



WAKE FOREST URBAN FORESTRY BOARD

MINUTES

**July 9, 2012
7:00 p.m.**

- Members Present:** Sarah Hutchins, Suzanne Beaumont, Anna Faatiliga Berg, Brian Haines, Will Opio
- Members Absent:** Don Daria, Mike Reischman, Charles Sheffield, Zachary Donahue (Ex-Officio)
- Staff:** Evan Keto, Urban Forester; Ruben Wall, Director of Parks and Recreation

Call to Order

The July 9, 2012 meeting of the Urban Forestry Board was called to order at 7:06 p.m. by Vice-Chairman Hutchins.

Approval of Minutes

The minutes of the June 11, 2012 meeting were provided to the UFB with the meeting agenda.

ACTION: Brian Haines moved to approve the minutes of the June 11, 2012. Will Opio seconded and the motion carried unanimously (5-0).

New Business

New Members

Prospective new member Wayne Pratt was introduced to the Board.

Green Medal Awards

Evan will prepare an application for a group that participated in a recent community enhancement project, to be voted on at the August meeting.

Urban and Community Forestry Grant

The Town is receiving the \$6,601 grant for the tree nursery, management plan preparation, and volunteer training programs.

Hazard Tree Removal

The status of a large dead tree next to the baseball field at Holding Park was discussed.

ACTION: Brian Haines moved to issue a letter requiring the property owners to remove the large dead oak tree at 242 S. College Street. Will Opio seconded and the motion carried unanimously (5-0). Evan Keto will mail the letter as soon as possible.

Hazard Tree Removal Capital Trees Awards

The Town is to receive multiple Capital Trees Awards during the July 17th Board of Commissioners meeting.

Old Business

Removal of Hazard Trees

NCDOT is removing 3 hazard trees along 98 at no cost to the Town.

Unified Development Ordinance

The UDO was discussed. Evan will continue to work with the Planning Department on the update, and UFB members are encouraged to submit their comments.

Tree Inventory

The tree inventory will focus on a random sample of streets in order to get an accurate, but incomplete assessment of the current state and needs of the Town's urban forest. This inventory is approximately 12% complete.

Volunteer Opportunities

A number of UFB members have selected to volunteer to assist with different urban forestry projects. Additional roles are available, and will be finalized at the July meeting. Volunteers will discuss their progress monthly.

- Arbor Day and Tree Seedling giveaway: Anna Faatiliga Berg and Sarah Hutchins
- Education and Outreach Programs: Brian Haines
- Information Technology: Suzanne Beaumont
- Tree Management Plan: Mike Reischman
- Volunteer Tree Nursery: Will Opio

Arbor Day/Seedling Giveaway

Board members may email their ideas to Anna Faatiliga Berg, who will compile them and develop a plan. Potential ideas for a community festival type of Arbor Day event at Joyner Park were discussed.

Education/Outreach

Brian Haines suggested having a weblog on the website where people can ask questions of other residents and town staff.

Information Technology

Suzanne Beaumont will research different types of apps that could be useful for the Urban Forestry Program, and provide a range of options at the next UFB meeting.

Adjournment

The meeting was adjourned at 8:25 p.m.

Don Daria, Chairman

Evan Keto, Secretary