

# TOWN OF WAKE FOREST

Remit to:

North Carolina

Town of Wake Forest      **APPLICATION FOR PERMIT TO SOLICIT/SELL**  
 301 S. Brooks St.  
 Wake Forest, NC 27587  
 Attn: Vickie Caudle 919-435-9465

Police Department  
 225 S. Taylor St.  
 Wake Forest, NC 27587  
 (919) 554-6150

In compliance with Chapter 10, Article III of the Code of Ordinances of the Town of Wake Forest, I hereby make application for a permit to solicit/sell for:

Name of Employer or Organization:				Address of home office:		
Immediate Supervisor:				Phone #:		
Name of Applicant ( <i>separate application for each employee</i> ):				SS #:		
Height:	Weight:	Race:	Complexion:	Eye Color:	Hair Color:	
Date of Birth:				Place of Birth:		
Driver License #:				State:		
Local Mailing Address:						
Permanent Mailing Address:						
Home Phone #:				Business Phone #:		
Types of Goods/Services Offered for Sale:						
List all criminal convictions and the location of the offenses for the past ten years:						

I have read the attached copy of Chapter 10, Article III Peddlers, Solicitors, and Itinerant Merchants of the Code of Ordinances of the Town of Wake Forest and agree to abide by all provisions stipulated therein. I understand that the permit can be denied upon a finding of reasonable cause as stipulated in the ordinance.

***COPY OF PICTURE ID*** (DRIVERS LICENSE OR STATE ID) ***FINGERPRINTS*** (FROM CCBI) AND **\$25.00** MUST BE **SUBMITTED WITH APPLICATION**. APPLICATION WILL BE PROCESSED WITHIN TEN (10) WORKING DAYS. Once approved, complete privilege license application and pay fee.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Vickie Caudle of the Finance Department at (919) 435-9465 for any additional licensing requirements.

**For Police Department Use Below:**

Approved for License: \_\_ Denied for License: \_\_ Police Chief: \_\_\_\_\_ Date: \_\_\_\_\_

Permit Date: From \_\_\_\_\_ To \_\_\_\_\_

## ARTICLE III. PEDDLERS, SOLICITORS AND ITINERANT MERCHANTS\*

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**\*Cross references:** Streets and sidewalks, ch. 28.

**State law references:** Regulation of itinerant merchants authorized, G.S. 160A-178.

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### **Sec. 10-71. Purpose.**

The purpose of this article is to protect the public health, safety and welfare by regulating the solicitation and business activities of itinerant merchants, salesmen, promoters, drummers, peddlers, and hawkers within the town.

(Code 1985, § 12-81)

### **Sec. 10-72. Definitions.**

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Itinerant merchant* means a person engaged in a transient business of going from place to place selling goods, wares, etc., including, but not limited to, books, magazines or any printed matter, who, for the purpose of carrying on such business, sells goods from his vehicle or on foot, and requests full or partial payment for such goods sold, and that the purchaser will receive such goods at a later date.

(Code 1985, § 12-82)

**Cross references:** Definitions generally, § 1-2.

### **Sec. 10-73. Permit.**

(a) No itinerant merchant shall operate in the town without a permit from the town.

(b) Every application for a permit shall be made under oath and shall contain or be accompanied by the following information or material:

(1) An identification card;

(2) The applicant's full name, date of birth, social security number, full address, a description of the product he is offering for sale and the name, address and telephone number of the person from whom the product sold is to be shipped;

(3) A complete statement of all convictions and arrests of any person whose name is required to be given in subsection (b)(2) of this section for any felony or any crime involving fraud, theft or the receiving or possessing of stolen goods;

(4) The submission of fingerprints by the applicant.

(c) Prior to issuance of a permit, the police department will conduct a background check on the applicant and institute a five-day waiting period.

(1) Background checks can only be done within the state.

(2) All criminal records must be verified through submission of fingerprint cards to the state bureau of investigation.

(3) No permit will be approved or denied until the verification process has been completed.

(d) Upon issuance of the permit, the permit shall designate the date and hour of issue and expiration.

(e) The holder of the permit shall first present such permit to any person before attempting to offer an article for sale to such person.

(f) Hours of door-to-door sales are restricted to the hours of 9:00 a.m. to 9:00 p.m.

(g) The police chief or his designee has the authority to deny or revoke a permit for just cause.

(1) A permit shall not be issued:

a. To any person who has been convicted of unlawfully selling intoxicating liquors or narcotic drugs;

b. To any person who has been convicted of a felony, or who is a habitual user of intoxicating liquors or narcotic drugs, or misdemeanors involving drugs;

c. For other lawful reasons including conviction of a misdemeanor carrying a penalty of imprisonment of not less than 90 days.

(2) A permit may be revoked if it is determined that:

a. The holder of the permit violates any provisions of this article;

b. The holder of the permit conducts himself in a manner constituting a public nuisance.

(Code 1985, § 12-83)

## CCBI - City/County Bureau of Identification

The City-County Bureau of Identification was established by the North Carolina Legislature in 1937. This specialized fingerprint identification bureau was founded as an independent agency to ensure that a high level of technical identification services could be provided to support all law enforcement agencies in Wake County. Within these guidelines, the CCBI Director is under the technical supervision of the District Attorney.



**Phone:**  
919-856-6300

**Fax:**  
919-856-6305

**Mailing Address:**  
330 S. Salisbury St.  
P.O. Box 550  
Raleigh, NC 27602

### Mission Priorities

Locate, examine, process, and identify forensic evidence from crime scenes.

Maintain criminal record and fingerprint files in all Wake County arrests.

Perform non-criminal fingerprint identification services for the general public.

Our Investigations Division searches for, develops and identifies physical evidence that can be unmistakably linked to the perpetrator of a crime.

Our Support Services Division maintains concise record information on criminals with the single most accurate technique of identification: fingerprinting. The Support Services Division also helps the general public with their personal identification needs including employment fingerprinting and record checks.

The Crime Laboratory Division consists of the Forensic Examiners (Impression Evidence), the Evidence Technician, Forensic Examiner for Digital Evidence, a Forensic Photographer and Drug Chemist. This department handles forensic photo analysis and comparison, footwear impression analysis and comparison, drug analysis, and forensic computer examinations and video enhancement.

## Hours of Operation

### CCBI Administrative Office Hours

Administrative Office Hours: 8:30 a.m.–5 p.m., Monday through Friday. The administrative office is closed on all major holidays.

### Civilian Fingerprinting Officer Hours:

8:30 a.m.–11:30 a.m. and 1 p.m.–4 p.m.

Note: We do not fingerprint from 11:30 a.m.–1 p.m.