

Wake Forest Board of Commissioners
Meeting Agenda
November 18, 2008
7:00 p.m.

All items listed are for discussion and possible action

NOTICE

For people with impaired hearing: Special equipment is available at Town Hall during the meetings with prior notice of the meeting time. Please call Town Clerk Joyce Wilson, MMC at (919) 554-6190.

**CABLE & ONLINE BROADCAST OF
BOARD OF COMMISSIONERS MEETINGS**

All Board of Commissioners meetings are broadcast on Time Warner Cable [Community Channel 10](#) beginning at 7 pm. Meetings are also aired online on the official Town of Wake Forest website at www.wakeforestnc.gov. Archived meeting videos are also provided and available for one year after the original air date.

MEETING AGENDAS

The meeting agenda is available at www.wakeforestnc.gov by noon on the Thursday prior to the Board of Commissioners Meeting on the third Tuesday. Citizens may request copies of the agenda or agenda items by calling the Town Clerk's Office at (919) 554-6190. Questions concerning the agenda items should be directed to Town Clerk Joyce Wilson, MMC, at (919) 554-6190. Citizens may also receive copies of the agenda by enrolling in the E-Notifier subscription service. For more information visit www.wakeforestnc.gov/enotifier.aspx.

PUBLIC HEARINGS

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

PUBLIC COMMENT

If anyone would like to address the Board of Commissioners on an item other than a public hearing item or an item on the agenda during the time of the Public Comment, please see Town Clerk Joyce Wilson, MMC prior to the meeting. Mayor Jones will recognize you during the Public Comment section and you will have 3-5 minutes to speak. Thank you for your cooperation.

Call to order.

Pledge of Allegiance.

1. Approval of agenda.

2. Approval of minutes.

- A. Meetings held October 7, 2008 (Work Session and Joint Public Hearings), and October 21, 2008 (Regular Board of Commissioners Meeting). (Attachment 2.A.)

3. Presentations.

- A. Presentation to David Faircloth upon his retirement. (Attachment 3.A.)
- B. Presentation to Harry Lemmond upon his retirement. (Attachment 3.B.)
- C. Presentation by Jeff Aldophsen, Chairman, of the Downtown Revitalization Corporation (DRC). (Attachment 3.C.)

4. Public hearings / Public Comment.

- A. Public hearing and approval of ordinance for contiguous annexation submitted by Crenshaw Hall Properties, LLC for property located at 2758 Old NC-98 comprising 5.0 acres. (Attachment 4.A.)
- B. Public hearing and approval of ordinance for contiguous annexation submitted by Siena Crossings, LLC for property located on the NC-98 By-pass comprising 7.96 acres. (Attachment 4.B.)
- C. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item or an item on the agenda during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

5. Consent Agenda.

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

- A. Approval of tax releases. (Attachment 5.A.)
- B. Approval of a request received from Downtown Revitalization Corporation to closed Parking Lot No. 1 from 5 p.m. to 9 p.m. December 5, 2008 for the Lighting of Wake Forest. (Attachment 5.B.)
- C. Approval of request received from the First Light Committee that no parking be allowed along South White Street from Elm Avenue to East Sycamore Avenue from 2 p.m. Wednesday, December 31, 2008 until 2 a.m. Thursday, January 1, 2009 and no parking in the bus park and ride lot after 8 p.m. on December 31, 2008. (Attachment 5.C.)
- D. Approval of Budget Ordinance Amendment No. 2 for FY 2008-2009. (Attachment 5.D.)

6. Legislative Items.

7. Planning Items.

- A. Consideration of approval of the proposed Bicycle Plan for the Town of Wake Forest, North Carolina. (Attachment 7.A.)
- B. Consideration of approval of Case SU-08-09: A request filed by CADCO Construction Company for a special use permit for an office park in the I, Industrial District for property located at 304 Capcom Avenue, being Tax PIN 1749-09-5803. (Attachment 7.B.)

8. Administration and Financial Items.

9. Public Services Items.

- A. Consideration of approval of request received for a 4-stop at Flaherty Farms Avenue at North Taylor Street and Flaherty Farms Avenue and North Franklin Street. (Attachment 9.A.)
- B. Consideration of approval of amendment to contract with W. K. Dickson for Stormwater Inventory. (Attachment 9.B.)
- C. Consideration of approval of contract for the South White Street Signal Upgrade. (Attachment 9.C.)

10. Parks and Recreation Items.

11. Public Safety Items.

12. Other Business.

- A. Board of Commissioners Committee Reports.

13. Adjournment.