



**Town of Wake Forest
Parks and Recreation Department
Recreation Advisory Board
Meeting Minutes / July 23, 2012**

Members Present: Sandy Thomason-Chair, Jim Thompson-V. Chair, Doug Scott, Jeff Sank, David Jerose, Alicia Knowles, Shinica Thomas, LaCusia Green, Commissioner Margaret Stinnett; **Members Absent:** David Jerose; **Staff Present:** Ruben Wall-Director, Jimmy Thrift-Park Superintendent. **Guest: RAB Candidates Present** – Jeremy Farnham, Tom Warren, Yolanda Taylor

Call to order: The meeting was called to order at 6:35pm by Sandy Thomason

Approval of Minutes: A motion to approve the June 25, 2012 minutes was made by Doug Scott and seconded by Alicia Knowles. The minutes were approved without corrections.

Items for Agenda: RAB candidate interviews were conducted during this time. Each candidate was given the opportunity to speak and receive questions.

Director's Report

- Concert in the Park - August 5th (5pm-7pm) Sensory Expressions will be performing with steel drums.
- Movie Night at Joyner Park - Our first Moving Night will take place on Aug. 18th starting at 8pm. The parks and recreation department is partnering with the Girl Scouts to host this exciting event. The movie will be a Dolphins Tale.
- Ruben met with Kiwanis Club and Marla at the Chamber to explore fundraising options for the Spray ground.
- Final CBM Forum participation – Ruben, LaCusia, Shinica and David will attend the entire conference, Margaret and Sandy only Friday
- We will be making some upgrades at the Flaherty Tennis Courts – adding a grill and storage building
- Youth baseball and softball clinics is being held (July 23-26) at Heritage High

Staff Report: Jimmy Thrift - Park Maintenance

- Heritage High – As part of our level 4 agreement with the school system we recently top dressed and aerated the 4 multipurpose fields and 4 baseball & softball fields at Heritage High.
- Smith Creek Soccer Complex – Installation of the irrigation system and sod on field #2 will be completed this week outstanding work thanks to several Town Dept. & staff. (Parks & Rec, Planning, Engineering and Inspections).

Chair Report: None

Old Business Sub-Committee Report / Vision and Values Statement - The board members should review the Vision & Values Statement prior to the August meeting and return with suggestions.

- **Vision:** The vision of the Wake Forest Parks and Recreation Advisory Board is to articulate the identified needs of the community in an effort to advise the town's leadership in its endeavor to enhance the lives of its citizens.

Values: The Wake Forest Parks and Recreation Advisory Board values:

Facilitating Citizen Engagement

Healthy Living, Fitness and Safety

Cost Effective and Age Specific Programming

Universal Accessibility, Cultural Diversity and Resource Availability

Preserving Historical, Enhancing Cultural and Protecting Natural Resources

Open Dialogue within the Community

New Business:

- RAB Candidates Introduced/Interview for Recommendation – moved to Items for Agenda

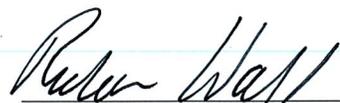
General Comments & Request:

- **Master Plan:** Board members agreed to review the plan prior to the August meeting and return with items to address. The current plan expires in 2015. See link to current plan below.
http://www.wakeforestnc.gov/client_resources/residents/parks/park_master_plan.pdf
- The board deliberated, voted and recommended Jeremy Farnham for appointment to the RAB to complete Patt Peterson term that will expire 12/31/2013.

Meeting Adjournment:

- Motion to adjourn was made by Jim and seconded by Doug. Meeting adjourned at 7:51pm. **Next meeting:** August 27th – 6:30pm / Flaherty Community Center


Sandy Thomason, Chair


Ruben Wall, Parks & Recreation Director