

Wake Forest Board of Commissioners
Agenda
September 18, 2007
7:00 p.m.

All items listed are for discussion and possible action

NOTICE

For people with impaired hearing: Special equipment is available at Town Hall during the meetings with prior notice of the meeting time. Please call Town Clerk Joyce Wilson, MMC at (919) 554-6190.

CABLECAST OF BOARD OF COMMISSIONERS MEETINGS

All Board of Commissioners meetings are cablecast on Time Warner Cable Community Channel 10 beginning at 7:00 p.m.

PUBLIC HEARINGS

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five (5) minutes of time to speak and may choose to allow one (1) speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five (5) minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

PUBLIC COMMENT

If anyone would like to address the Board of Commissioners on an item other than a public hearing item or an item on the agenda during the time of the Public Comment, please see Town Clerk Joyce Wilson, MMC prior to the meeting. Mayor Jones will recognize you during the Public Comment section and you will have 3-5 minutes to speak. Thank you for your cooperation.

The agenda is available on the official Town of Wake Forest Website: www.wakeforestnc.gov by 12:00 p.m. on the Thursday prior to the Board of Commissioners meeting on the third Tuesday. Citizens may request copies of the agenda or agenda items by calling the Town Clerk's Office at 554-6190. Questions concerning the agenda items should be directed to Town Clerk Joyce Wilson, MMC at (919) 554-6190.

Call to order.

Pledge of Allegiance.

1. Approval of agenda.

2. Approval of minutes.

- A. Meetings held August 5, 2007, (Work Session and Joint Public Hearings), and August 21, 2007 (Regular Board of Commissioners Meeting). (Attachment 2.A.)

3. Presentations.

- A. Presentation to Richard Howell. (Attachment 3.A.)
B. Proclamation for Public Power Week - October 7-13, 2007. (Attachment 3.B.)
C. Proclamation recognizing "Walk to School Day". (Attachment 3.C.)

4. Public hearings / Public Comment.

- A. Public Comment.

5. Consent Agenda.

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

- A. Approval of tax releases. (Attachment 5.A.)
B. Approval of voting delegate for the North Carolina League Municipalities Annual Meeting. (Attachment 5.B.)

6. Legislative Items.

7. Planning Items.

8. Administration and Financial Items.

- A. Consideration of approval of an additional Assistant Planning Director position. (Attachment 8.A.)

9. Public Services Items.

- A. Consideration of approval of resolution to exempt a project from the model code for procurement of architectural and engineering services where estimated professional fees are in excess of \$30,000 (Stormwater Inventory) and approval of an amendment to the contract with W. K. Dickson and Company for stormwater inventory system. (Attachment 9.A.)
- B. Consideration of approval of resolution to exempt a project from the model code for procurement of architectural and engineering services where estimated professional fees are in excess of \$30,000 (South Franklin Street Improvements) and approval of an agreement between the Town of Wake Forest and Kimley-Horn and Associates, Inc. for construction administration and construction observation services for South Franklin Street Renaissance Plan Improvements. (Attachment 9.B.)
- C. Consideration of approval of Phase II Stormwater Model Ordinance amendment of the Town of Wake Forest Manual of Specification and Design. (Attachment 9.C.)
- D. Consideration of approval of Municipal Agreement between the Town of Wake Forest and NC-DOT for NC-98 By-pass Improvements from west of Thompson Mill Road to West of Capital Boulevard (US-1). (Attachment 9.D.)
- E. Consideration of approval of the acceptance of a grant from the Clean Water Management Trust Fund for the rehabilitation of Richland Creek. (Attachment 9.E.)
- F. Consideration of approval of 3-way stop at the corner of Fleming House Road and Clatter Avenue in Crenshaw Hall. (Attachment 9.F.)
- G. Consideration of request received to reverse the one-way designation of traffic from going east to west on East Jones Avenue per request from local businesses. (Attachment 9.G.)

10. Parks and Recreation Items.

- A. Presentation by the Senior Center Advisory Board. (Attachment 10.A.)

11. Public Safety Items.

12. Other Business.

- A. Board of Commissioners Committee Reports.

13. Adjournment.