



## **WAKE FOREST URBAN FORESTRY BOARD**

### **MINUTES**

**November 5, 2012  
7:00 p.m.**

**Members Present:** Don Daria, Anna Faatiliga Berg, Brian Haines, Sarah Hutchins, Will Opio, Wayne Pratt, Mike Reischman, Charles Sheffield, Zachary Donahue (Ex-Officio)

**Members Absent:** Suzanne Beaumont

**Staff:** Evan Keto, Urban Forester

#### **Call to Order**

The November 5, 2012 meeting of the Urban Forestry Board was called to order at 7:00 p.m. by Chairman Daria.

#### **Approval of Minutes**

The minutes of the October 8, 2012 meeting were provided to the UFB with the meeting agenda.

**ACTION:** Mike Reischman moved to approve the minutes of the October 8, 2012 meeting. Brian Haines seconded and the motion carried unanimously (8-0).

#### **Old Business**

##### **Arbor Day/Tree Seedling Giveaway**

The activities at the organizations' tables will begin after the Mayor's Introduction, with the seedling giveaway starting at 11 AM and going until 2 PM. Anna Berg and Sarah Hutchins will look into corporate sponsorship through the Chamber of Commerce, and Evan will provide the new Town policy on corporate sponsorship.

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The annual Arbor Day Poster Contest sponsored by the Division of Forest Resources may or may not continue this year, but the UFB may consider holding its own contest in order to have artwork for shirts, bags, mugs, or other items. Bounce houses, obstacle courses, and other activities for kids were discussed, Evan will check with the Director of Parks and Recreation to determine what is allowed, and will check with Tammy Moody regarding how Good Neighbor Day works. Organizations will be contacted to arrange for demonstrations and tables, and the tree nursery can be unveiled if it is complete. Events at the tables should be coordinated to avoid making excessive noise during speeches and presentations. Anna will look into the possibility of having musicians perform, and Evan will check with NCSU timbersports team to see if they would like to perform. Participants, sponsors, and vendors can be listed on fliers/maps/handouts for the event. As the first combined Arbor Day/Seedling giveaway event in a new location, this event will establish visitor expectations for future celebrations. By next month, we will have a plan for sponsorship and financing, and what participants/vendors/organizations to invite.

### **IT-Apps**

No report was available.

### **Urban Forest Management Plan**

A draft management plan is in progress, and will be provided to the UFB for review.

### **Education and Outreach**

The Fall Foliage Tour went well, with about 33 participants. The UFB will plan to have a table for Arbor Day to provide information on topics including the value of urban forests, Firewise, and appropriate pruning.

### **Volunteers**

A list of volunteer opportunities was provided; it was suggested that Suzanne Beaumont may be able to assist in using Apps to connect volunteers to available opportunities with the Town, and to track the number of hours donated by volunteers.

### **Trees for Tomorrow**

A brief description of the proposed program will be incorporated into the management plan.

### **Volunteer Tree Nursery**

Will Opio and staff will meet on Wednesday to discuss the installation of the cistern, and the layout of the site. He will create a parts list to install the chain link fence, and once the fence is done, the work inside the nursery can begin.

### **Adjournment**

The meeting was adjourned at 8:05 p.m.

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Don Daria, Chairman

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Evan Keto, Secretary