

Cemetery Advisory Board Meeting

February 24, 2010

Minutes

Call to Order

Chairman John Mills called the meeting to order at 7:02 p.m.

Members Present: John Mills, Peter Firth, Myra Parker, Alan O'Shaughnessey, Margaret Shearon, I. Beverly Lake, Christie Dowda, Nancy Bates, Anne Hines (ex-officio)

Members absent: None

Staff Present: Mike Barton, Director of Public Works
Roe O'Donnell, Deputy Town Manager

Approval of Minutes

Action: Minutes from October 28, 2009 were approved. Motion to approve by Alan O'Shaughnessey and seconded by Myra Parker. Motion carried 8 - 0.

New Business

- Nancy Bates was welcomed to the Board as our new member.
- John Mills reviewed the Cemetery Advisory Board Ordinance.
- Election of Chairman and Co-Chairman – Peter Firth motioned for John Mills to be Chairman and Myra Parker to be Co-Chairman. Seconded by I. Beverly Lake. Motion carried 8 – 0.
- Mike Barton gave an update on the Semi Annual Cemetery cleanup. No concerns or complaints received.
- Mike Barton requested that the Landscaping Plan review be delayed until next meeting due to some members not having time to review the plan. Approved 8 – 0 to move to next meeting.
- Mike Barton discussed the request of the Mayor and Commissioners to look into providing a Columbarium in the Cemetery. Mike has talked with Randy Bright of Brights Funeral Home and said that Randy was willing to meet with the Board to discuss if needed. It was requested by Nancy Bates to have Mike contact Randy to inquire as to whether or not he may be available to attend our next meeting.
- 2010 Walking Tour was discussed.
 - Ann Hines discussed the Posters, which she recommended be kept the same as last years with the exception of the date. Cristie Dowda to contact Bill Crabtree about the number of posters.

- Ann Hines discussed the Brochures. Mike Barton suggested that the Brochures contain some history of the Cemetery but provide a separate listing of the names and also suggested leaving the date of the tour off so they may be used year after year until a change is needed. Nancy Bates and Cristie Dowda to work on the Brochure and Mike will provide the name listing.
- Nancy Bates discussed the need for committees and it was decided that at our next meeting to try to get these committees set up.
- Mike Barton to provide a map of the Cemetery that can be added to the brochure.

Old Business

- Mike Barton gave an update on the Mapping of the Cemetery. The mapping of sections 4 & 5 has been completed and Mike shared a copy of the map with the Board.

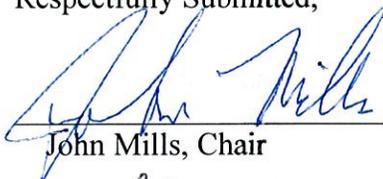
Next Meeting

Next meeting scheduled for March 24, 2010 @ 7:00 pm in the Town Hall Annex.

Adjournment

Action: At 8:15 p.m., there being no further business, Alan O'Shaughnessey made a motion to adjourn the meeting. Cristie Dowda seconded the motion, which carried unanimously (8-0).

Respectfully Submitted,



John Mills, Chair

3/24/2010
Date



Mike Barton, Secretary

3/24/10
Date