

# WAKE FOREST GREENWAYS ADVISORY BOARD

## MEETING NOTES – *BUSINESS MEETING*

August 9, 2011

**Members Present:** Jan Ammons (Chairman), Greg Hoit (Vice Chairman), Don Bode, Lauri Arntsen, John VanHoy, Berry Stevens, and Pete Thibodeau (ex-officio)

**Members Absent:** Garry Walston, Tim Nau and Joe Seigler

**Staff Present:** Candace Davis, Holly Miller and Jimmy Thrift

**Visitors:** None

### CALL TO ORDER

Jan Ammons called the regular business meeting of the Wake Forest Greenway Advisory Board (GAB) to order at 7:30 a.m. – Wake Forest Town Hall 310 S. Brooks Street, Wake Forest, NC 27587.

### APPROVAL of MINUTES

- **April 12<sup>th</sup> – Business Meeting:** Greg Hoit made a motion to approve the minutes from the April 12<sup>th</sup> regular business meeting. The motion was seconded by Berry Stevens and carried unanimously (6-0).
- **May 10<sup>th</sup> – Special Meeting:** Greg Hoit made a motion to approve the minutes from the May 10<sup>th</sup> special meeting. The motion was seconded by Berry Stevens and carried unanimously (6-0).

### UPDATES

#### ***Soft Trail Construction Projects***

1. **GAB Priority 1: Joyner Park to Stadium Drive (Wake Forest-Rolesville HS):** is still in progress. The next trail workday is scheduled for Saturday, July 30<sup>th</sup>. Jimmy Thrift sharpened the soft trail tools in prep for the upcoming work day.
2. **GAB Priority 2: Rogers Road to Heritage High School -** project is progressing. The trail route was pin flagged on Thursday, July 21<sup>st</sup>. Town staff, one GAB member, and a few students from the AgriScience class at HHS participated in the soil testing process conducted by TerraTech Engineers, Inc. on July 26<sup>th</sup>.

***Trail Mileage Marker Project*** – trail markers have been ordered. They should arrive the first week of August. Lindsay Emer (Girl Scout) is working to certify a route for a 5K Fun Run at Joyner Park on Saturday, August 20<sup>th</sup>. She plans to install the markers at Joyner during the second week of August.

***Dunn Creek Greenway Project*** - Progress Meeting/Audit - ARRA EL-5100 AA: project percentages are 96% complete. Contractor's plan of operation and general updates:

1. Handrail installed, bollards were installed on Monday, July 11<sup>th</sup>.
2. Upon approval of SA 6 and SA 7 the contractor will complete boardwalk.
3. ST Wooten added a new sub contractor to install the boardwalks. KCI needs all supporting paperwork in order to have the company cleared through NCDOT.
4. ST Wooten continues to maintain the Erosion Control.

5. Final walk through will be conducted jointly by NCDOT and Town of Wake Forest.
6. Town of Wake Forest to visit site and make decision about removing silt fences from bridge structures and removing construction entrance after bollards are installed.

ST Wooten noticed motorcycles or ATV tracks. Ruben Wall to call WF Police Chief to question if they are patrolling that area. There are no plans to move forward with the re-grading project at this time. Waiting on direction from Engineering.

**Neuse River Greenway Project** – a sneak preview of the trail on occurred on Friday, April 8<sup>th</sup> Viewed the pedestrian bridge locations. Paving will began soon. Staff is participating in pre-construction meetings for the Wake Forest connector project. The City of Raleigh anticipates NTP by September 2011.

### **NEW BUSINESS**

**a. Soft Trail Construction Goals – FY2011-2012**

GAB members reviewed the soft trail priority list (see attached) and discussed priorities for 2011-2012.

***Motion:***

Berry Stevens made a motion to prioritize the soft trail construction list as written. The motion was seconded by Greg Hoit and carried unanimously (6-0).

