



**Wake Forest Board of Commissioners
Meeting Agenda
June 17, 2014
7:00 pm**

All items listed are for discussion and possible action.

NOTICE

For people with impaired hearing: Special equipment is available for use during meetings in the Town Hall board chambers. Prior notice is requested. For more information, please contact Town Clerk Deeda Harris at (919) 435-9413 or dharris@wakeforestnc.gov.

**CABLE & ONLINE BROADCAST OF
BOARD OF COMMISSIONERS MEETINGS**

All Board of Commissioners meetings are broadcast live on Time Warner Cable Community Channel 10 beginning at 7 p.m. Meetings are also aired online on the official Town of Wake Forest website at www.wakeforestnc.gov. Archived meeting videos are also provided and available for one year after the original air date.

MEETING AGENDAS

The Board of Commissioners meeting agenda is available to be viewed and downloaded at www.wakeforestnc.gov/Government/BoardofCommissioners.aspx by noon on the Thursday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Town Clerk's Office at (919) 435-9413. Citizens may also receive a copy of each month's agenda by enrolling in the E-Notifier subscription service. For more information visit www.wakeforestnc.gov/enotifier.aspx.

PUBLIC HEARINGS

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

PUBLIC COMMENT

Anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item during the time of the Public Comment should contact Town Clerk Deeda Harris by 3:00 p.m. the day of the meeting. Mayor Jones will recognize you during the Public Comment period and give you 3-5 minutes to speak. Thank you for your cooperation.

Call to Order

Pledge of Allegiance.

1. Approval of Agenda.

2. Approval of minutes.

- A. Meeting held May 6, 2014 (Work Session and Joint Public Hearing), and meeting held May 20, 2014 (Regular Board of Commissioners Meeting). (Attachment 2.A.)

3. Presentations.

- A. Presentation to Mr. Genie Williams upon his Retirement. (Attachment 3.A.)
- B. Discussion of Personnel Policy Review. (Attachment 3.B.)
- C. Presentation of the Adopt-a-Trail Volunteer of the Year award. (Attachment 3.C)

4. Public hearings / Public Comment.

- A. Public Hearing for Economic Incentives. (Attachment 4.A.)
- B. Continued Public Hearing for the Contiguous Annexation submitted by Virginia & Mark Byckowski, Michael & Connie Flynn, Roddy Norvoroli, Debbie Grissom & Margaret Williams for the properties located in the 5600 block of Copper Beech Lane. (Attachment 4.A.)
- C. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item or an item on the agenda during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

5. Consent Agenda.

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

- A. Approval of Tax Releases. (Attachment 5.A.)
- B. Approval of Ms. Donna Freeman to the Senior Center Advisory Board. (Attachment 5.B.)
- C. Approval of Resolution Authorizing the Wake County Revenue Director to Levy and Collect Property Taxes for FY 2014-2015 for the Town of Wake Forest. (Attachment 5.C.)
- D. Approval of Budget Ordinance Amendment # 6 for FY 13-14. (Attachment 5.D.)
- E. Approval of Resolution Designating a Deputy Finance Officer. (Attachment 5.E.)
- F. Consideration of Approval of Resolution Amending Check and Purchase Order Signing Procedures. (Attachment 5.F.)
- G. Approval of Appointments of Members to the Board of Directors of Wake Forest Downtown. (Attachment 5.G.)
- H. Acceptance of Streets to the Town's Street Maintenance System for FY 13-14 Powell Bill. (Attachment 5.H.)
- I. Consideration of Amendment to Chapter 30, Traffic and Vehicles, Article IV. Parking, Stopping and Standing.

6. Legislative Items

- A. Approval of Text Amendments to Chapter 18, Article III, Section 18-52 of the Youth Advisory Board of the Code of Ordinances of the Town of Wake Forest. (Attachment 6.A.).

7. Planning Items.

- A. Consideration of Approval of Case No. RZ-14-02: Request filed Tryon WF, LLC to rezone property to GR10 (CD), General Residential-10 Conditional District and approval of associated Tryon Subdivision Master Plan, located in the 5600 block of Copper Beech Lane, being Wake Co. Tax PINs 1851-70-1391, 1851-70-6543, 1851-80-1504, 1851-82-3467, 1851-81-4197. (Attachment 7.A.)

8. Administration and Financial Items.

- A. Consideration of approval of resolution introducing bond orders. (Attachment 8.A.)
- B. Consideration of Approval of FY 2014-2015 Budget Ordinance. (Attachment 8.B.)

9. Public Services Items.

- A. Consideration of Approval of Contract Renewal for Waste Industries Commercial Service. (Attachment 9.A.)
- B. Consideration of Approval of Contract Extention with Republic Services. (Attachment 9.B.)
- C. Consideration of Approval of Ligon Mill Road Operational Improvements project – design contract amendment for SEPI Engineering. (Attachment 9.C.)
- D. Consideration of Approval of Resolution Authorizing the Condemnation of Property at 330 East Spring Street. (Attachment 9.D.)

10. Parks and Recreation Items.

11. Public Safety Items.

12. Other Business.

13. Closed Session:

N.C.G.S 143-318.11(a) (3) Consultation with the Town Attorney

14. Adjournment.