



**Wake Forest Board of Commissioners  
Meeting Agenda  
September 18, 2012  
7:00 pm**

*All items listed are for discussion and possible action.*

**NOTICE**

For people with impaired hearing: Special equipment is available for use during meetings in the Town Hall board chambers. Prior notice is requested. For more information, please contact Town Clerk Deeda Harris at (919) 435-9413 or [dharris@wakeforestnc.gov](mailto:dharris@wakeforestnc.gov).

**CABLE & ONLINE BROADCAST OF  
BOARD OF COMMISSIONERS MEETINGS**

All Board of Commissioners meetings are broadcast live on Time Warner Cable Community Channel 10 beginning at 7 p.m. Meetings are also aired online on the official Town of Wake Forest website at [www.wakeforestnc.gov](http://www.wakeforestnc.gov). Archived meeting videos are also provided and available for one year after the original air date.

**MEETING AGENDAS**

The Board of Commissioners meeting agenda is available to be viewed and downloaded at [www.wakeforestnc.gov/Government/BoardofCommissioners.aspx](http://www.wakeforestnc.gov/Government/BoardofCommissioners.aspx) by noon on the Thursday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Town Clerk's Office at (919) 435-9413. Citizens may also receive a copy of each month's agenda by enrolling in the E-Notifier subscription service. For more information visit [www.wakeforestnc.gov/enotifier.aspx](http://www.wakeforestnc.gov/enotifier.aspx).

**PUBLIC HEARINGS**

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

**PUBLIC COMMENT**

Anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item during the time of the Public Comment should contact Town Clerk Deeda Harris by 3:00 p.m. the day of the meeting. Mayor Jones will recognize you during the Public Comment period and give you 3-5 minutes to speak. Thank you for your cooperation.

**Call to Order.**

**Pledge of Allegiance.**

**1. Approval of Agenda.**

**2. Approval of Minutes.**

- A. Meetings held August 7, 2012 (Board of Commissioners Work Session and Joint Public Hearing), meeting held August 21, 2012 (Regular Board of Commissioners Meetings and Meeting held Sept. 4, 2012 (Continued meeting from August 21, 2012). (Attachment 2.A.)

**3. Presentations.**

- A. Resolution of Appreciation of Service of Mr. David E. Elliott upon his retirement. (Attachment 3.A.)
- B. Proclamation Recognizing Public Power Week Oct. 8-12, 2012. (Attachment 3.B.)
- C. Discussion of Waiver of Impact Fees for St. Catherine's of Sienna Catholic Church. (Attachment 3.C.)

**4. Public hearings / Public Comment.**

- A. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item or an item on the agenda during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

**5. Consent Agenda.**

*(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)*

- A. Approval of Tax Releases. (Attachment 5.A.)
- B. Approval Appointment of David "Dave" Lucey to the Cemetery Advisory Board. (Attachment 5.B.)

- C. Approval of a Resolution of Intent to permanently close a portion of the Ligon Mill Road Extension right-of-way. (Attachment 5.C.)
- D. Approval of Capital Projects Fund for Police Station Renovations. (Attachment 5.D.)
- E. Adoption of the Historic Preservation Plan. (Attachment 5.E.)

**6. Legislative Items.**

- A. Appointment of Voting Delegate for the NC League of Municipality Annual Conference. (Attachment 6.A.)

**7. Planning Items.**

- A. Consideration of approval of Case RZ-12-03: Request filed by Joe Procopio to rezone 2.02 acres located on Forest Road from R-15, Residential 15 to C.U. R-10, Conditional Use Residential-10, and the issuance of a Conditional Use Permit for a 6-lot single-family subdivision, being Wake Co. Tax Pins No. 1739-89-1266, 1739-89-0390, 1739-89-0313, 1739-79-9346 & 1739-79-8471. (Attachment 7.A.)
- B. Consideration of approval of Case RZ-12-08: Request filed by Larry Ray to rezone .870 acres located at 1704 S. Main Street from R-15, Residential 15 (RCWPOD) to C.U. NB, Conditional Use Neighborhood Business (RCWPOD), being Wake Co. Tax Pin No. 1840-03-4236. (Attachment 7.B.)
- C. Consideration of approval of Case No. RZ-12-07: A request filed by T/W/O Capital Partners to rezone 21.79 acres located in the Southeastern portion of the intersection of Rogers Road & Heritage Branch Road from O-I, Office & Institution District to C.U. MF, Conditional Use Multi-Family District & the issuance of a Conditional Use Permit for a 315-unit apartment development, being a portion of Wake County Tax PIN Number 1840-20-6781.

**8. Administration and Financial Items.**

**9. Public Services Items.**

**10. Parks and Recreation Items.**

- A. Consideration of Naming Rights Policy for the Town's Parks and Facilities. (Attachment 10.A.)

**11. Public Safety Items.**

**12. Other Business.**

**13. Adjournment.**