***Action:***

None

**b. GAB Promotional Event - Geocaching**

Members discussed developing a Geocaching event for the community. Geocaching is an outdoor sporting activity in which the participants use a GPS to “hide and seek” items (books, coins, maps, etc.), called geocaches or caches all over the world. Members expressed interest in further developing the event and thought it would be a great way to encourage trail use.

***Motion:***

None

***Action:***

Future work session item.

**c. Dunn Creek Greenway Underpass – Art Project**

Staff has been receiving reports of graffiti within the Dunn Creek Greenway Underpass. The GAB would like to encourage “artist” to use this area as a free expression tunnel, similar to the tunnel at NC State.

***Motion:***

None

***Action:***

Forward to Public Art Commission (PAC) to look into for a possible project. Lauri Arntsen volunteered to check out the underpass for possible ideas.

## OLD BUSINESS

a. Board of Commissioners Presentation

Jan Ammons, GAB Chair to provide a brief update of Adopt-a-Trail Program and Soft Trail Construction success to the BOC in September/October.

**Motion:**

Greg Hoit made a motion and Lauri Arntsen seconded; unanimously approved (6-0)

**Action:**

Candace to contact Deeda regarding BOC work session agenda item.

b. Dunn Creek Greenway – begin brainstorming ideas for ribbon cutting; anticipated October 2011.

**Motion:**

None

**Action:**

Candace to continue providing project completion date updates.

c. Good Neighbor Day - will be held on Sunday, September 18<sup>th</sup> from 1pm to 4pm at Holding Park. Joe Seigler volunteered to serve as GAB liaison and coordinate with Human Relations Council members. Volunteers are needed for the GAB info table.

**Motion:**

None

**Action:**

Joe Seigler will contact Human Relations Council and provide an update at September GAB meeting.

d. WF Unplugged - will be held on Friday, October 7<sup>th</sup> through Sunday, October 9<sup>th</sup> at E. Carroll Joyner Park. Berry Stevens volunteered to serve as GAB liaison and coordinate with Parks & Recreation Advisory Board. Berry to lead hikes along the newly constructed soft trail from Joyner to Juniper Ave. Volunteers are needed to assist Berry.

**Motion:**

None

**Action:**

Berry Stevens will contact Sandy Thomason (Parks & Recreation Advisory Board) and provide an update at September GAB meeting.

e. Budget Update – Per GAB request, staff provided an update of the approved greenway items for FY 2011-2012:

- Greenway Trail (Neuse – 25% construction) - \$384,050
- Soft Trail Construction (Priorities 1&2) - \$70,000
- Greenway Maintenance - \$5,000
- Crenshaw Multi-Use Path - \$157,000
- Forestville Rd/Heritage HS Sidewalk (portion of Top 10 sidewalk) - \$114,000

**Motion:**

None

**Action:**

None

f. CMAQ Grant Update – Wake Forest is still slated to receive design funding in 2013 and construction funding in 2014 for the Smith and Sanford Creek Greenway.

**Motion:**

None

**Action:**

None

g. Scouting Report – Wednesday, August 3<sup>rd</sup> Jan Ammons, Berry Stevens, Greg Hoit, Candace Davis, and Fran Pinder hiked under the Jones Dairy Road Bridge to view the pedestrian underpass, NC 98 Bypass Underpass to Reservoir, and Basley Street to discuss possible project for open space entry way.

**Motion:**

None

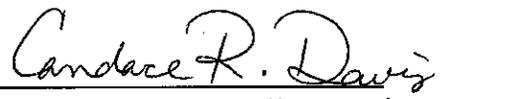
**Action:**

Staff to contact NCDOT Division 5 Engineers regarding the height of the Jones Dairy Road Bridge. Staff and GAB to continue working with neighbors along Basley Street for the open space entryway project.

**ADJOURNMENT**

There being no further business, Greg Hoit made a motion to adjourn the meeting at 8:35am. Berry Stevens seconded the motion. The motion was unanimously approved.

  
Jan Ammons, Chairman

  
Candace Davis, Staff Liaison/Secretary