



**Wake Forest Board of Commissioners
Meeting Agenda
August 20, 2013
7:00 pm**

All items listed are for discussion and possible action.

NOTICE

For people with impaired hearing: Special equipment is available for use during meetings in the Town Hall board chambers. Prior notice is requested. For more information, please contact Town Clerk Deeda Harris at (919) 435-9413 or dharris@wakeforestnc.gov.

**CABLE & ONLINE BROADCAST OF
BOARD OF COMMISSIONERS MEETINGS**

All Board of Commissioners meetings are broadcast live on Time Warner Cable Community Channel 10 beginning at 7 p.m. Meetings are also aired online on the official Town of Wake Forest website at www.wakeforestnc.gov. Archived meeting videos are also provided and available for one year after the original air date.

MEETING AGENDAS

The Board of Commissioners meeting agenda is available to be viewed and downloaded at www.wakeforestnc.gov/Government/BoardofCommissioners.aspx by noon on the Thursday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Town Clerk's Office at (919) 435-9413. Citizens may also receive a copy of each month's agenda by enrolling in the E-Notifier subscription service. For more information visit www.wakeforestnc.gov/enotifier.aspx.

PUBLIC HEARINGS

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

PUBLIC COMMENT

Anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item during the time of the Public Comment should contact Town Clerk Deeda Harris by 3:00 p.m. the day of the meeting. Mayor Jones will recognize you during the Public Comment period and give you 3-5 minutes to speak. Thank you for your cooperation.

Call to Order.

Pledge of Allegiance.

1. Approval of Agenda.

2. Approval of Minutes.

- A. Meetings held July 12, 2013 (Work Session & Joint Public Hearing), and meeting held July 20, 2013 (Regular Board of Commissioners Meeting). (Attachment 2.A.)

3. Presentations.

- A. Proclamation recognizing Good Neighbor Day. (Attachment 3.A.)
B. Proclamation Recognizing Constitution Week. (Attachment 3.B.)
C. Resolution of Appreciation of Service of 2012-2013 Youth Advisory Board Members and Planning Board Member Ward Mariotti. (Attachment 3.C.)
D. Resolution Honoring Ellis Hankins on his retirement from the N.C. League of Municipalities. (Attachment 3.D.)

4. Public hearings / Public Comment.

- A. Presentation provided by CAMPO - Update of the Northeast Area Study Project. (Attachment 4.A.)
B. Public Hearing of a Contiguous annexation petition submitted by Javad Neakta c/o Heritage Realty of Chapel Hill, LLC for a portion of the property located at 3332 Heritage Trade Drive, comprising 0.122 acres being Wake County Tax Pin Number 1840-31-0411. (Attachment 4.B.)
C. Public Hearing to Consider Proposed Amendments of Chapter 8 – Building and Building Regulations of the Wake Forest Code of Ordinances. (Attachment 4.C.)
D. Public Hearing to Receive Public Comment on the Financing of Property Acquisition (Wake Forest Renaissance Centre). (Attachment 4.D.)
E. Public Hearing to Receive Public Comment on the Financing of Holding Park Pool Renovations. (Attachment 4.E.)
F. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item or an item on the agenda during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the

appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

5. Consent Agenda.

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

- A. Approval of Tax Releases. (Attachment 5.A.)
- B. Approval to Close Streets on December 6, 2013 for the Lighting of Wake Forest and December 14, 2013 for the Annual Christmas Parade. (Attachment 5.B.)
- C. Acceptance of a Request for Contiguous Annexation Petition submitted by David Clodgo c/o Endeavor Charter School Foundation for the property located at the intersection of Burlington Mills Road and One World Way (west side) comprising 29.07 acres being Wake Co. Tax Pin. No. 1738-59-4856 & 1738-69-2803. (Attachment 5.C.)
- D. Approval of Ordinance Establishing a Special Revenue Fund for the Wake Forest Renaissance Centre. (Attachment 5.D.)
- E. Approval of Resolution Authorizing Installment Purchase Agreement (property acquisition). (Attachment 5.E.)
- F. Approval of purchase of Digger Derrick Truck for the Electric Department. (Attachment 5.F.)

6. Legislative Items.

- A. Appointment of Voting Delegate for the NC League of Municipality Annual Conference. (Attachment 6.A.)

7. Planning Items.

- A. Case No. SD-13-02: Master plan review of The Retreat at Renaissance Townhome Development proposed on 11.1 acres of property located at the terminus of South Brooks Street, being Wake County Tax Pin No. 1831-40-0462, 1840-59-3060 & 1840-49-6786. (Attachment 7.A.)
- B. Consideration of Approval of SU-13-02 Siena Drive Townhomes: Request filed by Bass, Nixon, and Kennedy for a Special Use Permit to allow a multi-family development (townhomes) on the property located in the 600 block of Dr. Calvin Jones Blvd, being Wake Co. Tax PINs No. 1840-07-6486 & 1840-07-0859. (Attachment 7.B.)

8. Administration and Financial Items.

- A. Consideration of Approval of Amendment to Tax Billing and Collection Contract with Wake County. (Attachment 5.A.)
- B. Consideration of Approval of Resolution Authorizing the Filing of an Application for Approval of a Financing Agreement Authorized by NC General Statute 160A-20. (Attachment 5.B.)

9. Public Services Items.

- A. Consideration of Approval of Bids Submitted by R. W. Chapman for two (2) Substation Power Transformers in the Amount of \$1,676,474 (\$838,237 ea.) and two (2) 230KV Circuit Switchers in the Amount of \$100,348 (\$50,174 ea.). (Attachment 9.A.)
- B. Consideration of Approval of Safe Routes to Schools Infrastructure Project Construction Contract. (Attachment 9.B.)
- C. Consideration of Approval of Transit Contract with the City of Raleigh. (Attachment 9.C.)
- D. Consideration of Approval of Transit Contract with Triangle Transit. (Attachment 9.D.)
- E. Consideration of Request to Reduce Juniper Ave. from N. Allen to Traditions Grande Blvd. from 55 mph to 35 mph. (Attachment 9.E.)
- F. Consideration of re-approval of a Resolution Declaring the Intent of the Board of Commissioners to Consider Closing a Portion of East Oak Avenue, between Mill Street and Brewer Street. (Attachment 9.F.)

10. Parks and Recreation Items.

11. Public Safety Items.

12. Other Business.

13. Adjournment.