

# Wake Forest Board of Commissioners

## AGENDA

(All items listed are for discussion and possible action)

July 19, 2005

7:00 p.m.

### NOTICE

*For people with impaired hearing: Special equipment is available at Town Hall during the meetings with prior notice of the meeting time. Please call Town Clerk Joyce Wilson at 554-6190.*

### CABLECAST OF BOARD OF COMMISSIONERS MEETINGS

*All Board of Commissioners meetings are cablecast on Time Warner Cable Community Channel 10 beginning at 7:00 p.m.*

### PUBLIC HEARINGS

*When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five (5) minutes of time to speak and may choose to allow one (1) speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five (5) minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.*

### PUBLIC COMMENT

*If anyone would like to address the Board of Commissioners on an item other than a public hearing item or an item on the agenda during the time of the Public Comment, please see Town Clerk Joyce Wilson prior to the meeting. Mayor Jones will recognize you during the Public Comment section and you will have 3-5 minutes to speak. Thank you for your cooperation.*

*The agenda is available on the official Town of Wake Forest Website: [www.wakeforestnc.gov](http://www.wakeforestnc.gov) by 12 Noon on Thursday prior to the Board of Commissioners meeting on the third Tuesday. Citizens may request copies of the agenda or agenda items by calling the Town Clerk's Office at 554-6190. Questions concerning the agenda items should be directed to Town Clerk Joyce Wilson at 919-554-6190.*

**Call to order.**

**Pledge of Allegiance.**

## 1. Approval of agenda.

## 2. Approval of minutes.

A. Meetings held June 7, 2005 (Work Session and Joint Public Hearings), June 12, 2005 (Budget Work Session), and June 21, 2005 (Regular Board of Commissioners Meeting). (Attachment 2.A.)

## 3. Presentations.

## 4. Public hearings / Public Comment.

A. Public hearing and approval of ordinance for contiguous annexation submitted by BST Incorporated for property located off Oak Grove Church Road and Jeanne Street, comprising 74.02 acres. (Attachment 4.A.)

B. Action on Item 4.A. - Approve ordinance for the contiguous annexations submitted by BST Incorporated for property located off Oak Grove Church Road and Jeanne Street, comprising 74.02 acres.

C. Public Comment.

## 5. Consent Agenda.

***(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)***

A. Approval of tax releases. (Attachment 5.A.)

B. Approval of resolution declaring certain property surplus and authorizing its disposal by the Town Manager. (Attachment 5.B.)

C. Approval of request received from the Downtown Revitalization Corporation (DRC) to close East Owen Avenue from South White Street to South Brooks Street, the South White Street Parking Lot No. 1 (gazebo) and Wait Avenue from South White Street west to the railroad tracks from 8:00 a.m. until 6:00 p.m. on Saturday, September 10, 2005 for the second Annual Autumn Arts Festival. (Attachment 5.C.)

D. Approval of Membership Agreements with the North Carolina League of Municipalities for Property/Liability Insurance Pool (Interlocal Risk Financing Funds of North Carolina); Workers' Compensation Insurance Pool (Interlocal Risk Management Agency) and Municipal Insurance Trust of North Carolina (MIT). (Attachment 5.D.)

E. Approval of bids received for carts for trash/recycling pick-up. (Attachment 5.E.)

F. Approval of amendment to the Fee Schedule: Solid Waste Fees for Trash/Recycling pick-up effective September 1, 2005. (Attachment 5.F.)

## **6. Legislative Items.**

A. Consideration of approval of appointment of members to the Downtown Revitalization Corporation (DRC). (Attachment 6.A.)

## **7. Planning Items.**

A. Consideration of approval of Case SU-05-05: A request filed by Heritage Spring, LLC for a special use permit for a multi-family development (townhomes) to be located in the Wildflower Subdivision (3800 block of Rogers Road), being Tax PIN 1749-87-6572. (Attachment 7.A.)

B. Consideration of approval of Case RZ-05-10: A request filed by Charles Sites to rezone 7.4 acres from HB, Highway Business District to Conditional Use I, Industrial for property located at 1600, 1601, and 1609 Heritage Commerce Court, being Tax PINs 1840-32-2222, 1840-31-4975 and 1840-31-4710).

(Attachment 7.B.)

C. Consideration of approval of Case RZ-05-11: A request filed by Southeastern Baptist Theological Seminary to rezone 1.21 acres from R-15, Residential-15 District to ICD, Institutional Campus Development for property located at 367 and 377 Durham Road, being Tax PINs 1841-31-0567 and 1841-21-7529).

(Attachment 7.C.)

D. Consideration of approval of Case RZ-05-12: A request filed by Emma Pergerson to rezone one (1) acre from RD, Rural Holding District to NB, Neighborhood Business District for property located at 717 Forestville Road, being Tax PIN 1840-51-0477.

(Attachment 7.D.)

E. Consideration of approval of Case ZA-05-04: Consideration of amendment to the Wake Forest Zoning Ordinance Article VIII. Special Uses - Section 12.1 Planned Unit Developments. (Attachment 7.E.)

F. Consideration of approval to enter into a contract with North Carolina Department of Environment and Natural Resources for a grant award in the amount of \$15,000 (*Implementation of a Scheduled Street Maintenance Program for Wake Forest's Urban Forest*). (Attachment 7.F.)

G. Consideration of approval of design consultant for the Streetscape Enhancement Project for South White Street. (Attachment 7.G.)

## **8. Administration and Financial Items.**

A. Consideration of approval of resolution establishing H.O.P.E. Program.

(Attachment 8.A.)

## **9. Public Services Items.**

A. Consideration of approval of a proposal from Power Secure to provide management services for four (4) electric generating sets provided to five (5) new commercial customers. (Attachment 9.A.)

B. Consideration of approval of proposal from Power Secure to provide four (4) electric generating sets to five (5) new commercial customers. (Attachment 9.B.)

C. Consideration of approval of Soil & Erosion Control Ordinance. (Attachment 9.C.)

D. Consideration of approval of request for annexation submitted by Frank and Beth Baum of 1149 North Main Street. (Attachment 9.D.)

## **10. Parks and Recreation Items.**

## **11. Public Safety Items.**

## **12. Other Business.**

A. Board of Commissioners Committee Reports.

## **13. Adjournment.**