

Wake Forest Board of Commissioners
Agenda
October 16, 2007
7:00 p.m.

All items listed are for discussion and possible action

NOTICE

For people with impaired hearing: Special equipment is available at Town Hall during the meetings with prior notice of the meeting time. Please call Town Clerk Joyce Wilson, MMC at (919) 554-6190.

CABLECAST OF BOARD OF COMMISSIONERS MEETINGS

All Board of Commissioners meetings are cablecast on Time Warner Cable Community Channel 10 beginning at 7:00 p.m.

PUBLIC HEARINGS

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five (5) minutes of time to speak and may choose to allow one (1) speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five (5) minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

PUBLIC COMMENT

If anyone would like to address the Board of Commissioners on an item other than a public hearing item or an item on the agenda during the time of the Public Comment, please see Town Clerk Joyce Wilson, MMC prior to the meeting. Mayor Jones will recognize you during the Public Comment section and you will have 3-5 minutes to speak. Thank you for your cooperation.

The agenda is available on the official Town of Wake Forest Website: www.wakeforestnc.gov by 12:00 p.m. on the Thursday prior to the Board of Commissioners meeting on the third Tuesday. Citizens may request copies of the agenda or agenda items by calling the Town Clerk's Office at 554-6190. Questions concerning the agenda items should be directed to Town Clerk Joyce Wilson, MMC at (919) 554-6190.

Call to order.

Pledge of Allegiance.

1. Approval of agenda.

2. Approval of minutes.

- A. Meetings held September 4, 2007 (Work Session) and September 18, 2007 (Regular Board of Commissioners Meeting). (Attachment 2.A.)

3. Presentations.

- A. Presentation by Heather Lee, PhD and Korrel Kanoy, PhD with Developmental Associates concerning information on conducting a community survey. (Attachment 3.A.)

4. Public hearings / Public Comment.

- A. Public hearing for the consideration of an amendment to the Phase II Stormwater Model Ordinance of the Town of Wake Forest Manual of Specifications and Design. (Attachment 4.A.)
- B. Public Comment.

5. Consent Agenda.

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

- A. Approval of tax releases. (Attachment 5.A.)
- B. Approval of request received from the Downtown Revitalization Corporation (DRC) to extend the closure of the downtown parking lot (Gazebo) until November 17, 2007 for the Farmer's Market. (Attachment 5.B.)

6. Legislative Items.

7. Planning Items.

8. Administration and Financial Items.

9. Public Services Items.

- A. Consideration of approval of establishment of a “School Zone” on West Holding Avenue at St. Catherine’s of Sienna. (Attachment 9.A.)
- B. Consideration of approval of resolution to exempt a project from the model code for procurement of architectural and engineering services where estimated professional fees are in excess of \$30,000 (Stormwater Inventory) and approval of a contract for professional services with Wetherill Engineering for the preliminary design and surveying for the realignment of Chalks Road. (Attachment 9.B.)

10. Parks and Recreation Items.

- A. Consideration of approval of High Performance Design (LEED) for additional design services for Little Diversified. (Attachment 10.A.)

11. Public Safety Items.

12. Other Business.

- A. Board of Commissioners Committee Reports.

13. Adjournment.