

SENIOR CENTER ADVISORY BOARD

Minutes

September 2, 2008

Members Present: Hope Newsom, Cindy Bright, Don Daria, Sharda Khilnani, Wanda Mukherjee, Sarah Bridges, and Mayor Vivian Jones.

Members Absent: Bonita Sharpee, and Thelma Wright.

Staff Present: Susan Simpson, Parks & Recreation
Leah Simmons, Resources For Seniors

CALL TO ORDER

Hope Newsom called the meeting to order at 3:05 p.m.

MINUTES

ACTION: Don Daria made a motion to approve the minutes as submitted. Sarah Bridges seconded the motion which carried unanimously.

ITEMS FOR AGENDA FROM BOARD MEMBERS

None.

CHAIRPERSON'S REPORT

None.

OLD BUSINESS:

The first item of business was the growth report. Don Daria passed out a chart which showed the yearly and monthly growth of the center membership. He explained that the membership grew in July by 29 but with the annual "Participant Review" conducted by the center, the membership went down by 159. Mr. Daria stated that he would like to start tracking daily use so the group could monitor capacity on any given day. During the Participant Review, the new bus service was mentioned to all contacted. Mayor Jones asked if the center could tell if the bus was making an impact on the center. Center staff indicated that it was to soon to tell. The Mayor indicated that the service will change as rider ship increases. Cindy Bright asked the Mayor how the bus service was doing in general? Mayor Jones reported that on average 125 use the "Express" service per day and 91 use the local bus.

Ms. Simpson gave a brief report on what was included in this year's budget for the expansion of the center. The Board approved the Phase I expansion and included \$210,000 for that phase. Ms. Simpson has contacted Hale Architecture and received a quote for proceeding with the design. She stated that the Senior Advisory Board and Resources for Seniors staff will have input into the design process. The group may have to meet before their next scheduled meeting. Hope Newsom asked if the Town planned to use the funds turned over to them by the Northern Wake Senior Center Association which totaled over \$60,000. Ms. Simpson and Mayor Jones both said that the Town would definitely use those funds for this project. That money was earmarked for capital expenditures.

The next item of business was a report from Mayor Jones on the ordinance change which would allow for less than three senior members to be appointed to the board. Mayor Jones said that she will be making this effective in December when the next appointments are made by the Board of Commissioners.

Ms. Simpson reported that the monitoring of the fire and security alarms for the building are in place. Resources for Seniors staff will be the point of contact for the service.

NEW BUSINESS

Sharda Khilnani gave a report in the absence of Carol Battle on the National Certification effort being undertaken by the Center. She passed out information on “Why” the center was going through this process and the plan in place to move forward. The “whys” include: opportunity for self-assessment, demonstrate accountability to funding sources, and of course the national recognition. Staff has formed a certification committee which meets once a month and have been working on a mission statement and goals and objectives. Mayor Jones said that she thought this was a great idea! Ms. Simpson said that this will help the center in applying for grants and will also serve as a good self-evaluation. Hope Newsom said that it will be good in the long run.

The last item of business was the annual report. Every appointed board has to submit a written report with their accomplishments of the past year and their goals for the coming year in October to the Town Board. Ms. Simpson took the liberty of working up a draft for the group to review. Several changes were offered and agreed upon by the group. Ms. Simpson will make those changes and submit to the Town Board by October.

Senior Center Advisory Board
September 2, 2008
Minutes
Page 4

ADJOURNMENT

Being no further business, the meeting was adjourned.

Respectfully submitted,

Susan Simpson

Hope Newsom, Chairperson