

HISTORIC PRESERVATION COMMISSION

MINUTES

November 10, 2010

Members Present: Louise Howard (Chairman), Alexis Cooke (Vice-Chair), Amy Dowdle, Debra Ludas, Durward Matheny (Treasurer), Thomas Neal, Parker Schlink, and Sandy Smart
Members Absent: Johanna Trotter
Staff Present: Agnes Wanman (Planner)
Guests Present: None

CALL TO ORDER

The meeting was called to order at 8:25pm by the Chair after the Christmas Tour Committee meeting.

APPROVAL OF MINUTES

The minutes of the October 13, 2010 meeting were unanimously approved.

TREASURER'S REPORT

Durward Matheny gave the Treasurer's report. Other than a little interest accruing, there was no activity in the last month. Our current bank balance is \$4,773.82.

PUBLIC COMMENT

None

OLD BUSINESS

- A. **Design Elements in the East End Area:** Due to the time consumed by the Christmas Historic Home Tour discussion on this topic was postponed until January.
- B. **Letter to DOT re “No Thru Trucks?:** Agnes Wanman reported that the mayor signed and sent a letter on November 3, 2010.
- C. **Other:** None

NEW BUSINESS & ANNOUNCEMENTS

- A. **Coffee Urns:** Louise Howard needs 2 coffee urns with the capability of making coffee for the homeowner/docent party. Neither she nor the Birthplace have any. She asked about purchasing a couple urns and donating them to the Birthplace. We certainly have no place to store them and we could use them whenever we needed them. Amy Dowdle moved to authorize Louise to purchase the urns. Sandy Smart seconded the motion which passed unanimously.
- B. **Letter to Historic District Residents:** Agnes Wanman will send a letter to the residents of the historic district asking them to clean up their front yards and get holiday decorations up, in order to get ready for the tour.
- C. **December Meeting:** We will review the tour at the December meeting and hold our annual Christmas party. Everyone is asked to bring something. Agnes Wanman will provide coffee and punch.

ADJOURNMENT

The meeting was adjourned at 9:00pm.

Respectfully submitted,

Louise Howard, Chairman

Agnes W. Wanman, Secretary