



**Town of Wake Forest
Parks and Recreation Department
Recreation Advisory Board
Meeting Minutes / January 23, 2012**

Members Present: Sandy Thomason-Chair, Jim Thompson,-V. Chair, Doug Scott, Jeff Sank, David Jerose, Patt Paterson, LaCusia Green, Shinica Thomas, Commissioner Margaret Stinnett

Members Absent: Alicia Knowles

Staff Present: Ruben Wall-Director, Evan Keto-Urban Forester

Call to order: Meeting called to order at 6:05pm by Sandy Thomason

Approval of Minutes: Motion to approve October & November 2011 minutes was made by Jim Thompson and seconded by David Jerose

Items for Agenda- There were no new items for the agenda.

Director's Report

- Board members were given a copy of the Town Ordinance related to the responsibilities of the Recreation Advisory Board.

Special Events:

- **Calls from Santa** – 348 calls were placed to children within the community. We had 13 volunteers assist with the event.
- **Flaherty Open House** – Was held on Friday, January 20 from 6:30-8:30pm. We had 95 participants this year. This number as increased from 5 participants a few years ago

Athletics Division:

- Youth Basketball League final registration total was 714 participants (71 teams).
- **NEW** - RecDesk Software - Met with IT and Finance Director regarding installation and cost for new online registration software.
- Began discussion with Anthony Greenup, a current Harlem Globetrotters player, regarding setting up a one-day basketball clinic.
- Received a donation from Dick's Sporting Goods – 50 baseball coach packs (each pack contains 3 dozen baseballs, equipment bag, and scorebook) and 5 softball coach packs (each pack contains 2 dozen softballs, equipment bag, and scorebook) – each coach pack has a retail value of \$85, total value of donation \$4,675.

WFPR - Enhancing our Community's Quality of Life – One Resident at a Time!

Park Maintenance Division:

- **Smith Creek Soccer Center** - Two attempts were made to locate water to install an irrigation system. The contractor went down to 500 feet in two separate locations with very little success. More updates later on this project.

Urban Forestry Division:

- **Tree Sculpture** - Focus on Wake Forest piece on Tree Sculpture is now running. One submission included an application for a \$600 grant to create a home for chimney swifts.
- **Wake Forest Elementary Hazard Tree** - was removed without incident.
- **Tree Removal - Tyler Run** – The Towns tree crew removed all ash trees. The wood was chipped and taken to the landfill to prevent spread of borers to other trees in Town. Will recommend planting different species in that location to provide shade.
- **Tree Replacement and Planting** – The Lions Club will provide \$500 for tree planting projects.
- **Flaherty Dam** – Trees are damaging the dam and will be removed. A fence will be installed for safety.
- **Arbor Day Poster Contest** - Received entries from 3rd, 4th, and 5th grade students at Wake Forest Elementary.

Chair Report

- No report this month

Old Business

- None

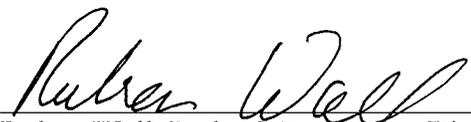
New Business

Board Member Training was conducted by Nate Halubka, Recreation Resources Service and Gibbs Smith, Triangle Environmental Consulting. The training was from 6:40pm – 8:20pm.

Motion to adjourn by Sandy Thomason seconded by Jeff Sank. Meeting adjourned at 8:25pm.

Next meeting: February 27th – Continue RAB Training - 6pm / **Flaherty Community Center**


Sandy Thomason, Chair


Ruben Wall, Parks & Recreation Director