

**Wake Forest Board of Commissioners**  
**Agenda**  
**February 20, 2007**  
**7:00 p.m.**

*All items listed are for discussion and possible action*

**NOTICE**

For people with impaired hearing: Special equipment is available at Town Hall during the meetings with prior notice of the meeting time. Please call Town Clerk Joyce Wilson, MMC at (919) 554-6190.

**CABLECAST OF BOARD OF COMMISSIONERS MEETINGS**

All Board of Commissioners meetings are cablecast on Time Warner Cable Community Channel 10 beginning at 7:00 p.m.

**PUBLIC HEARINGS**

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five (5) minutes of time to speak and may choose to allow one (1) speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five (5) minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

**PUBLIC COMMENT**

If anyone would like to address the Board of Commissioners on an item other than a public hearing item or an item on the agenda during the time of the Public Comment, please see Town Clerk Joyce Wilson, MMC prior to the meeting. Mayor Jones will recognize you during the Public Comment section and you will have 3-5 minutes to speak. Thank you for your cooperation.

The agenda is available on the official Town of Wake Forest Website: [www.wakeforestnc.gov](http://www.wakeforestnc.gov) by 12 Noon on Thursday prior to the Board of Commissioners meeting on the third Tuesday. Citizens may request copies of the agenda or agenda items by calling the Town Clerk's Office at 554-6190. Questions concerning the agenda items should be directed to Town Clerk Joyce Wilson, MMC at (919) 554-6190.

**Call to order.**

**Pledge of Allegiance.**

**1. Approval of agenda.**

**2. Approval of minutes.**

- A. Meetings held January 2, 2007 (Work Session and Joint Public Hearings) and January 16, 2007 (Regular Board of Commissioners Meeting). (Attachment 2.A.)

**3. Presentations.**

- A. Presentation by Kathryn Drake in regard to the Capital Area Preservation's determination of the Freeman House located on Rogers Road. (Attachment 3.A.)

**4. Public hearings / Public Comment.**

- A. Public hearing and approval of an ordinance for the contiguous annexation submitted by Mountaineer Group I for the property located off Galaxy Drive, comprising 8.30 acres. (Attachment 4.A.)
- B. Public hearing to consider transportation projects for the FY 2009-2015 Metropolitan Transportation Improvement Program (MTIP). (Attachment 4.B.)
- C. Public hearing to consider the closing of West Avenue and Rankin Court. (Attachment 4.C.)
- D. Public Comment.
- E. **ACTION:**
- 4.A. Approve ordinance to the contiguous annexation submitted by Mountaineer Group I for the property located off Galaxy Drive, comprising 8.30 acres.
  - 4.B. Approve FY 2009-2015 MTIP Project Priority List.
  - 4.C. Approve resolution closing West Avenue and Rankin Court.

**5. Consent Agenda.**

*(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)*

- A. Approval of tax releases. (Attachment 5.A.)
- B. Approval of petition requesting non-contiguous annexation submitted by William and Lisa Ann Way for property located in the 10300 block of Star Road, comprising 7.90 acres. (Attachment 5.B.)
- C. Approval of Development Plan Review: American Legion. (Attachment 5.C.)
- D. Approval of resolution declaring certain property surplus and authorizing its disposal by the Town Manager. (Attachment 5.D.)

## **6. Legislative Items.**

- A. Consideration of approval of appointments to Historic Preservation Commission. (Attachment 6.A.)
- B. Consideration of approval of request received from Pregnancy Support Services concerning its annual Walk for Life at the Wake Forest College Birthplace on April 21, 2007. (Attachment 6.B.)

## **7. Planning Items.**

- A. Consideration of approval of Case SU-07-01: Consideration of a request filed by Bass, Nixon & Kennedy for a special use permit to approve master plan for the Southeastern Baptist Theological Seminary Campus, being Tax PINs 1841-42-3360, 1841-32-7758, 1841-32-7329. (Attachment 7.A.)
- B. Consideration of approval of Case RZ-07-02: Consideration of a request filed by Sherrill Brinkley to rezone approximately 6 acres from R-40 W, Residential-40 Watershed to Conditional Use NB, Neighborhood Business District & FLWPD, Falls Lake Watershed Protection Overlay District for property located at 13371 Wake Union Church Road, being Tax PIN 1842-00-8163. (Attachment 7.B.)
- C. Consideration of approval of ordinance adopting an interim application process for wireless telecommunications facilities. (Attachment 7.C.)
- D. Consideration of discussion concerning Municipal Service Tax District. (Attachment 7.D.)
- E. Consideration of discussion of the proposed amendment to the annexation agreement with the Town of Rolesville. (Attachment 7.E.)

- F. Consideration of request received from Villas of Wake Forest concerning electric substation site plan. (Attachment 7.F.)

**8. Administration and Financial Items.**

- A. Consideration of approval of ordinance amending the Pay and Classification Plan - Reclassification of Meter Reader positions. (Attachment 8.A.)

**9. Public Services Items.**

- A. Consideration of approval of amendments to the Chapter 32. Utilities of Wake Forest Code of Ordinances. (Attachment 9.A.)
- B. Consideration of approval of fee increase for sale of cemetery plots. (Attachment 9.B.)
- C. Consideration of a Contract Between the Town of Wake Forest and Appian Consulting Engineers for the Provision of Engineering Design Services Relative to the Construction of Sidewalk and Drainage on North White Street. (Attachment 9.C.)
- D. Consideration of award of a Contract to Modular Technologies, Inc. for the Provision of a Modular Building and Outbuilding for the American Legion to be located on Holding Avenue. (Attachment 9.D.)
- E. Discussion concerning South Main Street 3-lane project. (Attachment 9.E.)

**10. Parks and Recreation Items.**

- A. Consideration of approval of conceptual plan for the new Town Hall. (Attachment 10.A.)

**11. Public Safety Items.**

**12. Other Business.**

- A. Board of Commissioners Committee Reports.

**13. Closed Session:** N.C.G.S. 143-318.11(a)(5) Land Acquisition - Easement Acquisitions for the South Franklin Street rehab project.

**14. Adjournment.**