WAKE FOREST GREENWAY ADVISORY BOARD

MEETING NOTES – *BUSINESS MEETING*
November 8, 2011

Members Present: Jan Ammons (Chairman), Greg Hoit (Vice Chairman), Tim Nau, Don Bode, Lauri Arntsen, and Joe Seigler

Members Absent: Pete Thibodeau (ex-officio), John VanHoy, Berry Stevens and Garry Walston

Staff Present: Candace Davis, Holly Miller, and Jimmy Thrift

Visitors: Derrick Halbert (GAB Applicant)

CALL TO ORDER

Jan Ammons called the regular business meeting of the Wake Forest Greenway Advisory Board (GAB) to order at 7:30 a.m. – Wake Forest Town Hall 301 S. Brooks Street, Wake Forest, NC 27587.

APPROVAL of MINUTES

- **August 9th – Business Meeting**: Greg Hoit made a motion to accept the minutes from the August 9th regular business meeting as written. The motion was seconded by Tim Nau and unanimously approved (6-0).

UPDATES

Soft Trail Construction Projects

- GAB Priority 1: Joyner Park to Stadium Drive (Wake Forest-Rolesville HS): is still in progress. The Joyner Park side of the trail was completed on Saturday, September 9th. The volunteers anticipate completing the remainder of the Juniper Av/WFR HS side of the trail with at least two more work days.

- GAB Priority 2: Rogers Road to Heritage High School - project is progressing. A small crew was able to get approximately 400 feet of trail on the ground. We had engineers give their opinion and we are continuing to move forward towards the bridge site. Staff met on site with Harry Mitchell (BNK) and staff from WCPSS to discuss the footbridge and property lines for the project.

  The next work day is scheduled for Monday, November 7th from 12:55pm - 2:05pm and from 2:20 - Dusk (4:30 out of the woods). The last work day of the year is scheduled for December 12th.

Adopt-a-Trail Program

Clean-Up Projects

- Heritage Garden Group cleaned Smith Creek Soccer Center greenway on Friday, September 30th.
- GreenUp cleaned Miller Park.
- The DC Greenway Rangers have been picking up trash on a weekly basis along the new section of Dunn Creek.
- Paddle Creek, kayak and canoe rental and retailer in the Triangle, adopted the Burlington Mill section of Smith Creek Greenway for a clean-up project.
- The Morrison Family cleaned the area around the 10' multi-use path at Gateway Commons Shopping Center.

Enhancement Projects

- YMCA Princess Guide Tribe – Pink Ponies installed ¼ mile markers along the Burlington Mills section of Smith Creek Greenway.

- Heritage HOA 2 – Daffodil Days will be held on Saturday, November 5th and Sunday, November 6th from 9am until noon. Volunteers will be planting daffodil bulbs along Sanford Creek Greenway – Heritage South public and private sections.

Dunn Creek Greenway Project

- Project percentages are 97% complete. *Contractor's plan of operation and general updates:* The crack in the south abutment of Bridge A has been sealed and backfilled. Complete boardwalk and greenway connection. Stakeout and footing construction for the boardwalk to begin. ST Wooten to remove construction entrance and silt fence except at Bridge A. *NCDOT Supplemental Agreement Extension:* Staff submitted a project extension request to extend the project completion date to May 2012.

Presentations

- Jan Ammons attended a Heritage Garden Group meeting to promote the Adopt-a-Trail Program and provide greenway development updates.

NEW BUSINESS

a. 2012 Goals *(see attached Wish List)*

Goals will align with GAB annual appointment schedule. The GAB agreed it is important to finalize the goal list at the end of each calendar year, then vote on the list in January. Jan reiterated the need for the Wake Forest Board of Commissioners to consider adopting a funding schedule for future trails.

Motion: Greg Hoit made a motion to move forward with the 2012 Goals list as presented by the GAB Chair. The motion was seconded by Joe Seigler and approved (4-1); Tim Nau opposed the motion.
Action: The list will be formally adopted at the January 10th Business Meeting.

b. Nominating Committee

Each year a nominating committee is formed to nominate a Greenway Advisory Board Chair and a Co-Chair. Joe Seigler, Tim Nau, and Lauri Arntsen volunteered to serve on the Nominating Committee for 2011.

Motion: Greg Hoit made a motion to approve the Nominating Committee list for 2011. The motion was seconded by Don Bode and unanimously approved (6-0).
Action: The Nominating Committee will contact members to see if they are interested in serving as 2012 Chair/Vice-Chair. GAB will vote on new officers at the January 10th meeting.

c. Deacon's Ridge open space parcels (see attached)

Staff presented a map of recommend open space parcels to keep. The GAB made the following comments/recommendations:

- Do not see true value in accepting parcels near sidewalks.
- Would like to keep parcels 4 & 8.

Motion: None
Action: Candace will forward Board comments and recommendations to Chad Sary, Assistant Planning Director.

d. Upper Neuse Greenway Trail Dedication Ceremony – Wednesday, November 9th at 3pm.

Motion: None
Action: Receive as information

OLD BUSINESS

a. Open Space & Greenways Plan – Interactive Development Map

Motion: None
Action: Staff reminded the Board about uploading pictures and text for their assigned greenway segments.

b. Adopt-a-Trail Volunteer Appreciation Event

The GAB would like to partner with the Wake Forest Cultural Arts Association (WFCAA) during their annual Six Sundays in Spring Concert Series. Ideally, the appreciate event would take place between performances (4pm to 5pm).

Draft Things to Do List: An event chair needs to be established, determine types of honors/awards, advertisement, ask Mayor Jones/Town Manager to speak, group tickets for refreshments, etc. The board will dedicate future work sessions to develop the event further.

Motion: None
Action: Continue planning discussions at future work sessions.

ADJOURNMENT

There being no further business, Greg Hoit made a motion to adjourn the meeting at 8:40am. Don Bode seconded the motion. The motion was unanimously approved.

Jan Ammons, Chairman

Jan Ammons, Chairman

Candace R. Davis

Candace Davis, Staff Liaison/Secretary