

Wake Forest Human Relations Council

Minutes
March 21, 2013
7:00 p.m.

Members Present: Henrietta Coursey, Kevin Jones, Roger Rivera, Taneisa Butler, Allyson Rayfield

Absent: Bill Slater

Staff Present: Anne Hines and Deeda Harris

Call to Order: The meeting was called to order at 7:14p.m. by Chairwoman Henrietta Coursey. She offered sympathy to Commissioner Hines on the passing of her mother.

Approval of Minutes: The council reviewed the minutes from the meeting held November 8, 2012. Comments were made of corrections and additions. Commissioner Hines was to update the minutes from February 28, 2013 meeting.

Mr. Jones made the motion to approve the November 8 minutes with minor changes. Ms. Butler seconded the motion and passed unanimously.

Minutes from the meeting held in February will be reviewed and approved at the April meeting due to computer problems.

Items for discussion:

Roger has list from Allyson of the sponsors and companies that provided give-a-ways.

Chairperson Coursey shared with the group that Ms. Alecia Hayes had resigned due to family commitments. Ms. Coursey shared her email with the board and said she will be missed. The Chair and Co-Chair and Commissioner Hines had responded sharing their appreciation of her time and well wishes.

Staff is advertising for the vacancies. Any candidates received will be introduced at the April 25 meeting for recommendation for the Board of Commissioners.

Election of Officer:

Chairperson Coursey mentioned at the February Meeting Roger Rivera was voted in as Vice Chair and Claudia Bradley as Treasurer. They had delayed the election of Chair until this meeting. Ms. Coursey was nominated unanimously to continue as Chair. She considered her commitments and shared she would continue through 12/31/13 along with everyone's invaluable assistance.

Meet In the Street

The event was scheduled for Saturday, May 4 from 10 a.m.-4 p.m. Members selected times they would assist. Commissioners Hines would the tent set up, request and pick up tables and chairs from Parks & Recreation staff. Ms. Bradley was looking into activities, inventory and public works. Need to request table and chairs from Parks and Rec. Commissioner Hines was to pick up on Friday, May 3, 2013. The schedule was as follows:

7 am Morning Set-up Henrietta Coursey
9 a.m. Commissioner Hines, Henrietta Coursey, Kevin Jones
10-12 Taneisa Butler & Claudia Bradley
12-2 Anne Hines & Kevin Jones
2-4 Bill and Allyson and close out (Henrietta Coursey)

Claudia Bradley's time to be assigned; Roger Rivera shared he would be out of town. Taylor Street would be open till 4. Events on White Street would run longer.

Items needed for Meet In The Street were flyers, banner, Save the Date cards and candy for GND, HRC brochures w/Mission Statement (HC to check with CB). Ms. Rayfield was to check with Bess Martinson Save the Date cards and HRC brochures.

Good Neighbor Day (GND)

Chairperson Coursey shared the GND sponsorship letter which was reviewed and comments made. They planned to contact the area schools for youth recommendations. They decided the cut off date for nominations should be August 15, 2013

A. Rayfield would make the edits and coordinate with Public Information Officer Crabtree for update of the website. The council suggested having an application that could be completed and submitted electronically.

GND Committees:

Entertainment – C. Bradley and R.Rivera

Food and Beverage – R. Rivera and T. Butler

Sponsorship – all

Vendor – Home Depot (A. Hines); Emergency Management (A. Rayfield)

R. Rivera – distribute Sponsor List – HC

Tammy sent letter that she had submitted to Rex Healthcare.

H. Coursey – to check with Parks & Recreation Director Wall about securing the park

A. Hines – follow up on with Col. Beaumont about WFR ROTC (AH) assistance with set up and breakdown

Council member will check with Athletics Coordinator Austin about the participation of the town's Youth Adv. Council

Other:

Mr. Rivera asked if everyone was clear on what was expected when the advisory board would meet with candidates on April 25 Potential candidates. Commissioner Hines shared the previous process. Individual screenings will be held and candidates will be notified after the Board's consideration. Ms. Butler made a motion to adjourn which was seconded by Roger Rivera. The meeting adjourned at 8:22 p.m.