

Wake Forest Human Relations Council

Minutes

July 23, 2009

7:00 p.m.

Members Present: Karen Clagett, Chairman, Allyson Rayfield, Sherry Burchett, Karen McVicker, Richard Longhway, Anne Hines, ex-officio, Tammy Moody, Staff Liaison

Absent: Nicole Hedrick

Guest: Melissa Damann, Angelo Pettis, and Jackie Revill

Call to Order

The meeting was called to order by Chairman Clagett.

Action

Karen McVicker made a motion and seconded by Sherry Burchett to accept the June, 2009 minutes as written.

Business:

The Council discussed Good Neighbor Day and is working on wrapping up all of the schedules and fundraising for this day.

The following items were discussed: Food, Entertainment, the setup, budget, giveaways, volunteers and the schedule of events.

Food: Several suggestions were made again for the food and Chairman Clagett will contact B J's to see if they will sponsor the food this year. Karen McVicker made a suggestion to have Sloppy Joes and BBQ; she thought that would be an easy solution for the day. The Council's goal is to provide hamburgers and hotdogs, but they do have a plan B in place.

Entertainment: Sherry Burchett shared with the Council a checklist that showed the status for entertainment and this list also showed who had confirmed and who had not confirmed for this event.

Sponsorship and raising funds for this event was mentioned. Each member will be responsible for helping to get sponsorships. A date of August 20, 2009 is the deadline for each member to respond.

It was also noted that volunteers are needed. Chairman Clagett will contact Susan Simpson with the Town of Wake Forest to see if the Youth Advisory Board will volunteer to help and she will contact Bill Crabtree who also works for the Town of Wake Forest to help with publicity.

Setup: The Council will be meeting again on August 3, 2009 at Holding Park at 6:30 p.m. to look at the park to look at the setup for this event.

Giveaways: Each member will be responsible for giveaways.

Richard Longhway asked if the Human Relations Council could join Face book. He noted that a lot of information could be put on face book.

Other Business:

Sherry Burchett mentioned the community outreach that the Council was working on concerning Backpack Buddies, with this project being placed on hold; instead she will be concentrating on working with Tri Area Ministries.

Lastly, Sherry Burchett and Commissioner Hines shared with the guest the purpose of this Council and how its goal is to reach out to different communities.

There being no further business, a motion was made by Allyson Rayfield seconded by Sherry Burchett and by unanimous vote to adjourn the meeting at 8:05 p.m.

Respectfully Submitted,

Karen Clagett, Chairman

Tammy Moody, Staff Liaison

HRC – Good Neighbor Day Entertainment Planning Committee

Checklist – Status as of 7/23/09:

| <u>Entertainment</u> | <u>Cost</u> | <u>Contact</u> | <u>Status</u> |
|--|-------------|----------------|---------------|
| • Staircase | \$1,200 | Sherry | Confirmed |
| • Wooly Bull (Bulls) | N/A | Sherry | Confirmed |
| • Wake Forest Baptist Men/Centennial Choir | | Sherry | Not confirmed |
| • Danny Tighe River Dancers | | Richard | Confirmed |
| • Claire Ramsey (Story Teller) | \$150 | Sherry | Confirmed |
| • Balloon Artist (Lamm Events) | \$300 | Sherry | Confirmed |
| • Face Painter – Kiara Daniel | | Karen C. ? | Not confirmed |
| • Catic King | \$100 | Richard | Not confirmed |
| • Laura Cashwell – National Anthem | | Anne | Not Confirmed |
| Total: \$1,750.00 | | | |

Please advise if I am to contact Trish Miller to perform kids songs again this year – She charged \$300 last year and during our last work session we discussed whether or not to invite her this year. If she performs, we will have her set up down by the playground.

Sound/Stage:

| | | | |
|------------------------------|------------|---------|-------------|
| • City East Sound–Jim Walker | \$850 | Sherry | Confirmed |
| • Brian Pate (Emcee) | \$150 | Sherry | Confirmed |
| • Classic Party Rentals | \$1,444.46 | Richard | Confirmed ? |
| Total: \$2,444.46 | | | |