

HISTORIC PRESERVATION COMMISSION

MINUTES

October 14, 2009

Members Present: Louise Howard (Chairman), Alexis Cooke, Amy Dowdle, Debra Ludas (Vice-Chair), Durward Matheny, Thomas Neal, Carol Smith (Treasurer), Johanna Trotter, and Scott Wagner
Members Absent: None
Staff Present: Agnes Wanman (Planner)
Guests Present: George Robinson

CALL TO ORDER

The meeting was called to order at 7:35p.m. by the Chair.

APPROVAL OF MINUTES

The minutes of the September 9, 2009 meeting were approved unanimously.

PUBLIC HEARINGS AND COA CASE REVIEW

A: COA-09-9: A request filed by George Robinson to remove existing rotten wood on the rear deck and replace with a covered and screened-in porch, relocate the existing steps, and install a grill deck at their home located at 527 North Main Street.

Agnes Wanman and George Robinson were sworn in by the chair. Agnes presented the application and her staff report and submitted them into the record. She reported that a previous COA included the replacement of the existing deck with a somewhat larger one. The deck was not replaced and the COA expired. This application differs from the old one by covering and screening in the new porch/deck. There will also be an adjacent grill deck. Mr. Robinson clarified a couple items. After general discussion Carol Smith moved that the request complied with the Secretary of Interior's

Standards for Rehabilitation. Amy Dowdle seconded the motion which passed unanimously. Carol then moved that the request met the Historic District Design Guidelines. Amy Dowdle again seconded the motion which passed unanimously. Then Alexis Cooke moved to grant the COA request without conditions. Scott Wagner seconded the motion which passed unanimously.

TREASURER'S REPORT

Carol Smith gave the report. After \$0.61 in interest accrued our balance was \$7,170.51 as of September 11, 2009. The report was approved unanimously. Carol will look into available CD rates.

PUBLIC COMMENT None

OLD BUSINESS

- A. Select Contractor to Mothball Ailey Young House:** Agnes Wanman handed out copies of three quotes from different contractors. One was the original estimate by St. John Construction, Inc. The other two were from T.L.C. Construction and Williams Custom Building, Inc. All three companies are from Wake Forest. After discussion it was decided that St. John Construction would be offered the contract and to require a high quality silver tarp with UV protection. Proper licensing and insurance will also be required.
- B. Update on Requirements for PODs:** Agnes Wanman handed out copies of a possible statement on the requirements for Portable On-Demand storage units (PODs) to obtain COAs. She had double checked the preservation section of the zoning ordinance, which is what establishes the HPC and outlines its powers and duties. She reported that in order to regulate PODs an amendment to that section of the zoning ordinance will be required. After a small change in the wording of the proposed text the HPC decided to call a public hearing at the November meeting on the suggested text change to the zoning ordinance. The HPC would then make any appropriate changes, based on testimony at the public hearing, and submit its recommendation and request to the Planning Board and Board of Commissioners.
- C. Preservation North Carolina Annual Conference:** Debra Ludas will not be able to attend and no one else was able to take her place so Agnes Wanman will request a refund for her registration fee. Agnes, Louise Howard, Scott Wagner, and Amy Dowdle will be attending the conference in New Bern at the end of October.
- D. Other:** None

NEW BUSINESS & ANNOUNCEMENTS

- A. Need a New Treasurer:** Agnes Wanman brought up the fact that Carol Smith is completing her second term and will be cycling off the commission. We will need a new Treasurer. She asked the HPC members to think about serving in this capacity.
- B. November HPC Meeting:** The regularly scheduled HPC meeting this November will fall on Veterans Day, a town recognized holiday. We can still hold the meeting on this day or we can reschedule it. The HPC decided to hold the meeting one week earlier, on Wednesday November 4, 2010. They also decided to hold this meeting at 7:00pm.
- C. Possible Time Change for HPC Meetings:** It was suggested that the HPC should change its regular meeting time to 7:00pm. Agnes Wanman will investigate what would be necessary to make this change. It will be discussed in November.

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:05 pm.

Respectfully submitted,

Louise Howard, Chairman

Agnes W. Wanman, Secretary