>
Commissioner Boyd-Lawson	Commissioner Barrington
Commissioner Drake	Commissioner Camacho
Commissioner Stinnett	

ORDINANCE 2006-02

ORDINANCE AMENDING THE FUEL ADJUSTMENT
CHARGE OF THE FEE SCHEDULE OF THE
TOWN OF WAKE FOREST, NORTH CAROLINA
(Body of ordinance contained in Ordinance Book 19)

10. Parks and Recreation Items.

None.

11. Public Safety Items.

None.

12. Closed Session: G.S. 143-318.11(a) (5) Land Acquisition: Property for New Town Hall.

ACTION: At 8:10 p.m., Commissioner Camacho made a motion to go into Closed Session for the purpose of G.S. 143-318.11(a) (5) Land Acquisition: Property for New Town Hall. Commissioner Boyd-Lawson seconded the motion, which carried unanimously (5-0).

At 9:12 p.m., Commissioner Barrington made a motion to return to the regular meeting. Commissioner Drake seconded the motion, which carried unanimously (5-0).

13. Adjournment.

ACTION: At 9:13 p.m., Commissioner Boyd-Lawson made a motion to adjourn the meeting. Commissioner Drake seconded the motion, which carried unanimously (5-0).