

Wake Forest Board of Commissioners
Agenda
August 21, 2007
7:00 p.m.

All items listed are for discussion and possible action

NOTICE

For people with impaired hearing: Special equipment is available at Town Hall during the meetings with prior notice of the meeting time. Please call Town Clerk Joyce Wilson, MMC at (919) 554-6190.

CABLECAST OF BOARD OF COMMISSIONERS MEETINGS

All Board of Commissioners meetings are cablecast on Time Warner Cable Community Channel 10 beginning at 7:00 p.m.

PUBLIC HEARINGS

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five (5) minutes of time to speak and may choose to allow one (1) speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five (5) minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

PUBLIC COMMENT

If anyone would like to address the Board of Commissioners on an item other than a public hearing item or an item on the agenda during the time of the Public Comment, please see Town Clerk Joyce Wilson, MMC prior to the meeting. Mayor Jones will recognize you during the Public Comment section and you will have 3-5 minutes to speak. Thank you for your cooperation.

The agenda is available on the official Town of Wake Forest Website: www.wakeforestnc.gov by 12 Noon on Thursday prior to the Board of Commissioners meeting on the third Tuesday. Citizens may request copies of the agenda or agenda items by calling the Town Clerk's Office at 554-6190. Questions concerning the agenda items should be directed to Town Clerk Joyce Wilson, MMC at (919) 554-6190.

Call to order.

Pledge of Allegiance.

1. Approval of agenda.

2. Approval of minutes.

- A. Meetings held July 10, 2007, (Work Session and Joint Public Hearings), and July 17, 2007 (Regular Board of Commissioners Meeting). (Attachment 2.A.)

3. Presentations.

- A. Presentation by Ms. Hope Newsom of the Northern Wake Senior Center Association. (Attachment 3.A.)
- B. Resolution honoring State Trooper Robert Randall “Bob” East. (Attachment 3.B.)
- C. Proclamation declaring September 9, 2007 as “Tommy Byrne” Day in Wake Forest. (Attachment 3.C.)
- D. Presentation by Mr. Mike Waters from North Carolina Recreation and Parks Association to the Wake Forest Recreation Advisory Board. (Attachment 3.D.)

4. Public hearings / Public Comment.

- A. Public hearing and approval of ordinance for contiguous annexation submitted by ECI Custom Homes for property located at 3600 Copper Beech Lane comprising 34.283 acres. (Attachment 4.A.)
- B. Public hearing and approval of ordinance for contiguous annexation submitted by Harold G. Moore for property located at 159 Forbes Road comprising .46 acres. (Attachment 4.B.)
- C. Public Comment.
- D. **ACTION:**
- 4.A. Approve ordinance for the contiguous annexation submitted by ECI Custom Homes for property located at 3600 Copper Beech Lane comprising 34.283 acres.
- 4.B. Approve ordinance for contiguous annexation submitted by Harold G. Moore for property located at 159 Forbes Road comprising .46 acres.

5. Consent Agenda.

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

- A. Approval of tax releases. (Attachment 5.A.)
- B. Approval of request received from Wake Forest Downtown Revitalization Corporation (DRC) to close East Owen Avenue between South White Street and South Brooks Street and the South White Street Parking Lot #1 (Gazebo) from 8 a.m. to 6 p.m. on Saturday, October 13, 2007 for the 4th Annual Autumn Arts Festival. (Attachment 5.B.)
- C. Approval of Development Plan Review: The Well. (Attachment 5.C.)
- D. Approval of Master Plan Revision: Heritage Commons. (Attachment 5.D.)
- E. Approval of request received from Wake Forest Downtown Revitalization Corporation (DRC) to intermittently close the Wait Avenue parking area between South White Street and the railroad tracks on Friday and/or Saturday nights from 5 p.m. - 9 p.m. (Attachment 5.E.)

6. Legislative Items.

7. Planning Items.

- A. Consideration of approval of Case SU-07-06: A request filed by Regency Centers for a special use permit to allow a shopping center development for property located in the 13700 block of Capital Boulevard (US-1) being Tax PINs 1842-10-9904, 1842-20-0759 and part of 1841-21-5201. (Attachment 7.A.)
- B. Consideration of approval of Case RZ-07-08: A request filed by Contentnea Creek Development Company to rezone 34.283 acres from R-30 (Wake County) to C.U. R-80W, Residential-80 Watershed Protection District and C.U. R-5, Residential-5 District for the property located at 5600 Copper Beech Lane, being Tax PIN 1851-60-5526). (Attachment 7.B.)

- C. Consideration of approval of Case ZA-07-04: Consideration of an amendment to Article V. District Regulations Section 23 Neighborhood Business District. (Attachment 7.C.)

8. Administration and Financial Items.

- A. Consideration of approval of Separation Allowance Policy for Law Enforcement Officers. (Attachment 8.A.)
- B. Consideration of approval of resolution declaring certain property surplus and authorizing its disposal by the Town Manager (211 South Brooks Street (Wooten House) and 309 South Brooks Street (Carter House). (Attachment 8.B.)
- C. Consideration of approval of resolution to exempt a project from the model code for procurement of architectural, engineering and surveying services where estimated professional fees on any project is in the amount less than thirty thousand dollars (\$30,000) per N.C.G.S. 143-3(d). (Attachment 8.C.)

9. Public Services Items.

- A. Consideration of approval of contract between Town of Wake Forest and Narron Construction for the South Franklin Street Improvements (Renaissance Project). (Attachment 9.A.)

10. Parks and Recreation Items.

11. Public Safety Items.

- A. Consideration of approval of resolution for a grant application for traffic safety funding sponsored by the North Carolina Governor's Highway Safety Program. (Attachment 11.A.)
- B. Consideration of approval of request received from residents in Crenshaw Hall to block off the cul-de-sac on Loghouse Street for a block party on Saturday, September 15, 2007 from 4 p.m. to 8 p.m. (Attachment 11.B.)

12. Other Business.

- A. Board of Commissioners Committee Reports.

13. Adjournment.